



HOLMDEL TOWNSHIP SCHOOLS

Attending Board Members: Lori Ammirati-chair, Eileen Briamonte, Jamie Collins,
Chiung Yin Liu

Administrators: Robert McGarry, Dineen Seely, Meryl Gill

Curriculum & Instruction/Special Services Board Office Conference Room Thursday, May 23, 2019 @3:15 PM

Policy and Regulations

1. Approval of Policy for Second Reading and Regulation for First & Final Reading
 - a. Summary Sheet
 - b. Feedback Form

Superintendent's Recommendations for Approval

1. Approval of Out-of-District Travel, District Personnel
2. Approval of Student Trips
3. Approval of Textbooks and Supplemental Resources for Instruction
 - a. Grammar textbook-grades 7&8
 - b. USH textbook-grades 10 & 11
4. Approval of Student Teachers/Clinical Practice/Observations/Field Experience
 - a. Student observer in Special Education and Science at the High School.
5. Approval of Donations
 - a. A donation from the Holmdel Touchdown Club, to be used towards transportation for the Holmdel high school cheer team to attend cheer camp, for \$2,360.00
 - b. A donation from the Jersey Shore Chinese School, of 20 boxes of copy paper to be used at the W.R. Satz School, valued at \$680.00.
 - c. A donation from the Village School Parent Student Association of a Buddy Bench to be used at the Village School, valued not to exceed \$1000.00.
 - d. A donation from the Village School Parent Student Association valued not to exceed \$9,2000.00 of 25 iPads and cases and a mobile cart to be used in the Village School art department
 - e. A donation from Pepsico Company of a sideline beverage cart to be used at Holmdel High School sporting events, valued at \$50.00.
 - f. A donation from the Holmdel Foundation for Educational Excellence, in the amount of \$20,955.14 to fund the 2019/2020 mini-grants.
6. Approval of Curriculum Writing
 - a. Chinese 2/3 curriculum writing project for the 2019/2020 school year.

7. Approval of Curriculum Writers
 - a. Writers of Curriculum 2019-2020
8. Approval of Home Instruction
9. Approval of Special Services Provider List (Business Office Recommendation)
 - a. Special Services Providers for the 2019/2020 school year.

Items to Discuss

1. Old Business
 - a. **QSAC(Quality Single Accountability Continuum)** Reflection: The system focuses on monitoring and evaluating a school district in five key components that, based on research, have been identified to be key factors in effective school districts. These components are Instruction & Program, Fiscal, Governance, Operations, and Personnel. Holmdel's QSAC concluded on May 14th by the Executive County Superintendent. Dr. McGarry reported that Dr. Richens was very impressed with our schools. Some noteworthy areas are how our district goals align to school goals, that all documents include curriculum components, and exemplars in the coexistence of Special Education and General Education, as well as our personnel spreadsheets. Our administrative team is confident that we will receive highly effective in all areas.
2. New Business
 - a. **Band Participation Requirements:** A HHS student wrote an email to the board requesting a committee discussion on requiring Pep band members to attend football games. The Pep band requirements have changed for this coming year in that many students were unable to attend mandatory attendance at the football games due to other commitments therefore they are no longer mandatory. The committee members agreed that the members of Pep Band should not be required to attend mandatory games and we will keep the new course description as is. We greatly appreciate the student's opinion and time in writing to the Board.
 - a. **District Data Discussion and Data DashBOARD:** The Committee was presented with AP course data which showed number of students in AP classes in comparison to the number of students who take AP exams and achieve 3 or higher. Some reasons for why some students opt out of exams could be that most seniors have already been accepted into the college of his/her own choice and not all colleges take AP courses and exams into consideration. The committee also discussed the ongoing dialogue for requesting data. Committee member Collins requested a data consultant to help the committee identify data points that are relevant to district goals. The committee has requested to see more pertinent data that is used in measuring and predicting student progress, program effectiveness, instructional effectiveness, allocating resources more wisely, and promoting accountability. A consultant will be able to work with administration and committee members in regard to pinpointing specific areas of data requested.
 - b. **Summer Reading :** Online platforms for all students to have the choice to read Summer Reading books online.
 - c. **English as a Second Language Student Grading Recommendation:** Due to a grading recommendation for English Language Learners from NJDOE's Bureau of Bilingual/ESL Education an ESL grading recommendation has been established for greater consistency in our grading practices across the district.
 - d. **2019 Waksman Student Scholars Program (WSSP):** *Our high school HAR program has been accepted into the program and are considered an asset. We also have 1 student that has been accepted into the coveted Rutgers summer program.*

- e. **Community Partnerships:** Administration attended the Bell Works job fair earlier this month and met with various business representatives in an effort to develop partnerships for our future internship program for high school seniors beginning in the 2020-2021 school year.
- f. **Teacher of the Year:** *Administration and the teachers from each building attended the Monmouth County Teacher of the Year luncheon on Thursday, May 23rd to celebrate our 2018/2019 honorees.*
- g. **Course Placement-Math:** At the request of a board member, administration was asked the value of the problem solving question on the 7th grade Math placement test since it usually contains content that the student hasn't seen before. Administration responded that it is only 1 piece of multiple criteria that is used for course placement. The problem solving question shows a different perspective on the students skills. It is a valuable piece to the test in conjunction with the rest of the criteria.

3. Items for the Good of the Order

4. Next meeting date: June 20th @ 3:15 pm (tentative)