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# Novi Community School District

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**Federal Awards  
Supplemental Information  
June 30, 2018**

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Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

**Independent Auditor's Report**

To the Board of Education  
Novi Community School District

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Novi Community School District (the "School District") as of and for the year ended June 30, 2018 and the related notes to the financial statements, which collectively comprise the School District's basic financial statements. We issued our report thereon dated October 11, 2018, which contained an unmodified opinion on the financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. We have not performed any procedures with respect to the audited financial statements subsequent to October 11, 2018.

The accompanying schedule of expenditures of federal awards is presented for the purpose of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

*Plante & Moran, PLLC*

October 11, 2018

Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards*

**Independent Auditor's Report**

To Management and the Board of Education  
Novi Community School District

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Novi Community School District (the "School District") as of and for the year ended June 30, 2018 and the related notes to the financial statements, which collectively comprise the School District's basic financial statements and have issued our report thereon dated October 11, 2018.

**Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the School District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the School District's financial statements will not be prevented, or detected and corrected, on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

**Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the School District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

To Management and the Board of Education  
Novi Community School District

**Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the School District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Plante & Moran, PLLC*

October 11, 2018

Report on Compliance for Each Major Federal Program and Report on Internal Control Over Compliance

**Independent Auditor's Report**

To the Board of Education  
Novi Community School District

**Report on Compliance for Each Major Federal Program**

We have audited Novi Community School District (the "School District") compliance with the types of compliance requirements described in the U.S. Office of Management and Budget (OMB) Compliance Supplement that could have a direct and material effect on the School District's major federal program for the year ended June 30, 2018. The School District's major federal program is identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal program.

***Auditor's Responsibility***

Our responsibility is to express an opinion on compliance for each of the School District's major federal programs based on our audit of the types of compliance requirements referred to above.

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the School District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination of the School District's compliance.

***Opinion on Each Major Federal Program***

In our opinion, the School District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on the major federal program for the year ended June 30, 2018.

**Report on Internal Control Over Compliance**

Management of the School District is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the School District's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the School District's internal control over compliance.

To the Board of Education  
Novi Community School District

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

*Plante & Moran, PLLC*

October 11, 2018

Year Ended June 30, 2018

Program Title/Project Number/Subrecipient Name	Grant/Project Number	CFDA Number	Approved Awards Amount	(Memo Only) Prior Year Expenditures	Accrued Revenue at July 1, 2017	Adjustments and Transfers	Federal Funds/ Payments In-kind Received	Expenditures	Accrued Revenue at June 30, 2018	Current Year Cash Transferred to Subrecipient
Clusters:										
Child Nutrition Cluster - U.S. Department of Agriculture -										
Passed through the Michigan Department of Education:										
Noncash Assistance (Commodities) -										
National Lunch Program Commodities 2017-2018	N/A	10.555	\$ 112,396	\$ -	\$ -	\$ -	\$ 112,396	\$ 112,396	\$ -	\$ -
Cash Assistance:										
National School Lunch Program 2016-2017	171960	10.555	260,111	260,111	16,927	-	16,927	-	-	-
National School Lunch Program 2017-2018	181960	10.555	<u>309,613</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>291,897</u>	<u>309,613</u>	<u>17,716</u>	<u>-</u>
National School Lunch Program (incl. commodities) Subtotal			682,120	260,111	16,927	-	421,220	422,009	17,716	-
National School Breakfast Program 2016-2017	171970	10.553	22,102	22,102	1,492	-	1,492	-	-	-
National School Breakfast Program 2017-2018	181970	10.553	<u>22,501</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>20,975</u>	<u>22,501</u>	<u>1,526</u>	<u>-</u>
National School Breakfast Program Subtotal			<u>44,603</u>	<u>22,102</u>	<u>1,492</u>	<u>-</u>	<u>22,467</u>	<u>22,501</u>	<u>1,526</u>	<u>-</u>
Total Child Nutrition Cluster			726,723	282,213	18,419	-	443,687	444,510	19,242	-
Special Education Cluster - U.S. Department of Education -										
Passed through the Oakland County ISD:										
IDEA Flowthrough:										
IDEA Flowthrough 1617	170450 / 1617	84.027	949,397	946,991	147,329	-	149,735	2,406	-	-
IDEA Flowthrough 1718	180450 / 1718	84.027	<u>880,267</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>249,522</u>	<u>877,936</u>	<u>628,414</u>	<u>-</u>
Total IDEA Flowthrough			1,829,664	946,991	147,329	-	399,257	880,342	628,414	-
IDEA Preschool Incentive -										
IDEA Preschool 1718	180460 / 1718	84.173	<u>38,336</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>14,191</u>	<u>38,336</u>	<u>24,145</u>	<u>-</u>
Total Special Education Cluster			1,868,000	946,991	147,329	-	413,448	918,678	652,559	-
Medicaid Cluster -										
U.S. Department of Health and Human Services -										
Passed through the Oakland County ISD - MDCH Medicaid Administrative -										
Outreach Cluster - 2017-2018 Medicaid	N/A	93.778	8,297	-	-	-	8,297	8,297	-	-



Schedule of Expenditures of Federal Awards (Continued)

Year Ended June 30, 2018

Program Title/Project Number/Subrecipient Name	Grant/Project Number	CFDA Number	Approved Awards Amount	(Memo Only) Prior Year Expenditures	Accrued Revenue at July 1, 2017	Adjustments and Transfers	Federal Funds/ Payments In-kind Received	Expenditures	Accrued Revenue at June 30, 2018	Current Year Cash Transferred to Subrecipient
Other federal awards:										
U.S. Department of Agriculture - Passed through the Michigan Department of Education - Child and Adult Care Food Program:										
Child and Adult Care Food Program 2016-2017	171920	10.558	\$ 1,366	\$ 1,366	\$ 98	\$ -	\$ 98	\$ -	\$ -	\$ -
Child and Adult Care Food Program 2017-2018	181920	10.558	1,414	-	-	-	1,331	1,414	83	-
Child and Adult Care Food Program Subtotal			2,780	1,366	98	-	1,429	1,414	83	-
Passed through the Michigan Department of Education:										
Title I Part A - Improving Basic Programs:										
Title I Part A 1617	171530 / 1617	84.010	303,897	163,485	70,705	-	90,309	19,604	-	-
Title I Part A 1718	181530 / 1718	84.010	302,116	-	-	-	66,681	228,276	161,595	-
Total Title I Part A			606,013	163,485	70,705	-	156,990	247,880	161,595	-
Title II Part A - Improving Teacher Quality:										
Title II Part A 1617	170520 / 1617	84.367	107,555	69,788	27,224	-	27,224	-	-	-
Title II Part A 1718	180520 / 1718	84.367	143,203	-	-	-	22,414	106,619	84,205	-
Total Title II Part A			250,758	69,788	27,224	-	49,638	106,619	84,205	-
Title III LEP - English Proficiency:										
Title III LEP 1617	170580 / 1617	84.365	194,276	31,169	7,256	-	14,593	7,337	-	-
Title III LEP 1718	180580 / 1718	84.365	212,743	-	-	-	29,862	109,525	79,663	-
Total Title III LEP		84.365	407,019	31,169	7,256	-	44,455	116,862	79,663	-
Title IV Part A - SSAE -										
Title IV LEP 1718	180750 / 1718	84.424A	10,000	-	-	-	-	8,751	8,751	-
Adult Education ABE Instruction:										
Adult Education ABE Instruction 1617	171130 / 171607	84.002	88,085	88,085	38,173	-	38,173	-	-	-
Adult Education ABE Instruction 1718	181130 / 181607	84.002	112,000	-	-	-	63,990	112,000	48,010	-
Total Adult Education			200,085	88,085	38,173	-	102,163	112,000	48,010	-
Total U.S. Department of Education - Passed through the Michigan Department of Education			1,473,875	352,527	143,358	-	353,246	592,112	382,224	-
Total federal awards			\$ 4,079,675	\$ 1,583,097	\$ 309,204	\$ -	\$ 1,220,107	\$ 1,965,011	\$ 1,054,108	\$ -

**Notes to Schedule of Expenditures of Federal Awards**

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**June 30, 2018**

**Note 1 - Basis of Presentation**

The accompanying schedule of expenditures of federal awards (the "Schedule") includes the federal grant activity of Novi Community School District (the "School District") under programs of the federal government for the year ended June 30, 2018. The information in the Schedule is presented in accordance with the requirements of Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (the "Uniform Guidance"). Because the Schedule presents only a selected portion of the operations of the School District, it is not intended to and does not present the financial position, changes in net position, or cash flows of the School District.

**Note 2 - Summary of Significant Accounting Policies**

Expenditures reported in the Schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Title 2 U.S. Code of Federal Regulations Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts shown on the Schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available.

The School District has elected not to use the 10 percent *de minimis* indirect cost rate to recover indirect costs as allowed under the Uniform Guidance.

**Note 3 - Grant Auditor Report**

Management has utilized the Cash Management System (CMS) Grant Auditor Report in preparing the schedule of expenditures of federal awards. Unreconciled differences, if any, have been disclosed to the auditor.

**Note 4 - Noncash Assistance**

The value of the noncash assistance received was determined in accordance with the provisions of the Uniform Guidance.

**Schedule of Findings and Questioned Costs**

**Year Ended June 30, 2018**

**Section I - Summary of Auditor's Results**

**Financial Statements**

Type of auditor's report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified?            Yes   X   No
- Significant deficiency(ies) identified that are not considered to be material weaknesses?            Yes   X   None reported

Noncompliance material to financial statements noted?            Yes   X   None reported

**Federal Awards**

Internal control over major programs:

- Material weakness(es) identified?            Yes   X   No
- Significant deficiency(ies) identified that are not considered to be material weaknesses?            Yes   X   None reported

Type of auditor's report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 2 CFR 200.516(a)?            Yes   X   No

Identification of major programs:

CFDA Number                      Name of Federal Program or Cluster

84.027, 84.173      Special Education Cluster

Dollar threshold used to distinguish between type A and type B programs: \$750,000

Auditee qualified as low-risk auditee?   X   Yes            No

**Section II - Financial Statement Audit Findings**

None

**Section III - Federal Program Audit Findings**

None