

Victor Central School District Committee Meeting

Meeting Minutes – 3/20/19

Date and Time: 3:45-5:00

Location: HS Conference Room

Members: ~~Aubrey Ahern~~, Shawn Baldwin, Mary Banaszak, ~~Laura Dash~~, ~~Theresa DeRycke~~, ~~Ted Isham~~, Leah Kedley, Kelly Loughlin, ~~Caitlin Mack Elliott~~, Necia Marchetti, ~~Georgia Mowers~~, Roni Puglisi, Cindy Riley, Amy Shannon, Shawna Spriggs, ~~Amanda Tripp~~

Roles:

Facilitator: Shawna Spriggs

Minute Taker: Amy Shannon

Time Keeper: Cindy Riley

Refreshments: Ted Isham

Organizer: Shawn Baldwin

Purpose/ Proposed Action

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome/Call to Order	Approved						
2	Approve minutes of prior mtg dated: 2/27/19							
3	Review Agenda							
Guest(s) (if any)								
4	None							
Old Business-For Discussion								
5	Code of Conduct –BOE and Forum					<ul style="list-style-type: none"> BOE reviewed the Code of Conduct on 3/13/19, no questions or concerns at this point. Community forum scheduled for April 11th at 6:00 p.m. – prior to next BOE meeting <p>Discussion regarding visitors on campus and use of new protocol to be communicated at a future date. Decision made to refrain from including in the Code of Conduct at this time.</p>		
New Business								
6	Draft School Tool Recommendation – Use Requested Information					<p>District Council recommends:</p> <ul style="list-style-type: none"> -The electronic collection and organization of student data (RTI, AIS, classroom assessment data, NYS assessment data, and history of services) so that it is available across all grade levels. -Provide basic School Tool training to staff in each building as well as to parents. -Provide School Tool training to clerical staff and Assistant Principals in the Discipline module. -Provide School Tool training to Administrators to run reports for course rosters and/or specific teachers. -Provide School Tool training to building Administrators regarding search for students in other buildings to address safety, security, and discipline issues. 		

7	1.	
8	Review assigned tasks	District Council recommends on the front page of the Abridged version of the Code of Conduct ends at www.victorschools.org . (<i>delete "under quick links"</i>) Add hyperlink to full Code of Conduct under "Parents" and "Students" pages on the district website.
Closing		
9	Set agenda and roles for next mtg	Agenda: <ul style="list-style-type: none"> • Ask Councils for training needs. • Update on Abridged Code of Conduct. • Invite building councils to share goals and updates and highlights with District Council.
10	Parking lot attendant	Facilitator: Leah Kedley Snacks: Shawna Spriggs Time Keeper: Necia Marchetti Minutes: Amy Shannon Organizer: Kelly Loughlin
11	Roundtable	

List future meetings:
April 24, May 29, June 12