

Facility Planning Task Force Meeting

June 4, 2019

6pm - 8:30pm

Central Admin Office, Board Room

Objectives for the Meeting

1. Determine Task Force Recommendations
2. Evaluate our work and recommendations against the task force's critical success factors

Proposed Agenda

6:00 - 6:05 - Agenda Overview and Review Task Force Critical Success Factors

6:05 - 6:15 - Reaching Consensus

6:15 - 6:45 - Data Review

- a. Elementary with/without 4k (Pages 1-3)
- b. Capital Plan - what can we afford (Pages 4-5)
- c. Tonawanda Gym and possible classroom costs (Page 5)
- d. Re-Open Hillside - Elementary distribution (Pages 6-8)
- e. 5th Grade to Middle School - Capacity Impact (Pages 9-10)

6:45 - 8:00 - Determine Task Force Recommendations

8:00 - 8:10 - Review and confirm next steps

- a. Board of Education Update on June 11
- b. Draft Report sent to Task Force Members for Feedback on June 25
- c. Task Force Report feedback due back to Chris Thompson on July 2
- d. Final Task Force Report presented to Board of Education on July 9

8:10 - 8:20 - Task Force Process Feedback

Task force members will be asked to complete a short survey to reflect on their experience and the work of the task force

8:20 - 8:30 - Closing and Thank You!

Support Resources

- Presentation
- Support Data

By July, the Task Force will have addressed:

- What is our short- and long-term recommendation for Tonawanda?
- What does the District do with Hillside repairs needed in the short-term and what role does Hillside play in a long-term facility strategy?
- What do we do with Imperial Park?
- What happens when Swanson's land becomes so valuable we should consider selling?
- Does the District need another middle of town option to address enrollment growth (e.g. FVS)?
- What is our short-term strategy to address an enrollment surge? Modularity? Additions?
- How do we plan/prepare for the addition of 4k?

Path to a Recommendation

Date	Key Agenda Items	Support Materials Needed
February 12, 2019 Meeting #1	Agenda: 1. Group introductions and norms 2. Facility Inventory 3. Enrollment Projections	<ul style="list-style-type: none"> ● Enrollment Trends (Nov Report to Board) ● Facility Profile to include History ● District Map with Properties
February 26, 2019	Task Force Chair Board Update	
March 5, 2019 Meeting Two	Agenda: 1. Facility Options 2. Tonawanda Case Study	<ul style="list-style-type: none"> ● Enrollment History by Tract ● Presentation
March 19, 2019	Task Force Chair Board Update	
April 2, 2019 Meeting Three	Agenda: 1. Budget Overview, Impact, Strategies 2. Scenario Analysis: a. 4K Impact b. Re-Open Hillside c. New at Mary Knoll d. Tonawanda	<ul style="list-style-type: none"> ● 4-Year Old Projections ● 10-Year Capital Improvement Plan ● Recent (2005-2018) History of Financing Facility Needs
April 30, 2019	Task Force Chair Board Update	
May 7, 2019 Meeting Four	Agenda: 1. Evaluate Facility Solutions	
May 21, 2019	Task Force Chair Board Update	
June 4, 2019 Meeting Five	1. Establish Task Force Recommendations	
June 11, 2019	Task Force Chair Board Update	
July 9, 2019	Facility Planning Task Force presents Facility Planning Report to the Board of Education	