

MINUTES

VIS Building Council

Date: 4/29/2019

Conference Room or Location of Meeting: Room 164

Time: 7:45 AM

Roles:

Facilitator: Ann Hitchcock

Minutes:

Gisela Armbruster

Time Keeper: Alison Sheridan

Members: Gisela Armbruster, Michele Maloney, Anne Clark, Alison Sheridan, Ann Hitchcock, ~~Julie Zajak~~, ~~Sarah Beth Duhamel~~, ~~Kelly Danks~~, Nancy Iadanza, Kevin Swartz, Niki Frunzi, Joy Boyd

		Minutes
#	Topic/Subject	
Opening		
1	Welcome	
2	Approve minutes	Minutes Approved from 3/25/19 meeting.
3	Review Agenda	<ul style="list-style-type: none">- Book Swap Update- Special Guests Day decision- Brainstorm 2019-2020 Building Council Goals
Guest Presentation		
4	NA	
Old Business		
5	Book Swap	Papa Jacks will have a Book Donation box located in their store. Book boxes are currently being painted. Kevin will present to the Board of Education next week for the goals update. He will be sharing photographs of our work. In the future, we will advertise for book donations at the summer supply drop off, Parents' Night, and at conference times.

		<p>Alison will write up an advertisement for book donations to be included as part of the summer teacher letters/supply list.</p> <p>Suggestion to create a bookmark encouraging students to return the books they get at the book swap for the next year's book swap.</p>
	Special Guests Day	<p>Parents shared that they were unaware of the history of Special Guests day. It is very challenging to get here on that day, and the parking/shuttle bus is time consuming. It is also difficult for parents to take time off of work. Many guests have mobility issues which create other safety challenges.</p> <p>Other building and district events can encourage parents/grandparents/special guests to attend.</p> <p>Concern for children who do not have a special guest attend.</p> <p>Suggestion to spread Special Guests Day over the course of a few weeks with different 5th grade teams having different days/times. This can alleviate the crowding and parking issues, and make it more personalized. This could also be scheduled near lunch time so that special guests can have the option of staying and eating lunch with their child.</p> <p>Aaron Isaacs is willing to create a video presentation of a "Day in the Life of a 5th grader" at VIS. One or two students per class can narrate the video.</p>
	Victor Cares Carnival Safety Update	<p>Previously High School Students escorted students from VIS homerooms to the carnival at the end of the day. Once the students get to the carnival, they were not supervised. In the past there have been discipline issues, as well as concerned parents who can't locate their children in the crowds. Kevin has recommended that moving forward, students will have to go home first, then come back with a parent/guardian.</p>
New Business		
6	2019-2020 Building Council Goals	<ul style="list-style-type: none"> - Continue work toward designing a new Special Guests day, including a plan for Aaron Isaacs to create a video highlighting the different aspects of the fifth grade day and the VIS building. - Indoor/outdoor recess options for students to help them to have an active break during the day, while maintaining student safety. - Potential schedule changes for the future. - Promoting School Pride and Respect
Closing		

7	Review Assigned Tasks	Minute Taker	2 min	- Alison and Joy will share with 5 th grade teachers the new plan for Special Guests Week for May, 2020.
8	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	May Agenda- - Working meeting to focus on shelving/organizing final donations for the book swap.
9	Parking Lot Attendant	Facilitator	2 min	1. None 2. 3.
10	Round Table	All	4 min	

Future Meeting Dates: List the dates of all meetings left to occur

May 20th 3:30-4:30pm Rm#164