



# The Taft School

May 21, 2019

Dear new Taftie and parents,

Congratulations on your decision to attend the Taft School! Your Taft career will be full of challenges and successes. To meet those challenges and to create those successes you will need the right tools. I am writing to introduce you to a program which offers Taft families an option on one of the most important tools in a student's backpack: a laptop computer.

As you know, Taft has a policy which requires that every student have a laptop. Many parents worry as they consider the right machine to buy. They want something durable and reliable; they want it to be loaded with the right software; they want it to be easily serviceable when the unthinkable happens. Our goal is to give students a machine that will work well for them, and to give parents the peace of mind that their son's/daughter's computer use and repair needs will be met when they are away from home. To satisfy all these needs, we have created a program which offers all of this in one package.

Our program offers a choice of two options including one model of MacBook and one model of Microsoft Surface (please see attached flyer called Laptop Choices 2019).

Each option includes Taft's email software, McAfee Anti-Virus protection, free onsite repair in our IT office, loaner computer service if needed during repair, and three years of warranty, theft insurance, accidental damage protection (drops, spills, etc. - all covered). Please see the enclosed flyer for details on each option.

Attached is a purchase and use agreement if you elect to purchase from Taft. **If you would like to order one of these machines you must sign the enclosed contract and return, along with your payment, to the Taft School Business Office by Friday June 14, 2019.** The machines will be purchased by the school and set up over the summer. We will distribute the laptops when students arrive in September.

If you have questions about the laptop program, please don't hesitate to email:

[LaptopProgram@taftschool.org](mailto:LaptopProgram@taftschool.org), or call the office at 860-945-7770. Have a great summer, and we look forward to greeting you in the fall.

Sincerely,

Donald Barton  
Controller