



SCHOOL DISTRICT OF LODI BUDGETING CALENDAR 2019-2020 SCHOOL YEAR

Nov/Dec.	Baird Model projection
----------	------------------------

January	Review Baird Model projection Presentation of Baird Model projection to Administration Begin discussions about conceptual budget process
---------	--

February	Budget Reports to building administrators Google budget spreadsheets available to principals & secretaries
----------	---

March	Administrative team finalize staffing recommendations Set non-staff budget priorities Committees Contract Review: If insurance increases are in, review and make recommendations for district contributions Facility: Review capital/maintenance plan & recommendations Curriculum/Technology: Discuss budget priorities/recommendations
-------	---

April	April 5 - Current year purchasing ends April 5 - Program budgets need to encumber April 26 - Building Budgets due to Business Director Review maintenance, remodeling, renovation requests, committees review 5-yr plan Update Chart of Accounts-DPI changes Data entry of 2019-2020 building budgets, review of needs
-------	---

May	May 7 - Draft Budget presented to the Finance Committee Review Food Service & other non-fund 10/27 budget revenues and expenditures, prepare non-fund 10/27 budgets
-----	--

June	June 7 – “All” 2018-2019 Purchasing Budgets Close Board of Education officially “approves the proposed 2019-2020 budget”
------	---

July July 1 – Purchasing begins for the 2019-20 School Year

September Annual Meeting / Certification of 2019-2020 Tax Levy
October Board of Education officially “adopts a final budget”
November 2019-2020 Tax levy certifications sent to municipalities
2019-2020 Budget report due to DPI
December Update 2020-2021 budget projection / monitor current year budget
