

**SPAULDING HIGH SCHOOL  
FACILITIES COMMITTEE MEETING**  
Spaulding High School Library  
November 14, 2018 - 3:30 p.m.

**MINUTES**

**COMMITTEE MEMBERS PRESENT:**

David LaCroix - Chair  
Luke Aither, Assistant Principal  
Andre Dessureau  
Jason Derner, Assistant Director Central Vermont Career Center  
Jamie Evans, Facilities Director

**COMMITTEE MEMBERS ABSENT:**

Joe Blakely  
Ed Rousse

**GUESTS PRESENT:**

**1. Call to Order**

**The Chair, Mr. LaCroix, called the Wednesday, November 14, 2018, Facilities Committee meeting to order at 3:36 p.m., which was held at the Spaulding High School Library.**

**2. Additions and/or Deletions to the Agenda**

None.

**3. Approval of Minutes – September 12, 2018 Facilities Committee Meeting**

**On a motion by Mr. Evans, seconded by Mr. Dessureau, the Committee unanimously voted to approve the Minutes of the September 12, 2018 Facilities Committee meeting.**

**4. Installation of New Interior Safety Doors with Safety Grant Monies**

Mr. Evans advised that he is working with a contractor to discuss installation framework issues. Fabrication to existing door frames is not an option. Mr. Evans will continue to research alternatives and will discuss the findings with the Fire Marshall. The next step (for safety door installation in the nurse's office area and the CVCC hallway) is to contact EF Wall to schedule a site visit. Mr. Evans advised that due to framework issues, safety door installation will cost more than anticipated and may use all of the safety grant money. In response to a concern raised by Mr. Aither, Mr. Evans advised that he does not believe using all of the safety grant money for doors (and none for installation of glass walls) will cause any issues. Brief discussion was held regarding installation of a wall to prevent entry into the science hallway, while maintaining access to the math hallway. Mr. Aither would also like to look into the possibility of 'locking off' the math hallway.

**5. Update Status of New Exterior Sign**

Mr. LaCroix will contact Mr. Calcagni regarding installation of the columns. The power lines can be installed after the columns are set. The header can be set at a later date. Prior to installation, some discussion will need to be held to confirm measurements and the location of pins.

**6. Discussion of CVCC Relocation/Move**

Mr. Derner advised that the RAB Board requested that additional investigation and community outreach be performed. Mike Deweese will be utilized to begin the exploratory piece. Administrators have met with Mr. Deweese twice in an effort to develop a communication plan and to discuss the additional components, including a needs assessment and feasibility study. The research phase is moving forward and an update will be provided to the Spaulding Board at their December meeting. Mr. LaCroix recommends that the SHS and BSU Boards conduct a feasibility study regarding moving the Central Office and some SPED Programs to the space currently occupied by CVCC.

**7. Other Business**

None.

**8. Future Agenda Items**

Fire Alarm Panel – working with Simplex to determine replacement cost

**9. Next Meeting Date**

The next meeting will be held on Wednesday, December 12, 2018 at 3:30 p.m., in the Spaulding High School Library

**10. Adjournment**

**On a motion by Mr. Dessureau, seconded by Mr. Evans, the Committee unanimously voted to adjourn at 4:35 p.m.**

Respectfully submitted,  
*Andrea Poulin*