



Board of Directors, Regular Meeting Minutes, Tuesday, March 27, 2018
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, March 27, 2018, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Heather Cleary, Rick Donahoe, Gordon Comfort, and Brett Amidan. Administrators present: Superintendent Rick Schulte, Deputy Superintendent Nicole MacTavish, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Mike Hansen, Executive Director of Human Resources Tony Howard, Executive Director of Support Services Richard Krasner, Communications Manager Steve Aagaard, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:00 P.M.

EXECUTIVE SESSION (Personnel, Real Estate)

The Board adjourned to executive session at 6:00 P.M. to discuss acquisition of real estate, if public knowledge might increase the price 42.30.110 (1) (b), and qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 6:30 P.M.

The Board returned to the regular meeting at 6:34 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call

1.3 Approval of Minutes (March 7, 2018; March 13, 2018)

It was moved by Heather Cleary and seconded by Rick Donahoe that –

THE BOARD APPROVE MEETING MINUTES FROM MARCH 7, 2018.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Comfort, yes; Jansons, abstained.
Motion was approved.

It was moved by Heather Cleary and seconded by Brett Amidan that –

THE BOARD APPROVE MEETING MINUTES FROM MARCH 13, 2018.

Vote: Amidan, yes; Cleary, yes; Comfort, yes, Jansons, abstained; Donahoe, abstained.
Motion was approved.

2.0 COMMUNICATIONS

2.1 Student Representative Report

Dylan Tonn and Janae Wideman, Richland High School Students, reported the recent Superintendent/Student Advisory meeting was held at Delta High School. All high school principals were present for a discussion regarding diversity in our schools. Suggestions from students included offering more assemblies to educate students on a variety of cultural topics, and hiring more diverse teachers, as well as support staff who might be encouraged to acquire teaching credentials. A follow-up to this topic will be held at the next high school principals' meeting.

2.2 Presentations/Recognitions-Enterprise Middle School

Jennifer Klauss, Principal, and B.J. Sorenson, Assistant Principal, introduced Barbara McCann, Secretary at Enterprise Middle School. Both applauded Ms. McCann for her dedication, pride, and passion for the students and staff. She is a leader of the Character Strong program at Enterprise and is described as humble, respectful, kind, and is active in many after school programs.

2.3 Requests and Comments by Visitors (time limit)-None

3.0 UNFINISHED BUSINESS

3.1 Discipline and Attendance Data-K-12

Mike Hansen, Assistant Superintendent for Elementary Education, reviewed information on discipline and chronic absenteeism including gaps between low income and non-low income students. Mr. Hansen shared examples from the elementary and middle school levels that show how schools are working to close the income based achievement gap for both absenteeism and discipline. He reported some data from the state is delayed by as much as twelve months, but the District runs preliminary data by building and district to periodically monitor progress. The March 2018 data may be skewed due to absenteeism rates being higher during the winter months.

Rhonda Pratt, Tapteal Elementary Principal, reported a low rate of discipline referrals at Tapteal due in part to professional development for staff regarding poverty issues. Ms. Pratt shared several programs/strategies used by staff members including Kids of Hope, embracing the whole child, teaching routines and expectations, and celebrating great behavior. Students are encouraged to learn from their mistakes, using these opportunities as teachable moments.

Todd Baddley, Assistant Superintendent of Secondary Education, reported on out of school suspension/expulsion rates and stated any student that has experienced a suspension or who has been expelled is included in this data. Mr. Baddley reported there has been a reduction in overall rates of suspensions/expulsions in the District with the level dropping below the state rates. Board discussion followed.

3.2 Reducing Suspensions/Time Out of School/After School Tutoring

Mr. Baddley reported the After School Tutoring program began at all six secondary schools in September 2015. The program's goals are to enhance student learning in a safe environment, decrease suspensions, increase graduation rates, deliver academic supports, provide Positive Behavior Interventions and Supports (PBIS), and increase parental support. Tutoring is offered each week, Monday through Thursday, for two hours after school. The program is staffed by a certificated teacher at each location. The targeted audience of the program includes: students previously suspended for low level disciplinary actions or multiple discipline infractions, tardies, truancies, non-violent acts, tobacco violations, students suspended for safety violations, drugs and alcohol (with principal approval), and students in need of academic support either assigned to tutoring because of failing grades or students opting to attend for additional academic support. To date, the total number of suspension days during the 2017-2018 school year has been reduced by over 1,300 days. For long term suspensions, students are able to reduce suspensions time by providing evidence of drug testing (for drug related suspensions), or attending tutoring for the first five days of the suspension. This gives students an opportunity to keep up with class work, receive assistance from a certified teacher, and reengage in their classes upon conclusion of their suspension.

3.3 Graduation Rates

Todd Baddley shared District's secondary schools use a wide variety of strategies to connect, engage and assist students towards graduating career and college ready. Supportive strategies assist students by removing non-academic barriers to learning and support students when they begin to struggle. The District Improvement Plan (DIP) graduation goal includes increasing the 4-year adjusted cohort graduation rate for Non-Free and Reduced Lunch (NFRL) students from 89.4% in 2016 to 92.4%, and for Free and Reduced Lunch (FRL) students from 59.4% in 2016 to 71.4% by the spring of 2020, resulting in a reduction in the low income achievement gap from 30% to 21%. Mr. Baddley reported the District will begin to track the new ninth grade state accountability goal as measured by the number of ninth grade students who fail at least one course.

Mr. Baddley shared, although the District graduation rate is lower than the state average, the District is retaining more students to graduate. The lower dropout rates and the higher continuing rates are due to students' course of study options, high school and beyond planning, and the efforts of teachers, counselors, and administrators to track individual student progress.

River's Edge High School offers two additional programs "Graduation Alliance" and "CBC High School Academy" and continues to be a role model on re-engagement strategies for students who have dropped out of high school. CBC High School Academy services students on the edge of giving up on receiving a diploma before aging out at the age of 21. Currently, eighty-five students are enrolled and attending high school programming with an extended graduation plan.

3.4 Construction Projects

3.4.1 New Elementary School Educational Specifications Approval

Caren Johnson, Director of Capital Projects, shared the Educational Specifications for three new elementary school projects included in the 2017 Bond; Badger Mountain, Tapteal, and Elementary No. 12 (Badger Mountain South). The design team developed a committee including staff from all District elementary schools to share input on every space in an elementary school. Ms. Johnson

explained approval of the Educational Specifications document is the first milestone in the design process and also a requirement of OSPI for gaining state match funds.

It was moved by Rick Donahoe and seconded by Brett Amidan that –

THE BOARD APPROVE THE NEW ELEMENTARY SCHOOL EDUCATIONAL SPECIFICATIONS AS PRESENTED.

Vote: Amidan, yes; Cleary, yes; Comfort, yes; Jansons, yes; Donahoe, yes.
Motion was approved.

3.4.2 Elementary Site Concepts Approval

Caren Johnson advised, due to the small size of the Badger Mountain and Tapteal sites, both Badger Elementary and Tapteal Elementary need to be demolished in order to build new replacement schools on the same sites. Board members were asked for direction on the following topics:

- 1) Prototypical design for all three sites?
- 2) One-story or two-story building?
- 3) Timeline for elementary projects?

After discussion, there was consensus from Board members to use the prototypical design for all three sites.

There was also consensus to use the two-story design for both Badger Mountain Elementary and Tapteal Elementary. The decision on a one or two story building for Badger Mountain South was delayed since that project is towards the end of the construction timeline.

After further discussion, Board members agreed to build Tapteal Elementary first, then Badger Mountain Elementary, due to increased growth in the area and a lower income student population. Ms. Johnsons advised ,based on decisions made this evening, the design team can move into Schematic Design for the first project.

3.6 Immunization Policy/RR No. 3413

Galt Pettett, District Counsel, stated the administration has been working with school nurses and building principals to revise this policy and regulation. The proposed revisions eliminate a great deal of out dated language and reflect changes in the law since the last revision. The changes not only streamline documents but update several sections including required immunization, notice and due process associated with exclusion of a student, and life threatening health conditions. Board discussion followed.

It was moved by Rick Donahoe and seconded by Heather Cleary that-

THE BOARD APPROVE POLICY/RR No. 3413-STUDENT IMMUNIZATION AND LIFE THREATENING HEALTH CONDITIONS FOR FIRST READING.

Vote: Amidan, yes; Cleary, yes; Comfort, yes; Jansons, yes; Donahoe, yes.
Motion was approved.

Dr. Schulte did state the District can close school without a Health Department mandate if needed.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

4.1 Personnel Actions

CERTIFICATED PERSONNEL:

RESIGNATIONS FOR THE 2017-2018 SCHOOL YEAR:

Neely, Maryllyn, .5 FTE, Special Ed. Teacher, William Wiley (retaining .5 FTE Vision Specialist)

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Bonney, Caitlin, 1.0 FTE, Elementary Teacher, location to be determined

Greenwood, Michele, 1.0 FTE, Special Education Teacher, location to be determined

Hofer, Kaitlyn, 1.0 FTE, Elementary Teacher, location to be determined

Hopewell, Tereza, 1.0 FTE, Special Education Teacher, location to be determined

Horn, Sabrina, 1.0 FTE, Special Education Teacher, location to be determined

Leonard, Kelly, 1.0 FTE, Elementary Teacher, location to be determined

Norris, Samantha, 1.0 FTE, Elementary Teacher, location to be determined

Younger, Jody, 1.0 FTE, Elementary Teacher, location to be determined

INCREASED FTE FOR THE 2018-2019 SCHOOL YEAR:

Haynie, Leigh, .7 FTE, Special Ed. Teacher, location TBD, (increasing to 1.0 FTE from .3 FTE)

CLASSIFIED PERSONNEL:

LEAVE OF ABSENCE FOR THE REMAINDER OF 2017-2018 SCHOOL YEAR:

Faith Sandy, Paraeducator, Special Programs, effective 03/21/18

RESIGNATIONS:

Beribak, Azelma, Custodian, Sacajawea Elementary, effective 03/30/18

4.2 Enrollment Monthly Report

4.3 Budget Monthly Report

4.4 Cash Grant-Richland Education Foundation-Badger Mountain Elementary

4.5 Cash Grant-Richland Education Foundation-Hanford High School

4.6 Cash Grant-Society for Science and the Public-Carmichael Middle School

4.7 Warrant Approval

General Fund Warrant Nos. 10059723 through 10059931 for \$1,381,602.61

Nos. 51000259 through 51000260 for \$2,089.74

Nos. 71000008 through 71000011 for \$15,347.64

Capital Projects Fund Warrant Nos. 20001063 through 20001069 for \$1,910,624.12

ASB Fund Warrant No. 40005593 for \$900.00

Nos. 40005594 through 40005620 for \$29,567.35

It was moved by Rick Donahoe and seconded by Heather Cleary –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.7).

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Comfort, yes; and Jansons, yes.

Motion was approved.

5.0 FUTURE AGENDA ITEMS

Mr. Jansons stated the April 10, 2018 meeting will have a short agenda due to spring break next week. Brett Amidan will not be in attendance for the April 24, 2018 meeting.

Since several members will be out of town, the Board Workshop previously scheduled for April 18, 2018 will be cancelled. The next Board workshop will be held on May 2, 2018 at 4:30.

6.0 BOARD AND SUPERINTENDENT REPORTS

Dr. Schulte will not be in attendance for the April 10, 2018 meeting. He also discussed details of the recent Every Student Succeeds Act (ESSA) Report.

Brett Amidan attended the Lion King drama production at Libby Middle School.

Rick Donahoe helped with the drama production at Hanford High School.

Heather Cleary announced three teams qualified to compete at the Destination Imagination Global Finals in Knoxville.

Rick Jansons reported contact from West Richland Police Department regarding School Resource Officers and mental health funding from Benton County.

Mr. Jansons adjourned the meeting to executive session at 8:27 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g). The executive session was projected to last thirty minutes, with possible action expected. The executive session ended at 8:56 P.M.

The meeting reconvened at 9:00 P.M.

Mr. Jansons advised the Superintendent contract for Dr. Nicole MacTavish had been reviewed by an attorney for form and substance. Mr. Jansons shared the Board of Directors is happy to offer Dr. MacTavish this contract.

It was moved by Rick Donahoe and seconded by Heather Cleary that-

THE BOARD APPROVE THE SUPERINTENDENT CONTRACT FOR DR. NICOLE MACTAVISH EFFECTIVE JULY 1, 2019 THROUGH JUNE 30, 2022 AS PRESENTED.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Comfort, yes; and Jansons, yes.
Motion was approved.

Dr. MacTavish accepted the position of Superintendent of the Richland School District effective July 1, 2019.

ADJOURNMENT

The meeting adjourned at 9:05 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS