



Board of Directors, Regular Meeting Minutes, Tuesday, June 26, 2018  
RICHLAND SCHOOL DISTRICT NO. 400  
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, June 26, 2018, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board Vice President Heather Cleary presided. Board members present: Rick Donahoe, Brett Amidan, and Jill Oldson. Administrators present: Superintendent Rick Schulte, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Executive Director of Human Resources Tony Howard, Executive Director of Support Services Richard Krasner, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:01 P.M.

## **1.0 CALL TO ORDER**

### **1.1 Pledge of Allegiance**

**1.2 Roll Call**-Rick Jansons participated via conference call.

### **1.3 Approval of Minutes (June 12, 2018)**

It was moved by Jill Oldson and seconded by Brett Amidan that –

THE BOARD APPROVE MEETING MINUTES FROM JUNE 12, 2018.

Vote: Amidan, yes; Cleary, yes; Donahoe, Abstained; Oldson, yes; and Jansons, yes.  
Motion was approved.

## **2.0 COMMUNICATIONS**

### **2.1 Requests and Comments by Visitors (time limit)-None**

## **3.0 BUSINESS**

### **3.1 Food Service Management Request for Proposal (RFP) Approval**

Richard Krasner, Executive Director of Support Service, reported the current food service management contract is a five-year agreement, renewed annually for a maximum of five years. The agreement expires in August 2018, and is required to be re-bid through the Request for Proposal (RFP) process. The RFP was reviewed and approved by OSPI in April, then advertised and closed in May. In response to the RFP, three companies, Sodexo, Chartwells, and A'viands, responded and participated in the tours of Hanford High School, Chief Joseph Middle School, and Sacajawea Elementary. Two proposals were received from Sodexo and A'viands.

Both presentations were informative and gave the committee a better insight to the companies. Though A'viands has some K-12 experience, they do not have a presence in Washington State. Sodexo has a strong presence in Washington and in neighboring districts. After evaluating the proposals, the committee recommends the Board award the Food Service contract right to Sodexo.

It was moved by Rick Donahoe and seconded by Jill Oldson that –

THE BOARD APPROVE THE CONTRACT RIGHTS TO SODEXO AS THE FOOD SERVICE MANAGEMENT COMPANY FOR THE CONTRACT PERIOD OF SEPTEMBER 2018 THROUGH AUGUST 2023. THE CONTRACT WILL HAVE THE DURATION OF ONE (1) YEAR, RENEWABLE UP TO FIVE (5) YEARS.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; Jansons, yes  
Motion was approved.

### **3.2 Meal Price Recommendations for 2018-2019**

Mr. Krasner advised the Department of Agriculture has developed regulations that are administered by the Office of the Superintendent of Public Instruction. The guidelines require participants in the National School Lunch Program to annually review their paid lunch pricing. The purpose for this review is to ensure that sufficient funds are collected through paid meals to cover expenses and avoid subsidizing the program. The District's meal prices were last addressed in 2016.

Mr. Krasner reported the proposed prices for elementary lunches will increase by \$0.15 to \$1.75. Secondary and adult lunches will increase by \$0.25 to \$3.00 and \$3.75 respectively. Elementary breakfasts will increase by \$0.10, while secondary and adult breakfasts will not increase.

Dawn Trumbull, Nutrition Services Director, reported the Community Eligibility Program (CEP) will continue at the same schools as last year with free meals provided for all students. Board discussion followed.

It was moved by Rick Donahoe and seconded by Jill Oldson that –

THE BOARD APPROVE THE MEAL PRICE RECOMMENDATIONS AS PRESENTED.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes.  
Motion was approved.

### **3.3 Childcare Request for Proposals (RFP) Approval**

Superintendent Schulte and Rick Jansons shared some history regarding childcare in the District with changes occurring including the addition of All Day kindergarten and new buildings with both gymnasiums and commons areas. The District completed a review of the proposals submitted for before and after school childcare providers. As required in the request for proposals (RFP), each submission was evaluated using a 125 point rubric that considered the proposals on 11 criteria. The providers also participated in a cabinet level interview and a finalist was interviewed a second time before a decision was reached, pending agreement on the final contract. Several factors contributed to recommending Boys and Girls Clubs of Benton Franklin Counties to provide childcare services through the 2023 school year, including but not limited to the cost to families, flexibility of scheduling, and investment back into the Richland community.

Boys & Girls Clubs of Benton and Franklin Counties is a non-profit organization that was incorporated in the State of Washington in 1996. They are a locally governed and funded

organization that is led by a diverse board of directors. It is anticipated that licensed childcare services in the Richland School District will generate funds that can be utilized to support enhancement programming for low-income youth within the district.

Key points:

- uneven performances at some sites (Champions)
- cost evaluations-overall Boys and Girls Clubs-less tuition-cost a big factor for low income families
- more flexibility with drop ins
- addition of Boys and Girls Club in Richland serving children of many ages-giving back to the community/non-profit organization
- waiting lists at some Champions locations

*Public Input:*

Dustin Baker, 2646 Dornoch Place; Brittney Staudenmaier, 6119 Oriole Drive; Tanya Perkins, 6917 West Arrowhead Avenue; Christine Benson, 2310 Snohomish Avenue; Ginni Carter, 2029 Harris Avenue; Grace Lucas, 4503 Holly Way; Amber Roper, 705 Downing Street; Don Todd, 1933 Hetrick; Sara Springer, 733 Snyder Street; Ian Martin, 2894 Sulh Avenue; Helena Maple, 703 Downy Street; Amy Pearson, 1032 Moonstone Court; Wendy Mitcheltree, 2835 Riverbend Drive; Tamsen Dover, 69 Jadwin Avenue; Ken Niebauer, 349 Westmoreland Drive; Randy Key, 5340 Pinehurst Street; Melanie McDermott, 2700 Eagle Watch Loop; and Lisa Brewster, 306 Robert Avenue, shared their support for Champions and for the use of portables for childcare services. They also expressed their concern for the lack of communication, the possible gap in service, and the timeline to change to another provider.

Kymerly Norrick, Champions Regional Director, thanked site directors and families who came to show their support.

Dr. Schulte stated timing and lack of opportunity for parent input was a weakness for this process. A plan forward must include no gap in service. Board members also shared their concern for no gap in services and asked if a possible extension of contract could give both parties time to adjust if needed. Several Board members were uncomfortable taking a vote at this time and requested more information regarding:

- Service to preschool students
- Service to a wide range of students, including those with disabilities and gifted students
- Information regarding a Boys and Girls Club in the community
- Difference in staff wages/benefits
- Hours of operation
- Transition planning
- Enrollment issues
- Waiting lists at schools
- Licensing issues

It was suggested having another meeting as soon as possible after gathering the above information. Heather Cleary invited people to email the school board using the “Contact the Board” link on the district website ([www.rsd.edu](http://www.rsd.edu)) if they could not attend the meeting.

**4.0 CONSENT AGENDA** (approval by a single vote of the Board)

It was moved by Rick Donahoe and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.5).

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Oldson, yes.  
Motion was approved.

**4.1 Personnel Actions**

ADMINISTRATIVE PERSONNEL:

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Beaver, Ty, 1.0 FTE, Public Information Officer, Administration

REASSIGNMENTS FOR THE 2018-2019 SCHOOL YEAR:

Moore, Brian, 1.0 FTE, Assistant Superintendent, K-5 Instruction, Administration

CERTIFICATED PERSONNEL:

RETIREMENTS FOR THE 2017-2018 SCHOOL YEAR:

Greene, Mary, 1.0 FTE, Counselor, Hanford High School

Wendlandt, Barbara, 1.0 FTE, Second Grade Teacher, Jefferson Elementary

Yonemitsu, Charlene, 1.0 FTE, Third Grade Teacher, White Bluffs Elementary

RESIGNATIONS FOR THE 2017-2018 SCHOOL YEAR:

Clark, Kristen, 1.0 FTE, Kindergarten Teacher, Sacajawea Elementary

Neumayer, Karen, .6 FTE, Science Teacher, Enterprise Middle School

Palomarez, Andria, 1.0 FTE, Fourth Grade Teacher, Sacajawea Elementary

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Arnold, Arienne, .2 FTE, French Teacher, Hanford High School (non-continuing)

Atchison, Stacy, 1.0 FTE, Special Education Lifeskills Teacher, Chief Joseph Middle School

Atencio, Brenda, 1.0 FTE, School Nurse, Student Services

Carter, Rachel, 1.0 FTE, Evaluation Specialist, Special Programs

Dilbeck, Brenda, 1.0 FTE, Special Education Resource Room Teacher, Carmichael Middle School

Edwards, Sondra, 1.0 FTE, Mathematics Teacher, Hanford High School

Ferguson, Karyl, 1.0 FTE, Special Education Structured Teacher, White Bluffs Elementary

Fundak, Gwendolyn, 1.0 FTE, Special Education Resource Room Teacher, Orchard Elementary

Grow, Jesse, 1.0 FTE, Special Education Resource Room Teacher, Hanford High (non-continuing)

Henle, Robin, 1.0 FTE, School Nurse, Student Services

King, Michelle, 1.0 FTE, Sp. Ed. Developmental Preschool Teacher, Early Learning Center

Morrison-Smith, Sharon, 1.0 FTE, School Psychologist, Special Programs, Marcus Whitman

Presnell, Kaci, 1.0 FTE, Language Arts Teacher, Leona Libby Middle School

Rodgers, Rozalind, 1.0 FTE, Special Education Extended Resource Room Teacher, Jason Lee

Simmelink, Ryan, .8 FTE, German, Richland High School (non-continuing)

INCREASED FTE FOR THE 2018-2019 SCHOOL YEAR:

Guymon, Natalie, .1 FTE, Language Arts Teacher, Hanford High School

(.7 FTE first semester, .6 FTE second semester)

Lay, Gabriel, .6 FTE, Language Arts/Social Studies Teacher, Hanford High

(1.0 FTE for 2018-2019)

LEAVE OF ABSENCE FOR THE 2018-2019 SCHOOL YEAR:

Lindseth, Brenna, .87 FTE, Sp. Ed. Structured Teacher, Badger Mountain

(Oct 1, 2018 through June 11, 2019)

Wietsma, Margaret, .4 FTE, Mathematics Teacher, Richland High School (retaining .6 FTE)

CLASSIFIED PERSONNEL:

**HIRED:**

Fo, Sumna, Custodian, Sacajawea Elementary, effective 07/01/18

Dockendorff, Kasia, Secretary, Hanford High School, effective 08/27/18

Taychack, Phounvilay, Custodian, Tapteal Elementary, effective 07/01/18

**RESIGNATIONS:**

Iedema, Felicia, Paraeducator, Richland School District, effective 06/11/18

**RETIREMENTS:**

Ryder, Linda, Paraeducator, Orchard Elementary, effective 06/12/18

Springer, Anne, Secretary, Richland High School, effective 06/29/18

**4.2 Enrollment Monthly Report**

**4.3 Budget Monthly Report**

**4.4 Cash Grant-Wiley-School Needs**

**4.5 Warrant Approval**

General Fund Warrant Nos. 10061985 through 10062080 for \$357,254.14

Nos. 51000299 through 51000301 for \$1,035.52

Nos. 71000140 through 71000161 for \$ 73,889.92

Nos. 10061653 through 10061741 for \$426,013.40

Nos. 51000296 through 51000298 for \$322,922.32

Nos. 71000117 through 71000139 for \$91,531.60

Capital Projects Fund Warrant Nos. 20001111 through 20001112 for \$8,086.10

Nos. 20001104 through 20001110 for \$313,095.68

Nos. 52000078 for \$ 1,575,799.28

ASB Fund Warrant Nos. 40005749 through 40005756 for \$33,626.92

Nos. 74000022 through 74000025 for \$21,634.53

Nos. 40005738 through 40005748 for \$ 47,164.81

Nos. 74000020 through 74000021 for \$17,626.83

**5.0 FUTURE AGENDA ITEMS**

After discussion, a Special Board meeting will be held on June 29, 2018 at 4:00 P.M. to further discuss/review childcare RFPs. There will only be one Board meeting in July to be held on July 24, 2018 at 12:00 P.M.

**6.0 BOARD AND SUPERINTENDENT REPORTS-None**

**ADJOURNMENT**

The meeting adjourned at 8:13 P.M.

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RICHLAND SCHOOL DISTRICT NO. 400

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SECRETARY, BOARD OF DIRECTORS