



Board of Directors, Regular Meeting Minutes, Tuesday, March 13, 2018
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, March 13, 2018, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board Vice President Heather Cleary presided. Board members present: Gordon Comfort, and Brett Amidan. Administrators present: Superintendent Rick Schulte, Deputy Superintendent Nicole MacTavish, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Mike Hansen, Executive Director of Support Services Richard Krasner, Communications Manager Steve Aagaard, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:30 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Rick Donahoe and Rick Jansons are excused.

1.3 Approval of Minutes (February 27, 2018)

It was moved by Brett Amidan and seconded by Heather Cleary that –

THE BOARD APPROVE MEETING MINUTES FROM FEBRUARY 27, 2018 AS AMENDED.

Vote: Amidan, yes; Cleary, yes; Comfort, abstained.

Motion was approved.

2.0 COMMUNICATIONS

2.1 Presentations/Recognitions

2.1.1 Jason Lee Elementary

Joe Jisa, Principal, introduced Steve Hill, Physical Education Teacher, and shared the many ways Mr. Hill works to build relationships with students and parents. Mr. Hill helps in the lunchroom daily and covers for crossing guards and classrooms teachers when needed. He is out front each day when students arrive and when they leave, greeting parents and helping students get safely to and from buses.

2.1.2 Classified Employee Week

Dr. MacTavish, introduced Paula Fallon, Para Educator Group Co-President and Adrian Ochoa, Administrative Support Group President, and thanked them for their effort to support the students in the Richland School District.

Dr. MacTavish also introduced Dottie Stevens and Victoria Russell representing the Washington State School Retirees Association. They reported the Benton Franklin local organization has over

800 members, both certified and classified, and provides twenty scholarships to local students each year.

2.3 Requests and Comments by Visitors (time limit)

Julie Robertson, Richland, thanked Steve Aagaard for his work as Communications Director and also stated she appreciated the email from Dr. Schulte regarding the walkout as it gave parents time to discuss the issue with their children beforehand.

3.0 UNFINISHED BUSINESS

3.1 Construction Projects

3.1.1 New Elementary Site Layouts

Caren Johnson, Director of Capital Projects, advised, after input at the last meeting, the new building layout is more of an “L” space with stacked classroom wings. This shape allows superior hallway supervision and allows for a hard-surface playground area with multiple access points from the building. The library is right off the main entry for easy access by students and the public. This floorplan also keeps the gym and multipurpose rooms next to each other and close to exterior parking for school events.

Ms. Johnson reported the Badger Mountain south property (Elementary No. 12) site will accommodate many building footprints, but both the Tapteal and Badger Mountain sites will be more difficult. The Badger Mountain Elementary site will accommodate the two-story school with ample room for playgrounds, playfields, and parking. However, the building footprint will not allow for the current school to operate during construction. The Tapteal site will also not be able to accommodate the current school operating during construction due to required setbacks. The location shown at the last meeting also had poor visibility and would require a power line to be temporarily removed. Since both Tapteal and Badger will not be able to operate during construction of the new buildings, Board members asked to re-visit a one story prototype.

Ms. Johnson advised the final site layouts will be brought to the next meeting for Board approval. Direction as to which elementary school should be constructed first, second, and third will also be needed at that time. Board discussion followed.

3.1.2 Teaching, Learning and Administration Center (TLAC)-Draft-Schematic Design

Ms. Johnson stated during this stage of the design process, the design team works on space allocation and relationships between areas. The design development process will be much more detailed. The building will be located on eight acres of District owned property near Libby Middle School. Ms. Johnson shared both conceptual site layouts and floorplans. A final schematic design will be available at the next meeting for Board approval.

3.2 Resolution No. 864-Budget Extension-Debt Service Fund

Rich Puryear, Executive Director of Finance, reviewed the Debt Service Fund Budget Extension documents for the 2017-2018 fiscal year. The extension is necessary because an interest payment is due June 1, 2018. The additional interest payment was generated by the bond sale in December 2017.

It was moved by Brett Amidan and seconded by Gordon Comfort that –

THE BOARD APPROVE RESOLUTION NO. 864-BUDGET EXTENSION-DEBT SERVICE FUND.

Vote: Amidan, yes; Cleary, yes; Comfort, yes.
Motion was approved.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

Julie Robertson asked if there will be an opportunity to see the Rules and Regulations (RRs) before they are implemented. Mr. Pettett stated Board members will review the RR's and will have the opportunity to give input or further direction if proposed RR's or procedures conflict with Board policy or Board intent.

It was moved by Brett Amidan and seconded by Gordon Comfort –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.8) INCLUDING PERS ACTION AS AMENDED.

Vote: Amidan, yes; Cleary, yes; Comfort, yes.
Motion was approved.

4.1 Personnel Actions

ADMINISTRATIVE PERSONNEL:

RESIGNATIONS FOR THE 2017-2018 SCHOOL YEAR:

Bradley, Gary, 1.0 FTE, Assistant Principal, Hanford High School (effective 6/30/18, correction)

CERTIFICATED PERSONNEL:

LEAVE OF ABSENCE FOR THE 2017-2018 SCHOOL YEAR:

McClelland, Carin, 1.0 FTE, First Grade Teacher, Badger Mountain (effective through 6/12/18)

Nicacio, Alma, 1.0 FTE, Second Grade Teacher, Badger Mountain (effective through 6/12/18)

Russell, Wendy, 1.0 FTE, Fifth Grade Teacher, Jefferson (effective 03/05/18 through 06/12/18)

RESIGNATIONS FOR THE 2017-2018 SCHOOL YEAR:

Dickey, Erin, .2 FTE, Language Arts Teacher, Hanford High (effective 08/28/18, retaining .8 FTE)

Fogg, Tracy, 1.0 FTE, Librarian, White Bluffs Elementary (effective 6/12/18)

Lewis, Tallia, .5 FTE, Nurse, Student Services (effective 6/12/18, retaining .5 FTE)

Pottle, Elizabeth, 1.0 FTE, Second Grade Teacher, White Bluffs Elementary (effective 6/12/18)

Ricketts, Cheryl, .5 FTE, Nurse, Student Services (effective 6/12/18, retaining .5 FTE)

RETIREMENTS FOR THE 2017-2018 SCHOOL YEAR:

Boolen, Shawna, 1.0 FTE, Sp. Education Teacher, Carmichael MS (effective 6/12/18, correction)

Brashear, Karen, 1.0 FTE, Art Teacher, Sacajawea Elementary (effective 6/12/18)

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

DeGraaf, Amber, 1.0 FTE, Special Education Teacher, location to be determined

Goche, Tonya, 1.0 FTE, Special Education Teacher, location to be determined

Sadanaga, Melissa, 1.0 FTE, Special Education Teacher, location to be determined

Swift, Katherine, 1.0 FTE, Special Education Teacher, location to be determined

LEAVE OF ABSENCE FOR THE 2018-2019 SCHOOL YEAR:

Arthur, Kimberly, 1.0 FTE, Fourth Grade Teacher, Lewis and Clark (second year leave)

Withers, Angela, .4 FTE, Psychologist, Special Programs (retaining .6 FTE)
Yeash, Sarah, 1.0 FTE, Special Education Teacher, Twin Rivers Group Home (second year leave)

CLASSIFIED PERSONNEL:

NEW HIRES:

Didzerekis, Paul, Bus Driver, Transportation, effective 02/21/18
Ducat, Antoinette, Paraeducator, Lewis & Clark Elementary, effective 03/12/18
Smith, Miranda, Bus Driver, Transportation, effective 02/22/18

RESIGNATIONS:

Perkins, Frieda, Paraeducator, Hanford High School, effective 03/21/18
Pottle, Adam, IT Analyst, Technology Department, effective 03/31/18

RETIREMENTS:

Billow, Kathy, Secretary, Enterprise Middle School, effective 07/01/18
Simonson, Terry, Mechanic, Transportation, effective 06/30/18

4.2 Resolution No. 862-K-5 Waiver-Parent Conference Days

4.3 Resolution No. 863-First Grade-Two Day Parent Connections

4.4 Policy No. 1310-Adoption and Amendment of Policies, Rules and Regulations

4.5 Budget Monthly Report

4.6 Cash Grant-Bechtel-FLL-Chief Joseph Middle School-FIRST Robotics Team Regrant

4.7 Cash Grant-Rohrback-Lewis and Clark-Music Program

4.8 Payroll and Warrant Approval

General Fund Warrant Nos. 10059544 through 10059720 for \$564,815.05
Nos. 51000253 through 51000258 for \$275,494.66
Nos. 10059477 for \$3,736.32

Capital Projects Fund Warrant Nos. 20001056 through 20001062 for \$151,999.25
No. 52000073 for \$1,885.00

ASB Fund Warrant Nos. 40005565 through 40005592 for \$38,913.81
Nos. 54000191 through 54000192 for \$86,362.99

Payroll Warrant Nos. 10058887 for \$651.25
Nos. 10058888 to 10058889 for \$1,796.58
Nos. 10059285 to 10059476 for \$259,011.86
Nos. 10059478 to 10059543 for \$ 3,507,068.49

Void Check No. 10124707 for (\$731.44)

Electronic Fund Transfer for \$7,057,922.64

Total February Payroll approved in the amount of \$10,825,719.38

5.0 FUTURE AGENDA ITEMS

The bid opening for Elementary No. 11 (Belmont) will be held on March 29, 2018.

6.0 BOARD AND SUPERINTENDENT REPORTS

Rick Schulte will be attending the Crystal Apple Award ceremony tomorrow where Rachael Morgan, Hanford High School teacher and longtime dance team coach, will be honored. Dr. Schulte also asked for any nominations for the annual WASA Community Award.

Brett Amidan will be attending the drama production at Libby Middle School.

Heather Cleary reported on the Destination Imagination Regional Tournament at Richland High School where over 475 students participated. Ms. Cleary thanked all staff members who helped make the tournament a success.

ADJOURNMENT

The meeting adjourned at 7:27 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS