



Board of Directors, Regular Meeting Minutes, Tuesday, April 10, 2018
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, April 10, 2018, at 6:30 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Heather Cleary, Rick Donahoe, and Brett Amidan. Administrators present: Deputy Superintendent Nicole MacTavish, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Mike Hansen, Executive Director of Support Services Richard Krasner, Communications Manager Steve Aagaard, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:31 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Gordon Comfort was absent.

1.3 Approval of Minutes (March 27, 2018)

It was moved by Rick Donahoe and seconded by Heather Cleary that –

THE BOARD APPROVE MEETING MINUTES FROM MARCH 27, 2018.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Jansons, yes.

Motion was approved.

2.0 COMMUNICATIONS

2.1 Presentations/Recognitions

2.1.1 Badger Mountain Elementary

Gail Ledbetter, Principal, introduced Shana Borms, Assistant Principal, and recognized her for her leadership with paraeducators, preschool through second grade staff, and programs at Badger Mountain including *Attendance Matters* and *Kids at Hope*.

2.2.2 Support Services Staff

Jeff Lettau, Assistant Director of Support Services, reported the Support Services Department has a goal to drive a culture change of customer service and support. Mr. Lettau introduced Ray Murphy, Grounds, and thanked him for his work at the District Office site as well as his work at River's Edge High School helping students work with tools and improving the commons area.

Gina McNiven, Custodian, was introduced and honored for her service oriented style with a difficult schedule including many building locations.

Manny Fernandez, Hanford High School Auditorium Manager, was recognized for his work with students, staff, and community members with lighting and sound during drama productions.

2.3 Requests and Comments by Visitors (time limit)-None

3.0 UNFINISHED BUSINESS

3.1 Technology-Vision Trip Updates

Nicki Blake, Executive Director of Teaching, Learning and Curriculum, explained the purpose of the vision workgroup is to articulate why technology is a fundamental part of fulfilling the educational needs of each student in the Richland School District. By visiting schools across the Northwest, the workgroup has the opportunity to observe how districts are leveraging technology for content creation, collaboration, critical thinking, and communication. Through interactions with district administrators, principals, teachers, and students, vision workgroup members are examining themes and systems that exist in schools with clearly articulated instructional visions. Schools selected for site visits have high numbers of students living in poverty, clear instructional focuses, and strong student outcomes resulting from their intentional instructional work.

Paul Chartrand-White Bluffs Elementary Principal, Jen Klauss-Enterprise Middle School Principal, and Mike Gaddis-Hanford High School Assistant Principal, reported their take ways from the visits including a singular focus in each building, focuses driven by the population of each building, and the use of technology to help students take ownership of their learning.

Dr. Eric Kellerer from the Doceo Center in Nampa, Idaho, is visiting schools in the District and will work with the District after the visits are complete. Board discussion followed.

Public Comment:

Travers Bracy, 62310 E99 PRSE, stated he was in favor of the new technology used at Libby Middle School, but shared some of the issues his student has faced this year.

Ms. Blake stated a draft plan will be brought to the Board in the future for their input as well as community input.

3.2 Secondary Extra Curricular Programs/Student Engagement

Todd Baddley, Assistant Superintendent of Secondary Education, reported schools are focused on increasing student engagement resulting in better attendance, less student discipline and increasing graduation rates. 4,414 students participated in over 77 different clubs/groups that offer a wide variety of activities for students in middle and high school. 4068 students participated in athletics grades 7-12.

Eric Davis, Athletic Director-Hanford High School, shared activities from the “We Lead” program in which athletes meet twice a month with a coach, are given a mentor coach to discuss their personal leadership development and goal setting, and participate in community service projects such the Hero Breakfast and Second Harvest.

Mike Edwards, Athletic Director-Richland High School, reported on several activities at Richland High School including the Character Strong Program, blood drives, food bank donations, and “Pennies for Patients”.

Public Comment:

Hope Nichols, parent and teacher, shared her concern regarding the lack of recognition and support for dance teams and other large groups that are not sports related.

3.3 Construction Projects-Belmont Elementary No. 11

3.3.1 Resolution No. 865-Award of Bid

Caren Johnson, Director of Capital Projects, reported bid opening took place on March 29, 2018, with bids from three general contractors. After review, the capital projects staff members recommended Chervenell Construction.

Public Comment:

Travers Bracy, (address above), shared his concern regarding the alternate bids.

Mr. Jansons advised the bids had been vetted by the District attorney and construction team.

It was moved by Rick Donahoe and seconded by Heather Cleary that –

THE BOARD OF DIRECTORS OF RICHLAND SCHOOL DISTRICT No. 400 RECOMMENDS AWARD OF THE GENERAL CONSTRUCTION CONTRACT FOR ELEMENTARY No. 11 (BELMONT) TO CHERVENELL CONSTRUCTION COMPANY-RESOLUTION No. 865-IN COMPLIANCE WITH WAC 392-344-110.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Jansons, yes.
Motion was approved.

3.3.2 Resolution No. 866-Acceptance of Constructability Review

It was moved by Rick Donahoe and seconded by Brett Amindan that –

THE BOARD OF DIRECTORS OF THE RICHLAND SCHOOL DISTRICT No. 400 ACCEPTS AND APPROVES ELEMENTARY No. 11-(BELMONT) CONSTRUCTABILITY REVIEW REPORT, RESOLUTION No. 866.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Jansons, yes.
Motion was approved.

3.3.3 Resolution No. 867-Intent to Construct

It was moved by Rick Donahoe and seconded by Heather Cleary that –

THE BOARD OF DIRECTORS OF RICHLAND SCHOOL DISTRICT No. 400 DOES HEREBY CERTIFY THAT THE CONSTRUCTION OF ELEMENTARY No. 11 (BELMONT) WILL BE COMPLETED FOR THE PURPOSES FOR WHICH THE STATE MATCHING FUNDS ARE BEING PROVIDED, AS REQUIRED BY WAC 392-340-130-RESOLUTION No. 867-INTENT TO CONSTRUCT.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Jansons, yes.
Motion was approved.

4.0 CONSENT AGENDA (approval by a single vote of the Board)
It was moved by Heather Cleary and seconded by Brett Amidan –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1)
THROUGH (4.3) INCLUDING REVISED PERSONNEL ACTION.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; and Jansons, yes.
Motion was approved.

4.1 Personnel Actions

ADMINISTRATIVE PERSONNEL:

CHANGE OF ASSIGNMENTS FOR THE 2018-2019 SCHOOL YEAR:

Cathey, Mandy, 1.0 FTE, Executive Director, Special Education

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Blankenship, Tracy, 1.0 FTE, Director, Special Education

CERTIFICATED PERSONNEL:

RESIGNATIONS FOR THE 2017-2018 SCHOOL YEAR:

Gilbert, Kelli, 1.0 FTE, School Nurse, Student Services

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Blaine, Jennifer, 1.0 FTE, Elementary Teacher, location to be determined

Diaz, Tina, 1.0 FTE, Elementary Teacher, location to be determined

Gintner, Toni, 1.0 FTE, Elementary Teacher, location to be determined

Morris, Jill, 1.0 FTE, Elementary Teacher, location to be determined

O'Brien, Kaelyn, 1.0 FTE, Elementary Teacher, location to be determined

Reynolds, Amber, 1.0 FTE, Elementary Teacher, location to be determined

Tolon, Heather, 1.0 FTE, Elementary Teacher, location to be determined

Triner, Megan, 1.0 FTE, Elementary Teacher, location to be determined

Williams, Kelsie, 1.0 FTE, Elementary Teacher, location to be determined

RESCIND NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Bonney, Caitlin, 1.0 FTE, Elementary Teacher, location to be determined

INCREASED FTE FOR THE 2018-2019 SCHOOL YEAR:

McDowell, Jodi, .32 FTE, Spanish Teacher, Three Rivers HomeLink (.52 FTE, effective 8/28/18)

CLASSIFIED PERSONNEL:

NEW HIRES:

Jamieson, Troy, IT Systems Analyst, Technology Building, effective 04/2/18

Lindemuth, Tiffany, Paraeducator, Jason Lee Elementary, effective 04/09/18, temporary

LEAVE OF ABSENCE FOR THE REMAINDER OF 2017-2018 SCHOOL YEAR:

Faith Sandy, Paraeducator, Special Programs, effective 03/21/18

RESIGNATIONS:

Beribak, Azelma, Custodian, Sacajawea Elementary, effective 03/30/18

Flores, Marzieh, Paraeducator, Badger Mountain Elementary, effective 04/13/18

4.2 Policy/RR No. 3413-Student Immunization and Life Threatening Health Conditions

4.3 Payroll and Warrant Approval

General Fund Warrant Nos. 10060195 through 10060294 for \$308,213.71
Nos. 51000261 through 51000263 for \$1,923.84
No. 71000012 for \$ 10,695.08
Capital Projects Fund Warrant Nos. 20001070 through 20001071 for \$60,555.37
ASB Fund Warrant Nos. 40005621 through 40005634 for \$12,200.49
No. 54000193 for \$909.64
No. 7400010 for \$ 1,118.63
Payroll Warrant Nos. 10059721 through 10059722 for \$1,241.20
Nos. 10059932 through 10060130 for 262,022.54
Nos. 10060131 through 10060194 for \$3,499,813.02
Electronic Fund Transfer for \$7,009,878.35
Total March Payroll approved in the amount of \$10,772,955.11

5.0 FUTURE AGENDA ITEMS

Dr. MacTavish asked Board members if they would like to have a workshop to review the process used for curriculum renewal/adoption. It was decided to add curriculum adoption to the previously planned workshop on May 16, 2018.

6.0 BOARD AND SUPERINTENDENT REPORTS

Nicole MacTavish toured Career and Technical Education (CTE) classes in the District.

Brett Amidan will participate via conference call for the April 24, 2018 meeting.

ADJOURNMENT

The meeting adjourned at 8:09 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS