



Board of Directors, Regular Meeting Minutes, Tuesday, September 25, 2018
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, September 25, 2018, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Heather Cleary, Rick Donahoe, Jill Oldson, and Brett Amidan. Administrators present: Superintendent Rick Schulte, Successor Superintendent Nicole MacTavish, Deputy Superintendent Mike Hansen, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Brian Moore, Executive Director of Human Resources Tony Howard, Executive Director of Support Services Richard Krasner, Public Information Officer Ty Beaver, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, Executive Director of Special Education Mandy Cathey, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:30 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Rick Donahoe participated via conference call.

1.3 Approval of Minutes (September 11, 2018)

It was moved by Brett Amidan and seconded by Jill Oldson that –

THE BOARD APPROVE MEETING MINUTES FROM SEPTEMBER 11, 2018.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

2.0 COMMUNICATIONS

2.1 Presentations/Recognitions-Tapteal Elementary

Rhonda Pratt, Principal, introduced Linda Clark and Patti Donahue, Paraprofessionals, and credited them with tremendous interaction with students and staff. Both lead a Breakfast Club with students each day and greet children with smiles and hugs. Ms. Pratt shared Ms. Clark and Ms. Donahue are dedicated to helping each student become successful.

2.2 Requests and Comments by Visitors (time limit)

Annie Carlson, Paraprofessional-1006 Thayer Drive, stated Paras love the work they do and are asking for fair wages during negotiations.

Brian Ace, Boys/Girls Clubs of Benton and Franklin Counties, updated Board members on the daycare transition. Mr. Ace reported all sites are fully licensed and leases for six portables are in

the works. Barring a few growing pains, the transition has been smoother than expected. He thanked the Board for this opportunity and shared a letter from a parent.

Jacob Johannesen, 1134 Maple Place, shared Paras are lifesavers for students and do their best each day.

3.0 BUSINESS

3.1 Construction Projects

3.1.1 Tapteal Elementary Design Development-Second Reading

Caren Johnson, Director of Capital Projects, reported the Design Development documents were presented for first reading at the last meeting and require approval to continue the current timeline in preparation for permitting.

It was moved by Rick Donahoe and seconded by Jill Oldson that –

THE BOARD APPROVE THE TAPTEAL ELEMENTARY DESIGN DEVELOPMENT DOCUMENT FOR SECOND READING.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

3.1.2 Teaching, Learning and Administration Center (TLAC) Design Development-First Reading

Caren Johnson, Director of Capital Projects, reported the Design Development process is 100% complete and we are moving into the construction documents phase in preparation for permitting. Ms. Johnson introduced Matt Whitish, Design West Architects, who shared details of the TLAC design. Design Development will be brought back to the October 9, 2018 meeting for approval.

3.1.3 Teaching, Learning and Administration Center (TLAC)-Value Engineering Report

Ms. Johnson explained Value Engineering is performed to optimize both cost and performance in a facility. Discussion followed regarding storage and record retention issues.

It was moved by Jill Oldson and seconded by Heather Cleary that –

THE BOARD APPROVE THE TEACHING, LEARNING AND ADMINISTRATION BUILDING VALUE ENGINEERING REPORT AND IMPLEMENTATION PLAN.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

3.2 Early Learning Center

Katey Byran, Director of Early Learning, advised the Early Learning Center (ELC) opened its doors to families on August 28, 2018. Both the teachers of Early Childhood Education Assistance Program (ECEAP) preschool and Developmentally Delayed (DD) preschool held family connection meetings before classes began. Ms. Bryan reported remodeling took place over the summer to make the previous K-5 building ready for preschool and meet all requirements for 3 and 4 year olds including changes to the bathrooms, classroom layouts, storage spaces, playground,

courtyard areas, gymnasium, and office areas. She reported teachers are enjoying the ability to PLC together and work with other groups.

The ELC has six ECEAP classrooms. With the addition of the forty new slots Richland School District was awarded from the state, there is a total of 130 ECEAP slots. All have been filled for the school year. There are 85 preschoolers in the Developmentally Delayed classes and that number will continue to grow as students transition from Birth-3 programs throughout the school year. Ms. Bryan stated there are still 2 sessions (1 classroom) at Tapteal elementary as well.

3.3 Para-to-Teacher Pipeline Program (Alternative Routes Grant)

Tony Howard, Executive Director of Human Resources, explained in 2016 the District entered into a partnership with WSU Tri-Cities to develop an Alternate Routes program for paraeducators to earn teacher certification in the areas of Special Education or ELL. Mr. Howard advised the concept of this program was to allow paraeducators to work towards teaching certification while embedded into their “day job” supporting teachers and students in the District’s classrooms. This makes practicum and student teaching experiences paid time, which is a departure from traditional certification routes. He shared this is consistent with the “grow your own” concept of addressing teacher shortages in key areas, such as Special Education. The program has been in place for three years. Each of the three cohorts have had different funding levels and stipulations as the State, District, and University money has blended and changed. Mr. Howard reviewed the pros and cons of the program. Board discussion followed.

3.4 School Resource Officers/City of Richland

Superintendent Schulte, advised the Board is being asked to consider several options regarding the funding and future of School Resource Officers at Richland and Hanford High Schools. Dr. Schulte shared letters from Jeff Taylor, Interim Police Chief, and Cynthia Reents, City Manager. The two options offered by the City of Richland are:

1. A five-year contract for two SRO’s, at \$70,000 in 2018 – 2019, increasing by \$20,000 per year until the district pays 50% of the SRO salaries (estimated at about \$130,000 each inclusive of benefits and overtime).
2. A one-year contract for one SRO (or two half-time SRO’s) at \$70,000 in 2018 – 2019, with future contracts to be determined.

Dr. Schulte reported meeting with Ms. Reents and felt there was no flexibility.

Rick Jansons called on Chief Taylor, Interim Police Chief, to clarify information in his letter. The City’s letter requires a response from the District after tonight’s board meeting. Mr. Jansons explained common practice for Board decisions involve discussion of an agenda topic at a meeting, receive public input, then return to the topic at an upcoming meeting to make a decision.

Mr. Jansons attended the recent WSSDA Legislative Conference where school safety was a high priority across the state. There was no clear consensus on the amount of funding for SROs as the cost paid by districts varied drastically. Mr. Jansons stated he did not want to devalue the work of SROs, as they perform a needed service in schools.

After much discussion, Board members would not favor a five-year contract at this time. The District will continue to seek funding from the County or other options in future years. There was

Board consensus for Dr. Schulte and Rick Jansons to meet with the City Manager and Mayor of Richland within the next two weeks to attempt to reach a short-term agreement that works for both parties. Chief Taylor asked to be included on the meeting when scheduled. This topic will be added to the October 9, 2018 meeting agenda.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

Superintendent Schulte reported the enrollment count is down 275 from budgeted estimates, which reduce state funding by \$3.2M. Enrollment estimates for next year will be conservative.

It was moved by Heather Cleary and seconded by Brett Amidan –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.7).

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

4.1 Personnel Actions

CERTIFICATED PERSONNEL:

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Heffner, Bonnie, 1.0 FTE, Second Grade Teacher, William Wiley Elementary
(non-continuing, effective 9/24/2018)

Pambrun, Shayla, 1.0 FTE, Counselor, Chief Joseph Middle School, effective 10/1/18

RESCINDING CONTRACT OFFER FOR THE 2018-2019 SCHOOL YEAR:

Jacobs, Benjamin, 1.0 FTE, Counselor, Richland High School

REASSIGNMENTS FOR THE 2018-2019 SCHOOL YEAR:

Janosky, Rebecca, 1.0 FTE, Dean of Students, Three Rivers HomeLink, 2018-19 school year only

Wing, Kara, 1.0 FTE, Dean of Students, Sacajawea Elementary, 2018-19 school year only

RESIGNATIONS FOR THE 2018-2019 SCHOOL YEAR:

Amaya, Alice, 1.0 FTE, Counselor, Chief Joseph Middle School, effective 9/28/18

CLASSIFIED PERSONNEL:

HIRED:

Elliott, Mark, Paraeducator, Orchard Elementary, effective 09/25/18

Lemos, Esmeralda, Secretary, Sacajawea Elementary, effective 9/24/18

Mariotti, Michelle, Paraeducator, Orchard Elementary, effective 09/25/18

Pedersen, Sunny, Bus Driver, Transportation, effective 09/24/18

Ray, Monica, Paraeducator, Early Learning Center, effective 10/01/18

Schlierman, Jason, Paraeducator, Hanford High School, effective 09/17/18

Stauffer, Leslie, Paraeducator, Carmichael Middle School, 09/24/18

Wiskerchen, Lynnette Secretary, Administration Building, effective 10/01/18

LEAVE ABSENCE FOR REMAINDER OF THE 2018-2019 SCHOOL YEAR:

Garrett, Shawnee, Secretary, Carmichael Middle School

RESIGNATIONS:

Hardy, Jennifer, Paraeducator, Hanford High School, effective 06/12/18

Iedema, Collin, Paraeducator, Chief Joseph Middle School, effective 08/26/18

RETIREMENTS:

Ballo, David, HVAC Mechanic, Stevens Support Center, effective 09/28/18 (deceased 09/20/18)

Marple, Larry, Plumber, Stevens Support Center, effective 09/28/18

Schwartz, Karen, Paraeducator, William Wiley Elementary, effective 10/12/18

4.2 Collective Bargaining Agreement Ratification-Richland Ed. Assoc./Office Personnel

4.3 Resolution No. 878-Interlocal Agreements

4.4 Cash Grant-Walmart-Jefferson Elementary-School Needs

4.5 Enrollment Monthly Report

4.6 Budget Monthly Report

4.7 Warrant Approval

General Fund Warrant Nos. 10063137 through 10063206 for \$689,310.71

Nos. 51000375 through 51000378 for \$12,113.05

Nos. 71000338 through 71000349

Nos. 10063035 through 10063136 for \$1,558,325.06

Nos. 51000366 through 51000374 for \$294,744.50

Nos. 71000308 through 71000337 for \$59,524.51

Capital Projects Fund Warrant Nos. 20001158 through 20001161 for \$104,242.66

Nos. 20001153 through 20001157 for \$1,090,793.11

Nos. 52000086 through 52000087 for \$820,781.64

ASB Fund Warrant Nos. 40005818 through 40005827 for \$23,925.61

No. 74000032 for \$1,672.72

Nos. 40005811 through 40005817 for \$10,535.90

Nos. 54000208 through 54000209 for \$56,334.83

Nos. 7400030 through 74000031 for \$54,096.15

Self-Insured Fund Warrant Nos. 70000017 through 710000018 for \$260,741.79

Nos. 70000016 for \$4,465.96

5.0 FUTURE AGENDA ITEMS

Input from Board members for the new TLAC Board room design will be scheduled for October 9, 2018. School Resource Officers will be added to the October 9, 2018 agenda.

6.0 BOARD AND SUPERINTENDENT REPORTS

Rick Schulte attended a meeting with County officials regarding Payment in Lieu of Taxes (PILT). Dr. Schulte also met with representatives from the LaCrosse Club Association. Galt Pettett, District Counsel, has developed a change to the rules and regulations regarding Club Sports. These will be reviewed at the next Board meeting. He reported the goal of this change is to have as many students as possible involved in activities. Dr. Schulte also attended the chamber luncheon and will present at the legislative construction group tour and public meeting on September 27, 2018.

Dr. MacTavish shared Ty Beaver, Public Information Officer, hosted a meeting to seek input for a new website design. Mr. Beaver reported the change will take time, beginning with the District website, then the individual school websites will follow.

Jill Oldson attended the WSSDA Conference in Spokane and is a member of the WSSDA Resolutions Committee.

Brett Amidan attended a Richland High School football game.

Rick Donahoe shared information regarding schools in Michigan.

Rick Jansons attended the WSSDA Conference in Spokane and shared some details of the priorities WSSDA will put forward.

Mr. Jansons adjourned the regular portion of the meeting at 8:41 P.M. to allow those in attendance to exit. The meeting reconvened at 8:50 P.M.

7.0 EXECUTIVE SESSION (Superintendent Evaluation)

The Board adjourned to executive session at 8:50 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g). The executive session was projected to last thirty minutes, with no action expected. Mr. Jansons extended the session by thirty minutes at 9:20 P.M. Executive session ended at 9:50 P.M.

The Board returned to the regular meeting at 9:50 P.M.

ADJOURNMENT

The meeting adjourned at 9:50 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS