



Board of Directors, Regular Meeting Minutes, Tuesday, September 11, 2018  
RICHLAND SCHOOL DISTRICT NO. 400  
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, September 11, 2018, at 6:30 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Heather Cleary, Rick Donahoe, Jill Oldson, and Brett Amidan. Administrators present: Superintendent Rick Schulte, Successor Superintendent Nicole MacTavish, Deputy Superintendent Mike Hansen, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Brian Moore, Executive Director of Human Resources Tony Howard, Executive Director of Support Services Richard Krasner, Public Information Officer Ty Beaver, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, Executive Director of Special Education Mandy Cathey, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:30 P.M.

## **1.0 CALL TO ORDER**

### **1.1 Pledge of Allegiance**

### **1.2 Roll Call-All Here**

### **1.3 Approval of Minutes (August 23, 2018; August 28, 2018; September 4, 2018)**

It was moved by Heather Cleary and seconded by Rick Donahoe that –

THE BOARD APPROVE MEETING MINUTES FROM AUGUST 23, 2018; AUGUST 28, 2018; SEPTEMBER 4, 2018.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.  
Motion was approved.

Mr. Donahoe asked to move agenda item 3.1 ahead in the agenda since students were participating.

### **3.1 Hanford High School Drama**

Tory Christensen, Hanford High School Principal, recognized Matt Leggett, Drama Instructor, for his many awards and recognitions both locally and nationally. Mr. Christensen stated the drama department continues to thrive under his leadership.

Mr. Leggett shared a list (*Where They Are Now*) showing past students and their current accomplishments. He stated this program is geared to developing skills and confidence to go to the next level in whatever field they choose to pursue. Hanford will have four to five performances this year, including two original student productions. *Newsy* will be the fall production while *Pride and Prejudice* will be performed in the spring. The summer drama camp (Fame Camp) introduces younger students to the program. Mr. Leggett also thanked the Hanford Drama Booster Club for

its generous support of funds, scholarships, and help with productions. Mr. Leggett introduced student drama club officers Trevin Wong, Isabell Rivera, Erica Prosack, Megan Hatley, and Jan Sluphy who shared how the program helped them become well-rounded students both in and out of school. Mr. Leggett introduced Jake Isen, Hanford High School graduate, who received recognition for the “Best Actor in a Musical in Washington State”.

## **2.0 COMMUNICATIONS**

### **2.1 Requests and Comments by Visitors (time limit)**

Monte Franckowiak, PSE President; Cassidy Gaul, 1409 Kimball Avenue; Jerry Morgan; Stephenie Nordorf, 5709 Desert Dove Drive; Katie Phillips, 2414 Swift Blvd.; Shurrie Weatherman, 1134 Englewood Drive; Brandee Hogg; Margaret Nuttall, 1608 Lee Blvd.; and Tascina Penor, 5501 West Hildebrand Blvd., all reminded the Board of the important jobs paraprofessionals and support services employees provide to the District and asked for a fair wage during upcoming negotiations.

Rick Jansons stated support staff members are a very important part of the team to support students in the District.

## **3.0 BUSINESS**

### **3.2 Construction Projects**

#### **3.2.1 Richland High School Theater Programming**

Caren Johnson, Capital Projects Director, stated staff met with school employees and community user group members with vested interest in the facility to gather input for renovation of the auditorium space. Brandon Wilm, Design West Architects, reported a one year design period and one year construction period, with plans to re-open starting the fall of 2020. Improvements will include updated and expanded restrooms, divided seating with multiple aisles, and access to the pit area. Dr. Schulte reported this timeline allows for community group fundraising for any additions to the District plan. Several ideas were suggested for fundraising.

It was moved by Rick Donahoe and seconded by Heather Cleary that –

THE BOARD APPROVE THE RICHLAND HIGH SCHOOL THEATER PROGRAMMING DOCUMENT.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

#### **3.2.2 Tapteal Elementary Design Development-First Reading**

Mr. Wilm shared drawings of the future Tapteal Elementary School. The interior will feature river elements using colors and patterns in floors and hallways. The bid process will take place in March with construction to begin as soon as school gets out (June, 2019). Discussion followed.

#### **3.2.3 Tapteal Elementary Value Engineering Report**

Rick Jansons explained Value Engineering is used to optimize both cost and performance of a facility before construction. Architects then review the findings and make suggestions and comments to be implemented in the design. OSPI funding requires this as part of the process required for state match funding.

It was moved by Jill Oldson and seconded by Brett Amidan that –

THE BOARD APPROVE THE TAPTEAL ELEMENTARY SCHOOL VALUE ENGINEERING REPORT AND IMPLEMENTATION PLAN.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.  
Motion was approved.

**3.3 Using Categorical State and Federal Funding for School Psychologists-Board Approval**

Brian Moore, Assistant Superintendent of Elementary Education, reported over the past few years, the District has seen an increase in extreme behaviors from a small percentage of students requiring an extensive amount of time from principals and counselors. Mr. Moore shared staff members are continuing to deal with more students with mental health and emotional issues. Mr. Moore brought forth a recommendation to fund four school psychologists from a portion of the Learning Assistance Program (LAP) funding. Board discussion followed.

It was moved by Jill Oldson and seconded by Heather Cleary that –

THE BOARD APPROVE THE CHANGE OF FUNDING FOR ELEMETNARY SCHOOL PSYCHOLOGISTS.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.  
Motion was approved.

**3.4 State Assessment Results**

Mike Hansen, Deputy Superintendent, reported students completed the Smarter Balanced Assessment (SBA) for the fourth year in both English Language Arts (ELA) and Math at the end of the 2017-2018 school year. Tests are provided in grades 3-8 and grade 10 (first year at grade 10). Mr. Hansen reviewed initial results of the 2018 assessments including grade level and school level results, breakdowns of performance between free and reduced meal (FRL) populations and non-free and reduced (NFRL) populations, as well as breakdowns between special education students and non-special education populations. Full access just became available yesterday. He reported overall averages in math and English Language Arts for individual schools and the District as a whole were mixed. The District continues to see a growing achievement gap between students who receive free/reduced price meals and/or special education services and those who do not. Mr. Hansen shared the current emphasis on quality first time instruction and educating staff members how to intervene and support all students.

Dr. MacTavish, Successor Superintendent, shared the urgency of placing students back in core classes with support. Dr. Schulte advised the curriculum renewal cycle, with only ELA being updated in the last eight years, has extenuated the need for continuity across the District. A math renewal is underway at this time with Board approval expected in the spring. Board discussion followed and a written plan was requested.

**4.0 CONSENT AGENDA** (approval by a single vote of the Board)

It was moved by Brett Amidan and seconded by Rick Donahoe –

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THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.3).

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Comfort, yes; and Jansons, yes.  
Motion was approved.

#### **4.1 Personnel Actions**

##### CERTIFICATED PERSONNEL:

RESIGNATIONS FOR THE 2017-2018 SCHOOL YEAR:

Frisbee, Celeste, 1.0 FTE, Spanish Teacher, Delta High School

LEAVE OF ABSENCE FOR THE 2018-2018 SCHOOL YEAR:

Gailey, Stephanie, 1.0 FTE, Special Education Teacher, Leona Libby Middle School (second year)

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Jacobs, Benjamin, 1.0 FTE, Counselor, Richland High School (non-continuing, effective 9/5/18)

Kok, Shelly, 1.0 FTE, Sp. Ed. Resource Room Teacher, Leona Libby MS (non-cont., eff. 9/6/18)

Collee-Kummer, Kristi, .116 FTE, Counselor, Orchard (non-continuing, 29 days, Fridays only)

Nelson, Robin Kelly, 1.0 FTE, Sp. Ed. Teacher, Badger Mountain (non-cont., eff. 10/1/18)

##### CLASSIFIED PERSONNEL:

HIRED:

Gosney, April, Secretary, White Bluffs Elementary, effective 09/04/18

Marske, Dawn, Secretary, Hanford High School, effective 09/07/18

RESIGNATIONS:

Fo, Summa, Custodian, Sacajawea Elementary, effective 09/12/18

Knapp, Tom, Bus Driver, Transportation, effective 08/27/18

Manis, April, Paraeducator, Early Learning Center, effective 08/27/18

Peterson, Jon, Security Officer, Richland High School, effective 09/12/18

RETIREMENTS:

Johnson, Lori, Paraeducator, Orchard Elementary, effective 09/18/18

O'Brien, Catherine, Paraeducator, Carmichael Middle School, effective 08/29/18

#### **4.2 Policy/RR No. 2500-Drones**

#### **4.3 Payroll and Warrants**

General Fund Warrant Nos. 10062921 through 10062950 for \$205,300.67

Nos. 51000354 through 51000357 for \$3,101.70

Nos. 71000285 through 71000290 for \$10,612.73

Nos. 10062958 through 10063031 for \$289,961.58

Nos. 51000358 through 51000365 for \$231,324.21

Nos. 71000291 through 71000307 for \$55,598.11

Nos. 70000015 for \$12,646.36

Capital Projects Fund Warrant Nos. 20001146 through 20001149 for \$102,153.80

Nos. 20001150 through 20001152 for \$474,894.11

Nos. 52000085 for \$ 1,581.27

ASB Fund Warrant Nos. 40005790 through 40005791 for \$3,000.00

Nos. 40005792 through 40005810 for \$73,417.12

Nos. 74000027 through 74000029 for \$22,908.39

Payroll Warrant Nos. 10062623 through 10062625 for \$2,707.82

No. 10062668 for \$479.01

Nos. 10062778 through 10062861 for \$144,208.42

Nos. 10062862 through 10062920 for \$3,553,944.66

Void Check No. 479.01  
Electronic Fund Transfer for \$6,618,146.70  
Total August Payroll approved in the amount of \$10,319,007.60

### **5.0 FUTURE AGENDA ITEMS**

Dr. Schulte shared a letter from the City of Richland regarding School Resource Officers (SROs). Board members asked to put this topic on the next Board meeting agenda. Dr. Schulte asked Board members to share their input before the next meeting.

Mr. Jansons asked for an executive session following the meeting on September 25, 2018 to review the superintendent evaluation with Dr. Schulte. There will also be a Special Board meeting Tuesday, September 18, 2018 to review the Curriculum Audit.

### **6.0 BOARD AND SUPERINTENDENT REPORTS**

Rick Schulte reported attending a meeting with the county assessor regarding Payment in Lieu of Taxes (PILT) payments. The Delta High School Superintendents met to discuss a dome over the City of Pasco pool. All three districts would be allowed to use the pool for swim team practices and events. A meeting with Athletic Directors will be scheduled to find the level of interest for this project. Dr. Schulte advised Kindergarten enrollment is down again this year and is similar in other Tri City districts.

Brett Amidan attended the Richland High School football game.

Heather Cleary attended the PTA Council meeting and reported on school supplies and a request for reader boards.

Mr. Jansons adjourned the regular portion of the meeting at 9:06 P.M. to allow those in attendance to exit. The meeting reconvened at 9:20 P.M.

### **7.0 EXECUTIVE SESSION (Superintendent Evaluation)**

The Board adjourned to executive session at 9:20 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 9:50 P.M.

The Board returned to the regular meeting at 9:50 P.M.

### **ADJOURNMENT**

The meeting adjourned at 9:50 P.M.

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RICHLAND SCHOOL DISTRICT NO. 400

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SECRETARY, BOARD OF DIRECTORS