



Board of Directors, Regular Meeting Minutes, Tuesday, January 29, 2019
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, January 29, 2019, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Heather Cleary, Rick Donahoe, and Jill Oldson. Administrators present: Superintendent Rick Schulte, Successor Superintendent Nicole MacTavish, Deputy Superintendent Mike Hansen, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Brian Moore, Assistant Superintendent of Human Resources Tony Howard, Executive Director of Support Services Richard Krasner, Public Information Officer Ty Beaver, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, Executive Director of Special Education Mandy Cathey, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:00 P.M.

EXECUTIVE SESSION (Personnel, Negotiations)

The Board adjourned to executive session at 6:00 P.M. to discuss complaints or charges against an employee or board member (the person complained against may open the meeting to the public) 42.30.110 (1) (f); and discussion with legal counsel, of enforcement actions, litigation or potential litigation, if public discussion might result in an adverse legal or financial consequence. (Does not permit an executive session solely because attorney is present.) 42.30.110 (1) (i). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 6:32 P.M.

The Board returned to the regular meeting at 6:35 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Brett Amidan was excused.

1.3 Approval of Minutes (January 15, 2019; January 16, 2019)

It was moved by Rick Donahoe and seconded by Heather Cleary that –

THE BOARD APPROVE MEETING MINUTES FROM JANUARY 15, 2019 AND JANUARY 16, 2019.

Vote: Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

2.0 COMMUNICATIONS

2.1 Student Representative Report

Chad King and Peyton Dunn, Hanford High School students, reported on the recent Superintendent/Student Advisory meeting including likes and dislikes when designing a new high school.

2.2 School Board Appreciation

Dr. Schulte shared artwork from Badger Mountain and Tapteal Elementary Schools and a collage with photos from the past year to honor the Board of Directors during School Board Appreciation Month. Dr. Schulte thanked Board members for their service to the community and shared the tremendous amount of time Board members spend reviewing information and participating in a variety of meetings and activities.

2.3 Presentations/Recognitions-Three Rivers HomeLink

Tyler Reeser, HomeLink Principal, introduced Angel Smith, Consultant and Department Lead. Mr. Reeser praised her leadership skills and ability to navigate the constantly changing Alternative Learning Experience (ALE) rules. He shared Ms. Smith has a genuine desire to make HomeLink the best parent partnership program in the area.

2.4 Requests and Comments by Visitors (time limit)

Laila Krowiak, 1523 Hains, shared the health benefits of students biking or walking to and from school. Ms. Krowiak shared May 9, 2019 is National Bike to School Day and asked for District support for this event.

Francesca Mair, 2146 Hudson, spoke regarding the congestion at Jefferson Elementary School during pick up and drop off times. Ms. Maier suggested busing some students within a mile radius to cut down on congestion.

3.0 BUSINESS

3.1 Libby Middle School-Summit Learning

Andre Hargunani, Libby Middle School Principal, thanked all Board members for visiting Libby and observing the Summit Program over the past few weeks. The program has been piloting for over a year. Mr. Hargunani shared student achievement data from MAP and SBA tests showing a much greater percentage of students meeting standards using the Summit Program compared to other 6th grade scores in the District. He reported on next steps based on data shared including:

- take the program out of pilot status and adopt the Summit Learning Program for Libby 6th grade core courses
- offer an opt-in model for Summit at Libby in the 7th and 8th grades

Nicki Blake, Executive Director of Teaching and Learning and Curriculum, reported the normal process for adopting curriculum would be followed with a committee formed, curriculum presented to the Instructional Materials Committee (IMC) for review, then a recommendation to the Board.

Dr. Schulte reported Summit is a unique program and has already been piloted for one year, so a new process may need to be created. The intention is to share with the Board tonight and ask for feedback.

Mr. Jansons stated he would like to see this opportunity at other schools with a higher percentage of low income students. He likes the opt-in policy being presented to give parents the ability to choose

what is best for their student. Both learning styles need to be evaluated over time and data shared with the Board.

During observations, other Board members reported seeing students taking ownership of their learning, collaborating with other students, and using Chromebooks as a resource.

Public Comment

The following people shared input on the Summit Program:

Matthew DeForest, Libby Student; David Stenoien, 3521 Polo Greens Avenue; Aidan Hyres, Libby Student; Jennie Booker, 5340 West Lattin Road; Ava Robertshaw, Libby Student; Roshan Stenoien, Libby Student; Susan Ayres, 257 Meadow Hills Drive; Michael Whitehead, Libby Student; Amy Robertshaw, 4599 Barbera Street; Trisha Snow, 4148 Jasper Street; Shayna Landon, 2386 Copperbrook Court; Julee Kendall, 4326 Highview Street; Denise Poston, 402 Birch Avenue; Jared Farley, 956 Meadow Hills Drive; Kristin Ruedel, 1200 Plaeteau Drive; Elizabeth Thompson, 2426 Morency Drive; Kristin Walker, 1555 Ana Court; Lora Brady, 5111 Hershey Lane; Sarah Landon, 494 Palm Drive; Mckenzie Munn; Debbie Ellefson, 5901 Collins; Becky MacBeth, 1608 Saratoga Court; Kaci Presnell, 4305 NW Commons Drive; Jessica Saddler, 1830 Kapalua Avenue; Carrie DeForest, 2340 Morency Drive; and Kelly Nelson, 451 Westcliffe; Tami Shae, 237 Hill View Drive.

Mr. Jansons stated the next step is to take the program out of pilot status and go through the normal adoption process (committee review, IMC review, and Board recommendation), then offer an opt-in model for Summit at Libby in the seventh and eighth grades. Board members expressed both teacher and parent training should be included if adopted.

Dr. MacTavish thanked all for sharing their passionate views in a very professional manner.

Mr. Jansons called for a short recess at 8:42 P.M. The meeting was reconvened at 8:45 P.M.

3.2 Highly Capable Identification

Brian Moore, Assistant Superintendent of Elementary Education, introduced Beth Harrington, Assistant Director of Teaching, Learning and Curriculum, who shared improvements in identifying underrepresented students for highly capable services. Ms. Harrington shared a committee has been formed to:

- review the nomination process to ensure equitable identification of all students with a goal of matching the current demographics of the school district
- create an identification and qualification process that provide equity in access to improve identification of underrepresented populations
- look for more holistic and unbiased measures to level the playing field as it applies to nomination and qualification of underrepresented students

Board discussion followed.

Public Comment:

Shayna Landon, questioned if the number of Highly Capable seats would be increased. Dr. MacTavish shared that will be a part of the committee work and recommendation. Ms. Harrington will bring further information to the Board in June.

3.3 Enrollment Estimates - 2019-2020

Rich Puryear, Executive Director of Finance, reviewed various documents including several estimations for 2019-2020 enrollment. Student enrollment (Full-Time Equivalent or FTE) is the primary driver of both state revenue and staffing. All budget planning begins with an enrollment estimate. The current year (2018-2019) budget has been based on a projected enrollment of 13,750 FTE. The January annual average of 13,550 FTE is 200 FTE below that budget amount, while still about 100 FTE above actual enrollment last year.

Dr. Schulte reported population growth has slowed the last few years. For initial planning purposes, administration will use an estimated enrollment of 13,700 FTE for 2019–2020. Superintendent Schulte advised a goal of completing the budget process with Board approval at the June 11, 2019 Board meeting. This is a quicker, more aggressive timeline for budget preparation than in the past. Revisions may be made both during the process and once the next school year begins.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

Superintendent Schulte noted that representatives from the Lacrosse association were in attendance earlier in the meeting and wanted to thank the Board for considering adding Lacrosse as a club sport.

It was moved by Heather Cleary and seconded by Jill Oldson –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1) THROUGH (4.7).

Vote: Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

4.1 Personnel Actions

CERTIFICATED PERSONNEL:

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Hix, Kristen, 1.0 FTE, Fourth Grade Teacher, Tapteal Elementary (non-cont., effective 1/23/19)

RETIREMENTS FOR THE 2018-2019 SCHOOL YEAR:

Neely, Maryllyn, .5 FTE, Vision Specialist, Special Programs

NEW HIRES FOR THE 2019-2020 SCHOOL YEAR:

Frazier, Carley, 1.0 FTE, Elementary Teacher, Location to be determined

Maloy, Anne, 1.0 FTE, Elementary Teacher, Location to be determined

Olson, Amy, 1.0 FTE, Elementary Teacher, Location to be determined

Wilson, Kelsey, 1.0 FTE, Elementary Teacher, Location to be determined

CLASSIFIED PERSONNEL:

RESIGNATIONS:

Hamby, Kristina, Paraeducator, Chief Joseph Middle School, effective 01/23/19

Lopez, Shirley, Paraeducator, Hanford High School, effective 01/31/19

4.2 Enrollment Monthly Report

4.3 Lacrosse Approval

4.4 Maintenance, Operations and Transportation (MOT) Collective Bargaining Agreement

4.5 Resolution No. 881-Comprehensive School Pool-Premera Interlocal-2019

4.6 Budget Monthly Report

4.7 Warrant Approval

General Fund Warrant Nos. 10065224 through 10065305 for \$260,618.22
Nos. 51000469 through 51000472 for \$51,298.86
Nos. 71000580 through 71000600 for \$22,005.66
Nos. 10065307 through 10065346 for \$181,083.86
Nos. 51000473 through 51000476 for \$6,885.01
Nos. 71000601 through 71000611 for \$37,236.55
Capital Projects Fund Warrant Nos. 20001200 through 20001203 for \$1,823,731.93
ASB Fund Warrant Nos. 40006006 through 40006012 for \$4,190.00
No. 40006013 for \$2,000.00
Self-Insurance Fund Warrant Nos. 70000041 through 70000042 for \$55,899.07

5.0 FUTURE AGENDA ITEMS

Dr. Schulte reported February 10-11, 2019 is the WSSDA Legislative Conference in Olympia. He also reported on a trip to Washington, D.C. to advocate for the continuation of Payment in Lieu of Taxes (PILT) funding in the near future.

A draft of programming documents for both Richland and Hanford High School fields has gone through the committee process and will be on an upcoming Board agenda. This process was completed early enough for booster clubs to fundraise for additions to the plans covered by the District bond.

Superintendent Schulte stated the Network for Excellence in Washington (NEWS) organization is continuing to monitor McCleary funding. He reported those districts who were members in the past are still members, but no additional funding has been requested.

Dr. Schulte stated April is another month where a Board meeting is scheduled several days after spring vacation and asked if the Board would like to change the meeting dates to the third and fifth Tuesdays of April. This item will be placed on the next meeting agenda for discussion.

Mr. Jansons is working on several topics for a future Board agenda including Board protocol and improvements to the visitor comment portion of the meeting.

A survey for input regarding the Strategic Plan will be available for input mid-February. This will be advertised using social media and the District website to gather community and parent input.

6.0 BOARD AND SUPERINTENDENT REPORTS

Rick Schulte spoke at the Benton Franklin School Retirees Association luncheon, attended the annual Tri Tech Breakfast, and reported Kim Mayer, Hanford High School teacher and cheer coach, has been selected to receive the Crystal Apple Award.

Rick Donahoe will be attending the Tri Tech High School and Beyond event.

Nicole MacTavish toured Career and Technical Education (CTE) classrooms and recognized Mike Leseberg, Executive Director of Information Technology, for his work to assist with high school journalism software.

ADJOURNMENT

The meeting adjourned at 9:26 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS