



Board of Directors, Regular Meeting Minutes, Tuesday, January 15, 2019
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, January 15, 2019, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Heather Cleary, Rick Donahoe, Jill Oldson, and Brett Amidan. Administrators present: Superintendent Rick Schulte, Successor Superintendent Nicole MacTavish, Deputy Superintendent Mike Hansen, Executive Director of Financial Services Rich Puryear, Assistant Superintendent K-5 and Assessment Brian Moore, Assistant Superintendent of Human Resources Tony Howard, Public Information Officer Ty Beaver, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, Executive Director of Special Education Mandy Cathey, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:00 P.M.

EXECUTIVE SESSION (Personnel, Real Estate, Legal)

The Board adjourned to executive session at 6:00 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g); acquisition of real estate, if public knowledge might increase the price 42.30.110 (1) (b); and discussion with legal counsel, of enforcement actions, litigation or potential litigation, if public discussion might result in an adverse legal or financial consequence. (Does not permit an executive session solely because attorney is present.) 42.30.110 (1) (i). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 6:28 P.M.

The Board returned to the regular meeting at 6:31 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-Rick Donahoe will be arriving late.

1.3 Approval of Minutes (December 11, 2018; December 13, 2018; December 18, 2018)

It was moved by Heather Cleary and seconded by Brett Amidan that –

THE BOARD APPROVE MEETING MINUTES FROM DECEMBER 11, 2018 AND DECEMBER 13, 2018.

Vote: Amidan, yes; Cleary, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

It was moved by Jill Oldson and seconded by Rick Jansons that –

THE BOARD APPROVE MEETING MINUTES FROM DECEMBER 18, 2018.

Vote: Oldson, yes; and Jansons, yes.
Motion was approved.

2.0 COMMUNICATIONS

2.1 Student Representative Report

Alex Buchko, Delta High School, reported on topics discussed at the December Superintendent/Student Advisory meeting including the amount of sleep students should have each night, standardized tests, and homework.

2.2 Presentations/Recognitions-River's Edge High School

Dan Chubb, Principal, introduced Mike Morse, Head Custodian at Lewis and Clark. Mr. Morse is the on call custodian for River's Edge High School and is always quick to respond to any issue during the day. Mr. Morse is dedicated to making sure the building is clean and safe for students.

2.3 Requests and Comments by Visitors (time limit)

Pyper Gill, Richland High School student, shared her concern regarding a drama production. Mr. Jansons referred Pyper and her parents to Dr. Schulte for further follow-up.

Cassidi Gaul, 1409 Kimball Avenue, shared her concern regarding the congestion in the Jefferson Elementary parking lot. She suggested busing some students within a mile radius might lessen congestion.

Elizabeth Heaston Thompson, 2426 Morency Drive, shared her concern regarding the learning style at Libby Middle School with increased screen time. Mr. Jansons advised there will be a committee on screen time best practices forming and reporting to the Board in June.

Phyllis Baxter, 123 Sherman Street, also shared concerns regarding screen time for students and the congestion at Jefferson Elementary and the Early Learning Center. Dr. Schulte reported Brian Moore, Assistant Superintendent of Elementary Education, has scheduled a meeting for later this week to brainstorm solutions to the congestion issue.

3.0 BUSINESS

3.1 Digital Citizenship-Second Reading

Nicki Blake, Executive Director of Teaching, Learning and Curriculum, stated at the December 11, 2018 meeting, the Digital Citizenship Curriculum and Materials recommendations were presented. The Board requested further work in five areas related to the curriculum and Policy No. 2314. Ms. Blake shared the response to each of the areas including:

- update Policy No. 2314 to include procedures related to safe reporting and investigation of claims associated with insufficient filtering
- create a plan for Acceptable Use Policy Teach To's
- address safe reporting in the curriculum
- robust training component
- guidelines on screen time best practices

Ms. Blake asked for Board approval. Board members shared additional thoughts including:

- ability to report anonymously (although difficult to get more information if needed to investigate)
- addiction curriculum (addressed in health classes-also health adoption in next several years)
- restrictions should not exclude materials students need
- best practices (committee to review screen time issues being developed with report to the Board in June)

Rick Donahoe reported volunteering in five psychology classes during the day with addiction being addressed in all five classes.

Mr. Jansons thanked all those involved for their diligent work on this topic.

Public Comment:

Phyllis Baxter and Cassidi Gaul stated students are playing games on chromebooks at lunch and recess instead of participating in physical activities.

It was moved by Rick Donahoe and seconded by Jill Oldson that –

THE BOARD APPROVE THE DIGITAL CITIZENSHIP CURRICULUM AS PRESENTED FOR SECOND READING.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

Nicki Blake stated it was a pleasure to work with committee members and thanked them for their dedication.

3.2 Elementary Math Committee Update

Ms. Blake reported last spring the elementary math committee hit a roadblock that resulted in a “hung jury.” A new committee was established in September which included teachers from all elementary schools, as well as instructional specialists, special education staff, and administrative staff to review standards, analyze District data, research best practices in mathematics instruction, and review and recommend instructional materials. The committee was co-facilitated by Nicole Blake and Dr. Amy McDuffie, Professor and Associate Dean for Research, WSU. Ms. Blake advised the committee has met eight full days and much time was spent on attention to access and equity. Two programs were moved forward for final consideration. Each of the programs will be field tested in the classrooms of committee members for three weeks. Ms. Blake stated both materials are hands on and have a literacy component.

Public review of the curriculum will take place from April 29-May 10, 2019, with final review at the Board meeting on May 28, 2019. Materials will arrive to buildings in July, with trainings planned for August 19-20, 2019.

3.3 Graduation Rates

Mike Hansen, Deputy Superintendent, presented the latest graduation data for the class of 2018. He advised students that graduate high school are more likely to earn a higher income, less likely to be incarcerated, and have greater economic mobility across generations. The District’s

four-year graduation rate is 82.8 percent, the highest in five years. Mr. Hansen advised a twenty percent increase in the homeless student graduation rate. Other increases include English Language Learners, free/reduced meal population and special education students. Board discussion followed including:

- how to continue to improve graduation rates
- additional credits in middle school and for Advanced Placement (AP) courses
- improve in-house credit retrieval options
- look to other districts with increased graduation rates
- exit interviews to gain feedback from students
- need for mental health counselors at the secondary level

Public Comment:

Shayna Landon, 2386 Copperbrook Court, felt paring ninth grade students with older student mentors was a good way to help younger students feel more comfortable moving into high school.

3.4 Health Science Academy (HSA)

Jon Lobdell, Health Science Academy Principal, reported the Richland Health Science Academy is scheduled to open for the 2020/2021 school year. The Academy will offer high school students access to course offerings designed to prepare them for careers in the healthcare industry. The Academy's program development committee is touring sites with similar programs with the vision of increasing access to health science education for the 655 students that have identified a healthcare career in their High School and Beyond Plan (HSBP) in grades nine through twelve. The program will partner with Kadlec Medical Center and Columbia Basin College (CBC). Opportunities have also expanded through meetings with Washington State University branch campuses in the Tri-Cities and Spokane, as well as the Eastern Washington University Area Health Education Center.

Mr. Lobdell shared one option to house the program is to use space in the modular building at Richland High School. The HSA course for our high school students will be the first of its kind in the state and has been enthusiastically supported by the Department of Social and Health Services and the Office of the Superintendent of Public Instruction's Health Sciences CTE Supervisor.

Public Comment:

Duke Mitchell, CBC Board of Directors, heard several high school staff members were discouraging students from attending CBC. Mr. Mitchell hopes this changes as CBC is a great option for students, as well as a more affordable option.

4.0 CONSENT AGENDA (approval by a single vote of the Board)

Rick Jansons asked to pull item 4.1-Personnel Action.

It was moved by Rick Donahoe and seconded by Heather Cleary –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.2) THROUGH (4.4).

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

Mr. Jansons brought to the Board's attention Rich Puryear, Executive Director of Finance, and Rick Schulte, Superintendent, were both on the Personnel Action to retire-Dr. Schulte effective June 30, 2019 and Mr. Puryear effective December 31, 2019.

It was moved by Rick Jansons and seconded by Heather Cleary –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEM (4.1).

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

4.1 Personnel Actions

ADMINISTRATIVE PERSONNEL:

RETIREMENTS FOR THE 2019-20 SCHOOL YEAR:

Puryear, Richard, Executive Director Financial Services, effective 12/31/19

Schulte, Richard, Superintendent, Richland School District, effective 06/30/19

CERTIFICATED PERSONNEL:

NEW HIRES FOR THE 2018-2019 SCHOOL YEAR:

Hix, Kristen, 1.0 FTE, Fourth Grade Teacher, Tapteal Elementary (non-cont., effective 1/23/19)

LEAVE OF ABSENCE FOR THE 2018-2019 SCHOOL YEAR:

Gustafson, Kurt, .5 FTE, School Psychologist, Special Programs (effective 1/7/19 through 6/11/19)

Rexford, Amanda, .2 FTE, School Psychologist, Special Programs

(effective, 1/7/19 through 6/11/19, working .8 FTE)

CLASSIFIED PERSONNEL:

HIRE:

Marin, Carlos, Custodian, William Wiley Elementary, effective 01/15/19

Sanchez-Smith, Ciccone, IT Help Desk, Technology Building, effective 01/07/19 (Correct spelling)

RESIGNATIONS:

Bock, Amy, Secretary, Hanford High School, effective 12/28/18

Gardner, April, Paraeducator, Sacajawea Elementary, effective 01/11/19

Hickey, Debora, Secretary, Administration Building, effective, 03/29/19

Thompson, Rose Marie, Paraeducator, William Wiley Elementary, effective 01/18/19

Trevino, Brooke, Paraeducator, Chief Joseph Middle School, effective 01/10/19

Verlanic, Leann, Nutrition Services, Chief Joseph Middle School, effective 01/17/19

West, Elizabeth, Paraeducator, Jason Lee Elementary, effective 01/18/19

LEAVE OF ABSENCE FOR REMAINDER OF THE 2018-2019 SCHOOL YEAR:

Andrioli, Antonella, Paraeducator, Three River's HomeLink

Keith, Kyra, Paraeducator, Early Learning Center

Taylor, Valerie, Paraeducator, Jefferson Elementary

RETIREMENTS:

Johanson, Janet, Paraeducator, Richland High School, effective 01/22/19

Leonard, Cris, Paraeducator, Sacajawea Elementary, effective 01/11/19

McCullough, Darrell, Building Foreman, Orchard Elementary, effective 03/31/19 (corrected date)

4.2 2019-2020 School Calendar

4.3 Cash Grant-Walmart-Badger Mountain Elementary-School Needs

4.4 Payroll and Warrant Approval

General Fund Warrant Nos. 10064708 through 10064806 for \$214,836.48
Nos. 51000448 through 51000454 for \$231,258.10
Nos. 71000525 through 71000540 for \$35,672.72
Nos. 10065048 through 10065110 for \$285,255.62
Nos. 51000455 through 51000457 for \$5,444.01
Nos. 71000541 through 71000554 for \$27,325.86
Nos. 10065114 through 10065221 for \$591,589.77
Nos. 51000459 through 51000467 for \$200,924.47
Nos. 71000555 through 71000579 for \$47,216.66

Capital Projects Fund Warrant Nos. 20001190 through 20001193 for \$2,061,542.39
No. 52000094 for \$233,746.59
Nos. 20001194 through 20001195 for \$67,253.76
Nos. 20001196 through 20001199 for \$148,354.60
Nos. 52000095 for \$233,746.59

ASB Fund Warrant Nos. 40005974 through 40005983 for \$7,874.06
Nos. 74000053 through 74000054 for \$3,111.28
Nos. 40005984 through 40005997 for \$16,078.10
Nos. 74000055 through 74000056 for \$1,083.59
Nos. 40005998 through 40006005 for \$12,166.16
No. 54000219 for \$927.07
No. 74000057 for \$10,160.00

Self Insurance Fund Warrant Nos. 70000032 through 70000033 for \$5,593.09
Nos. 70000034 through 70000036 for \$140,903.49
Nos. 70000037 through 70000040 for \$128,239.76

Payroll Warrant Nos. 10064694 through 10064707 for \$14,205.84
Nos. 10064807 through 10064988 for \$234,751.82
Nos. 1006989 through 10065047 for \$3,698,676.21
Nos. 10065111 through 10065112 for \$ 2,406.33

Electronic Fund Transfer for \$8,056,256.82
Total December Payroll approved in the amount of \$12,003,775.27

5.0 FUTURE AGENDA ITEMS

Dr. Schulte reported the formal approval to add Lacrosse this spring will be on the next meeting consent agenda.

Mr. Jansons asked for a report on English Language Learner (ELL) students at an upcoming Board meeting.

Dr. MacTavish stated that Brian Ace, Boys and Girls Clubs of Benton Franklin, is developing a strategic plan for Richland and would like a Board member to represent the District on the committee.

6.0 BOARD AND SUPERINTENDENT REPORTS

Heather Cleary, Rick Jansons, Jill Oldson, Brett Amidan, Rick Schulte, and Nicole MacTavish attended the WSSDA Regional Legislative meeting. All Board members took part in a walk through of the Summit Program at Libby Middle School.

Dr. Schulte and Dr. MacTavish will participate in a conference call later this week with representatives from Evergreen Associates to continue advocating for Payment in Lieu of Taxes (PILT) funds. Dr. Schulte also attended the Hispanic Chamber of Commerce meeting.

Brett Amidan attended several high school basketball games.

Rick Donahoe was a guest teacher at Hanford High School in Psychology today and is helping with the set for the drama production of *Newsies*.

Heather Cleary attended the Reflections Board meeting, the PTA Leadership meeting and the PTA Art Show.

Rick Jansons shared he is enjoying his pre-clinical experience at Marcus Whitman.

ADJOURNMENT

The meeting adjourned at 8:35 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS