



Board of Directors, Regular Meeting Minutes, Tuesday, April 23, 2019
RICHLAND SCHOOL DISTRICT NO. 400
BENTON COUNTY, RICHLAND, WASHINGTON

The Board of Directors of Richland School District No. 400 met for a regular meeting Tuesday, April 23, 2019, at 6:00 P.M. at the Administrative Service Center, 615 Snow Avenue, Richland, Washington. School Board President Rick Jansons presided. Board members present: Heather Cleary, Rick Donahoe, Jill Oldson, and Brett Amidan. Administrators present: Superintendent Rick Schulte, Successor Superintendent Nicole MacTavish, Deputy Superintendent Mike Hansen, Executive Director of Financial Services Rich Puryear, Assistant Superintendent of Instruction and Secondary Education Todd Baddley, Assistant Superintendent K-5 and Assessment Brian Moore, Assistant Superintendent of Human Resources Tony Howard, Executive Director of Support Services Richard Krasner, Public Information Officer Ty Beaver, Executive Director of Information Technology Mike Leseberg, Executive Director of Teaching, Learning and Curriculum Nicki Blake, Executive Director of Special Education Mandy Cathey, and District Counsel Galt Pettett.

The Board meeting was called to order at 6:00 P.M.

EXECUTIVE SESSION (Superintendent Evaluation)

The Board adjourned to executive session at 6:00 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g). The executive session was projected to last thirty minutes, with no action expected. Executive session ended at 6:29 P.M.

The Board returned to the regular meeting at 6:32 P.M.

1.0 CALL TO ORDER

1.1 Pledge of Allegiance

1.2 Roll Call-All Here

1.3 Approval of Minutes (March 26, 2019)

Rick Jansons asked for one correction and one addition to the minutes.

It was moved by Heather Cleary and seconded by Brett Amidan that –

THE BOARD APPROVE MEETING MINUTES FROM MARCH 26, 2019 AS AMENDED.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

2.0 COMMUNICATIONS

2.1 Presentations/Recognitions

2.1.1 Badger Mountain Elementary

Shana Borms, Principal, introduced Summer Zumini, Whitney Cieslar, and Brenna Lindseth, Special Education Teachers at Badger Mountain Elementary. Ms. Borms and Tina Wutzke, Assistant Principal, shared their dedication to all students. All spend time before and after school putting their hearts into practice to help students succeed.

2.1.2 Enterprise Middle School

Jen Klauss, Principal, and Robert Sorensen, Assistant Principal, introduced Ben Barr and Scott Freelund, teacher coaches and activity leaders. Both are making student connections and encouraging students to get involved in activities and clubs. They reported on the many new clubs created at Enterprise.

2.1.3 National Board Recognition

Nicki Blake, Executive Director of Teaching, Learning and Curriculum, introduced Karen Bryan, National Board Facilitator, who stated this is her twelfth year working with staff to earn this certification. Ms. Bryan explained the rigor and time involved in this process and thanked the Board for its support. Those earning National Board Certification were:

Lisa Corning, Emily Fine, Collin Gibbs, Michelle Grant, Amy Hancock, Shayla McIntyes, Lisa Moore, Katherine Rowley, Casey Rucker, Matthew Stadelman, Taryn Suchy, and Maggie Wigmosta.

2.2 Requests and Comments by Visitors (time limit)

Deanie Sullivan, 1857 Kingston Road, shared her concern with District directives, poor communication, and lack of involvement in decision making.

Sally Mack, 59544 Highway 204, shared concerns regarding the lack of a clear vision from the District and low staff morale.

Lindsey Schifferl, Leona Libby Middle School, shared her concern for putting special education students in general education classrooms and asked the Board to keep the Read 180 program.

Jill Beo, Libby Middle School, also shared concern for placing special education students in classrooms without support staff.

Sarah Flores-Anderson, 289 Rachel Road, shared concerns regarding the cost of trainings with outside companies, lack of input in these trainings, and possibility of using District staff for trainings.

Rebecca Peterson, 1337 Haupt Avenue, voiced her concerns regarding the community forum and recommendations from the special education audit including the need for mental health workers.

LaDonna Sterling, William Wiley, shared concern regarding decisions being made without input from building decision making teams per policy.

Rick Jansons stated the Board has heard constituents during budget discussions and will do their best to keep para hours and not make cuts that will hurt students.

3.0 BUSINESS

3.1 Construction Projects

3.1.1 Tapteal Elementary Bid Award

Caren Johnson, Director of Capital Projects, reported there were two bids for the new Tapteal Elementary with the lowest bid going to Fowler General Construction with a total bid of \$19,944,500.

Resolution No. 882- Award of Bid-Tapteal Elementary

It was moved by Rick Donahoe and seconded by Heather Cleary that –

THE BOARD OF DIRECTORS OF RICHLAND SCHOOL DISTRICT No. 400 RECOMMENDS AWARD OF THE GENERAL CONSTRUCTION CONTRACT FOR THE TAPTEAL ELEMENTARY PROJECT TO FOWLER GENERAL CONSTRUCTION, INC.-RESOLUTION No. 882-IN COMPLIANCE WITH WAC 392-344-110.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

Resolution No. 883-Acceptance of Constructability Review-Tapteal Elementary

It was moved by Rick Donahoe and seconded by Brett Amidan that –

THE BOARD OF DIRECTORS OF THE RICHLAND SCHOOL DISTRICT No. 400 ACCEPTS AND APPROVES THE TAPTEAL ELEMENTARY CONSTRUCTABILITY REVIEW REPORT-RESOLUTION No. 883.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

Resolution No. 884-Intent to Construct-Tapteal Elementary

It was moved by Rick Donahoe and seconded by Jill Oldson that –

THE BOARD OF DIRECTORS OF RICHLAND SCHOOL DISTRICT No. 400 DOES HEREBY CERTIFY THAT THE CONSTRUCTION OF TAPTEAL ELEMENTARY WILL BE COMPLETED FOR THE PURPOSES FOR WHICH THE STATE MATCHING FUNDS ARE BEING PROVIDED, AS REQUIRED BY WAC 392-340-130-RESOLUTION 884-INTENT TO CONSTRUCT.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

3.1.2 Hanford High School Athletic Field Programming

Caren Johnson reported Design West Architects and D.A. Hogan Engineering met with school and coaching staff, field user groups, and community members on numerous dates between October and December 2018 to formulate the programming documents. Ms. Johnson introduced Brandon Wilm, Design West Architects, who shared priorities from the meetings including restrooms, concessions, accessibility, and parking. Both Hanford and Fran Rish Stadium will have artificial

turf fields. Additional funds may come from Booster Clubs for add-ons not included in District plans.

It was moved by Brett Amidan and seconded by Jill Oldson that –

THE BOARD APPROVE THE HANFORD HIGH SCHOOL ATHLETIC FIELD PROGRAMMING DOCUMENT.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

3.1.3 Fran Rish Athletic Field Programming

Next Mr. Wilm described the plans for Fran Rish Stadium including replacing the home side bleachers, additional locker rooms, ten lane track, and upgraded sound system. Board discussion followed.

Public comment included the need for handicap access and parking concerns.

It was moved by Brett Amidan and seconded by Jill Oldson that –

THE BOARD APPROVE THE FRAN RISH ATHLETIC FIELD PROGRAMMING DOCUMENT.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

3.2 Summit Learning

Andre Hargunani, Libby Middle School Principal, shared the success Libby Middle School is experiencing with piloting the Summit Learning Program in the 6th grade at an earlier meeting. Due to feedback received from students and parents, Summit will also be offered as a choice for 7th and 8th graders next school year. Students/families will select their preference of core courses offered through either Summit or Canvas for the next school year. Guidance counselors went into classrooms to explain the choice options to students. Preference sheets were turned in with parent signatures, and preliminary calculations indicate the following number of sections are desired for each core course:

- 7th grade: 6 sections Summit, 3 sections Canvas
- 8th grade: 4 sections Summit, 5 sections Canvas

Mr. Hargunani advised Libby staff is working through the Instructional Materials Committee (IMC) process to adopt Summit Learning for sixth graders. A public review session has been advertised. Board members liked the choice model for students with some concern that sixth graders did not have a choice.

Public Comment:

Valarie Anderson, 3638 Temple Meadow Lane, does not want the Summit Program District wide and shared her students struggled with the program and will choose Canvas next year. Mr. Jansons assured her that Summit will not be adopted District wide.

Rama Devagupta, 417 Adair, shared the need to use technology as a tool, collaboration, and limit the amount of screen time.

Lora Brady, 5111 Hershy Lane, felt there was not enough data available and Summit was causing anxiety for students.

Trisha Snow, 4148 Jasper Street, teaches the Summit Program and makes connections with students and parents. Ms. Snow is very supportive of the program. She stated the platform is not what makes the difference.

3.3 New Website/Timeline

Ty Beaver, Public Information Officer, reported a goal for District communications during the school year has been the complete redesign of the District website and all school websites. A Website Redesign Advisory Committee provided input on a preferred vendor to assist the District with the project and feedback on homepage and interior design elements. Several fundamental goals aimed at improving the District's online presence are:

- Clear, consistent organization with logical points of entry
- Showcase of District offerings and resources for students, families and staff
- Accessable for all
- Professional and polished design

Mr. Beaver reported the website redesign should be ready for a mid-May/early June final review of sites to ensure all have consistent design and styling with all elements built out. Launch of new District and school sites will be mid-June (after last day of school).

Public Comment:

Kim Guyette, 1115 McPherson, asked to make the snow day alerts readily visible and requested a link to libraries.

Hope Nichols was thankful for the consistent organization for all schools and asked that this be a paid position at schools to update each website.

3.4 LinkedIn

Tony Howard, Assistant Superintendent of Human Resources, advised the District has contracted with the social media platform LinkedIn to use their recruitment platform to post open positions and use online resources to recruit candidates. Mr. Howard stated over the past several hiring cycles we have noticed a decrease in the depth of candidate pools, especially for administrative positions. Rather than hoping one or two candidates rise out of a pool to be viable to hire, our goal is to have a group of four or five viable candidates at the end of an interview process. The goal of a hiring process is to recruit as much top-tier talent as possible. Mr. Howard feels the LinkedIn pilot has been a success. The District will be looking at costs, scope of position usefulness, and LinkedIn Usefulness and limitations to consider continued use.

3.5 Policy/RR No. 3115-Families in Transition

During the District's Consolidated Program Review (CPR), it was determined that this Policy and accompanying Rules and Regulation (RR) require updating. The changes to this Policy and RR will be communicated in various ways. Secretaries, school counselors, building administrators will be

trained to cover the changes and their role in identification of students in transition. Ty Beaver will continue to look for new and innovative ways to notify students and families about services and supports available to families in transition.

It was moved by Jill Oldson and seconded by Heather Cleary that –

THE BOARD APPROVE POLICY/RR No. 3115-FAMILIES IN TRANSITION FOR FIRST READING.

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.

Motion was approved.

3.6 Budget

Dr. Schulte reported at the last meeting (April 16, 2019) the Board saw the most recent version of the Revenue and Expenditure Summary worksheets for the 2019-2020 school year. The Board then heard from a number of speakers on a variety of topics related to both budget preparations and special education. Written comments were collected from a number of participants at the meeting and copies were provided to the Board the next day. Dr. Schulte stated there are no significant changes to report until after the legislature adjourns. Regular session is scheduled to adjourn on April 28, 2019, but there is increasing speculation the legislature will not finish on time and a special session will be needed. That would delay budget preparation. Several pending proposals could increase revenue for special education, K-3 class size, School Employee Benefits, and levy collection. A tentative date for a workshop has been set for May 2, 2019, but that may not be enough time to get accurate information from the state.

Several Board members shared the need for mental health counselors, especially at high schools. Dr. Schulte reported several Student Advisory members will be at the next meeting to speak during the Healthy Youth Survey report.

Mr. Jansons would like to prioritize funding that directly impacts students and make cuts in other areas. He advised it is difficult to make decisions until we have more definite information from the state. He suggested waiting until the April 30, 2019 meeting to set the workshop date. Mr. Jansons is committed to not reducing special education services and the creation of a Special Education Task Force.

Public Comment:

Mirandy Donley, 1308 Sanford Avenue, shared concern regarding the para seniority option which will disrupt relationships with students.

Heather Hadler, 2797 Sawgrass, stated the need for general education paras as well as those in special education.

Dan Berger, 1620 Milan, questioned why Payment in Lieu of Taxes (PILT) funds could not be moved to cover some expenses since levy dollars are capped. Dr. Schulte shared the District is never sure if it will receive PILT payments and/or if they will continue.

4.0 CONSENT AGENDA (approval by a single vote of the Board)
It was moved by Rick Donahoe and seconded by Heather Cleary –

THAT THE BOARD OF DIRECTORS APPROVE CONSENT AGENDA ITEMS (4.1)
THROUGH (4.11).

Vote: Amidan, yes; Cleary, yes; Donahoe, yes; Oldson, yes; and Jansons, yes.
Motion was approved.

4.1 Personnel Actions

ADMINISTRATIVE PERSONNEL:

REASSIGNMENTS FOR THE 2019-2020 SCHOOL YEAR:

Anderson, Nicole, 1.0 FTE, Principal, River's Edge High School
Davis, Eric, 1.0 FTE, Assistant Principal, Chief Joseph Middle School
Easton, Erin, 1.0 FTE, Assistant Principal, Richland High School
Kelly, John, 1.0 FTE, Assistant Principal, Jefferson Elementary
Lobdell, Jon, 1.0 FTE, Associate Principal, Richland HS and Health Science Academy Director

CERTIFICATED PERSONNEL:

RESINDING LEAVE OF ABSENCE FOR THE 2018-2019 SCHOOL YEAR:

Rexford, Amanda, .2 FTE, Psychologist, Special Programs (effective 4/8/19, returning to 1.0 FTE)

RESIGNATIONS FOR THE 2018-2019 SCHOOL YEAR:

Arthur, Kimberly, 1.0 FTE, Fourth Grade Teacher, Lewis and Clark Elementary
Cummings, Nathan, 1.0 FTE, Language Arts Teacher, Carmichael Middle School
Kreilmann, Taylor, 1.0 FTE, CTE Teacher, Hanford High School
Sharp, Madeline, 1.0 FTE, Fourth Grade Teacher, Tapteal Elementary
Wood, Carolyn, 1.0 FTE, Third Grade Teacher, Lewis and Clark Elementary

NEW HIRES FOR THE 2019-2020 SCHOOL YEAR:

Curcio, Paula, 1.0 FTE, Special Education Teacher, Location to be determined
Kok, Shelly, 1.0 FTE, Special Education Teacher, Location to be determined
Stoddard, Susan, 1.0 FTE, Special Education Teacher, Location to be determined

TEACHERS OUT-OF-ENDORSEMENT FOR THEIR TEACHING ASSIGNMENTS:

Brightman, Lynette, Special Education, Enterprise Middle School
Colclasure, Erin, Social Studies, Richland High School
Coleman, Lori, Art, Orchard Elementary and White Bluffs Elementary
Doctor, Jay, World Geography, Chief Joseph Middle School
Essency, Shane, Physical Education, Hanford High School
Fairfield, Randy, Language Arts and Recreation Sports, Three Rivers HomeLink
Freelund, Scott, MS Curriculum, Enterprise Middle School
Hendricks, Christopher, World History, Carmichael Middle School
Jolley, Michelle, Communication, Hanford High School
Kenney, Veronica, Zoology, Three Rivers HomeLink
Larson, Matt, Physical Education, Carmichael Middle School
Laws, Kevin, MS Curriculum, Enterprise Middle School
Leitner, Julia, World History, Carmichael Middle School
Meredith, Amy, Language Arts, Three Rivers HomeLink
Morrow, Joann, Health, Richland High School
Panikkar, Kirstin, Elementary Curriculum, Jason Lee Elementary

Richardson, Grant, Social Studies, Three Rivers HomeLink
Robinson, Jeremiah, MS Curriculum, Enterprise Middle School
Ryder, Michael, Public Speaking, Carmichael Middle School
Smith, Angel, Elementary Curriculum, Three Rivers HomeLink
Sturges, Carolyn, Math, Biology, Three Rivers HomeLink
Swift, Katherine, Elementary Curriculum, Marcus Whitman Elementary

CLASSIFIED PERSONNEL:

HIRE:

Benedict, Ashley, Intern Psychologist, Special Programs (non-cont., 2019-2020 school year only)

LEAVE OF ABSENCE FOR THE 2019-2020 SCHOOL YEAR:

Aalgaard, Joni, Paraeducator, Lewis & Clark Elementary
Conley, Carrie, Secretary, Leona Libby Middle School (2nd year leave)
Hartsfield, Jennifer, Paraeducator, Tapteal Elementary

RESIGNATIONS:

Buchanan, Laura, Benefits Technician, Administration Building, effective 04/19/19
Greenough, Hannah, Paraeducator, Jefferson Elementary, effective 04/17/19
Henning, Diana, Paraeducator, Tapteal, (resigned at the end of the 2017-18 school year)
Johnson, Paula, Secretary, Three Rivers HomeLink, effective 06/29/19
Riste, Andrea, Paraeducator, Lewis & Clark Elementary, effective 04/19/19
Romero, Pam, Secretary, Richland High School, effective 04/24/19
Shaw, Johanna, Paraeducator, Special Programs, effective 03/13/19
Smith, Travis, Custodian, Enterprise Middle School, effective 04/17/19

RETIREMENTS:

Allen, Michelle, Paraeducator, Richland School District, effective 03/26/19
Clarkson, Shirley, Certificated Contract Specialist, effective 12/31/19
Durkin, Becky, Classified Contract Specialist, effective 09/30/19
Latta, Cheryl, Field Supervisor, Nutrition Services, effective 07/05/19
Rangel, Ruben, Carpenter, Steven's Support Center, effective 05/31/19

4.2 Cash Grant-Hiline Engineering and Fabrct-Richland HS-Special Needs Field Day

4.3 Cash Grant-Richland Education Foundation-River's Edge HS-Science-Sphero Bolt Packs

4.4 Cash Grant-Richland Education Foundation-Hanford HS-World Language Books

4.5 Cash Grant-Richland Education Foundation-Hanford HS-Gel Electrophonics Systems

4.6 Cash Grant-Richland Education Foundation-Carmichael MS-ELA Classroom Library

4.7 Cash Grant-Gale Rew-Richland High School-Special Needs Field Day

4.8 Cash Grant-Wiley PTA-William Wiley Elementary-Trees for Playground

4.9 Cash Grant-Richland Education Foundation-Lewis and Clark-LEGO WeDo Packages

4.10 Cash Grant-Jason Lee PTA-Jason Lee Elementary-Buddy Bench

4.11 Payroll and Warrant Approval

General Fund Warrant Nos. 10066803 through 10066888 for \$631,130.63
Nos. 51000552 through 51000559 for \$287,856.40
Nos. 71000783 through 71000793 for \$61,086.51
Nos. 10066689 through 10066802 for \$358,518.07
Nos. 51000543 through 51000551 for \$327,981.73
Nos. 71000758 through 71000782 for \$47,339.82
Nos. 10066632 through 10066688 for \$885,963.87
Nos. 51000538 through 51000542 for \$2,717.47

Nos. 71000746 through 71000757 for \$37,685.72
Capital Projects Fund Warrant No. 20001234 for \$12,430.31
 Nos. 20001226 through 20001233 for \$1, 607,170.27
 Nos. 52000103 through 52000104 for \$3,035.05
 No. 20001225 for \$139,587.00
ASB Fund Warrant Nos. 40006149 through 40006168 for \$20,128.31
 Nos. 40006133 through 40006148 for \$12,558.52
 Nos. 54000229 through 54000230 for \$126, 181.84
 Nos. 74000065 through 74000066 for \$8,000.00
 Nos. 40006122 through 40006132 for \$17,762.65
 No. 54000228 for \$1,414.67
 No. 74000064 for \$385.00
Self-Insurance Fund Nos. 70000062 through 70000066 for \$241,290.17
 No. 74000067 for \$3,760.00
 Nos. 70000059 through 70000061 for \$12,787.06
 Nos. 70000057 through 70000058 \$182,556.12
Payroll Warrant Nos. 10066144 through 10066148 for \$8,090.37
 Nos. 10066243 through 10066244 for \$37,820.83
 No. 10066406 for \$295.61
 Nos. 10066407 through 10066576 for \$227,130.30
 Nos. 10066577 through 10066631 for \$3,858,996.37
 Voided check for \$295.61
Electronic Fund Transfer for \$8,204,180.22
Total March Payroll approved in the amount of \$12,336,218.22

5.0 FUTURE AGENDA ITEMS

5.1 Budget Update Workshop Date-May 2, 2019 has been set as a tentative date. The final date will be set at the Board meeting on April 30, 2019.

Nancy Mayer will be the contact to participate on the Special Education Task Force.

6.0 BOARD AND SUPERINTENDENT REPORTS

Rick Schulte asked Board members if they would like to host a WSSDA Regional meeting in November. All agreed and Nancy Mayer will make arrangements.

Jill Oldson visited schools and classrooms, attended the WSSDA leadership training, and met with the county assessor regarding PILT funds.

Rick Donahoe attended Libby Middle School STEAM Night and is participating on the Boys and Girls Clubs Task Force.

Heather Cleary attended the Boys and Girls Club breakfast.

Rick Jansons attended track meets, music performances, and is chaperoning an 8th grade overnight trip.

Mr. Jansons adjourned the regular portion of the meeting at 9:23 P.M. to allow the public to leave. He announced an executive session projected to last thirty minutes with no action taken.

7.0 EXECUTIVE SESSION (con't)

The Board meeting reconvened at 9:40 P.M. and immediately adjourned to executive session at 9:40 P.M. to discuss qualifications of an applicant for employment or review of performance of an employee (final actions must be taken in public and discussions affecting employees generally must be held in public) 42.30.110 (1) (g). The executive session was projected to last thirty minutes, with no action expected. Mr. Jansons extended the executive session for thirty minutes at 10:10 P.M. Executive session ended at 10:40 P.M.

The Board returned to the regular meeting at 10:40 P.M.

ADJOURNMENT

The meeting adjourned at 10:40 P.M.

RICHLAND SCHOOL DISTRICT NO. 400

SECRETARY, BOARD OF DIRECTORS