

Dear Parent/Guardian,

As the end of the school year draws near, I want to remind you that your student has medications at the school that will need to be picked up. As per policy, medication must be picked up within 2 weeks after the last day of school by a responsible adult. **WE PREFER YOU COME TO THE OFFICE THE LAST DAY OF SCHOOL AND PICK UP YOUR STUDENT'S MEDICATION.** *Any medications left at the school after that time will be discarded – whether they are expired or not.*

Davis School District is required by law to have a **new** Medication Authorization Form **EVERY SCHOOL YEAR** in order for your student to receive medications at school (See attached form). Schools **CANNOT** give any medication without having a licensed medical provider's order and consent of the parent/guardian. If you wish for your child to receive their medications at school, please have the appropriate forms in place and the medication to the office by the first day of school. We **CANNOT** accept or administer any expired medications! Please do not bring them to the school. Also be aware that if a medication expires during the school year, you will need to replace it.

All medications need to be brought to school in their original packaging (including over the counter meds), or the current prescription bottle. This is the only way for our school personnel and/or school nurse to know that they are giving the correct medication and dosage and that the medication is not expired. **PLEASE BRING YOUR CHILDS MEDICATION IN THE ORIGINAL BOX IN A ZIPLOCK BAG WITH HIS/HER NAME, TEACHER AND GRADE WRITTEN ON THE BAG.**

Students are allowed to carry a one day's dosage of medication on their person if they are responsible enough to properly administer that medication.

Please contact me if you have any questions regarding your student's health or medications. Thank you so much for your help.

Best regards,

School Nurse
Phone #
Email: