



Winterim Overview and Internship Host Expectations

***Winterim* Overview**

Winterim is a two-week innovative curricular experience for students in grades 9-12, bringing forth amazing opportunities for our students including unique on-campus courses, educational or service travel, and professional internships throughout community. *Winterim* internships provide an uncommon learning opportunity whereby students gain insight into a prospective field of study.

***Winterim* Dates**

January 6, 2020 - January 17, 2020

Internship Program Overview

Partnership with the community is a vital part of *Winterim* as we look forward to offering students many opportunities to shadow a professional through an internship. During these two weeks, Grand Rapids Christian will send Junior and Senior students to intern in the community. Last year we had over 100 internship hosts in a large variety of fields! Your willingness to be a host will give them immense exposure to a particular field and will allow them to explore a potential future career.

Internship Hours

Ideal internship hours would reflect the school hours and take place between the hours of 8:00 a.m. – 3:00 p.m. However, since not all jobs are available during these hours we recognize that some internship schedules will be different than that. Students can work weekends, evenings, and other alternative hours as long as they complete a minimum of 50 internship hours over the course of the two weeks. Outside of extracurricular activities, they will not have any on-campus requirements during *Winterim*. We also recognize that some students will have multiple internships and may not be earning all of their hours with you.

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Internship Host Expectations

Students are responsible for setting up their own internships and working with the internship host to determine how their time will be spent. Internships might vary from shadowing the work of the host to actually being involved in the work. Because each internship can vary, the student should discuss expectations, hours, and requirements with you prior to beginning the internship. Please note the following:

- We ask that hosts hold our students to the agreed upon expectations in order for them to receive credit for the internship. If at any point the student is not fulfilling the internship requirements laid out by the host, or by Grand Rapids Christian, we ask that the host notify the *Winterim* Internship Coordinator immediately.
- While Grand Rapids Christian seeks to fully prepare its students for the internship by requiring training and through clearly communicating expectations, we cannot personally recommend any student. We suggest that the host interview or meet the student ahead of time to determine if they would be a good fit for their organization.
- During the internship, faculty from Grand Rapids Christian will be making a site visit to check in on the intern. As some students will have multiple internship sites, this visit may or may not be during the time you are hosting the student.
- At the end of the internship, we will send you a short online evaluation of the student and the *Winterim* internship program. Please take a few moments to fill this out to assist the school in determining credit for the internship experience and allows us to continue to improve the program.

If you have any questions or concerns please contact the *Winterim* Internship Coordinator.