JOB DESCRIPTION

Position: Full-time Lower School Teacher

Reports to: Lower School Director

1. Is equipped to be a professional educator.

   Professionally trained, caring, thoughtful individual who exude a passion and expertise for the school's curriculum. Through purposeful planning and organization, faculty utilize a variety of research-based instructional strategies to provide relevant and engaging work for our students. Faculty members understand the importance of meeting deadlines, following policies, being punctual, and producing accurate work.

2. Integrates technology as an instructional and productivity tool.

   Employs appropriate technology for personal productivity, for communication with parents, students, and staff, and for enhancing students' learning.

3. Maintains individualized and high expectations for all students.

   Recognizes the special gifts and specific limitations of students, and partners with them to set high, yet realistic, goals for themselves. Student progress towards goals is monitored and communicated through the use of Student Learning Plans, report cards with narratives, conferences, and daily interaction.

4. Provides mission-consistent discipline for all students.

   Expects developmentally appropriate behavior. When poor choices are made, students are given fair and logical consequences with the goal of developing internal student self-control. A redemptive purpose guides discipline.

Revised 2/15/19
5. Seizes opportunities to collaborate with colleagues.

Collaborates across grade levels and subject areas by supporting and actively engaging colleagues with an attitude of openness and mutual respect.

6. Builds meaningful and professional relationships with all students and parents.

Shows respect and honesty in all relationships and maintain professional boundaries. We exhibit integrity on and off campus while building godly relationships with students and parents.

7. Facilitates proactive and constructive communication with students, parents, faculty, and administration.

Keeps professional confidences. Models biblically-based conflict resolution using Matthew 18. Communicates a balance of specific praise and precise concerns using written and oral messages that are clear and grammatically correct. Demonstrates compromise and grace to others and listens with open hearts.

8. Responds to needs of the whole child.

Values the importance of nurturing a child intellectually, spiritually, socially, and physically. Individualizes instruction to meet the needs of the whole child and varies teaching methods to accommodate students. Emphasizes personal growth rather than competition with others.

9. Partners with parents to promote student success.

Uses a variety of communication methods to cultivate a team spirit with parents to encourage and guide student ownership of education. Connects with parents by sharing good news and having difficult conversations when necessary.

10. Models a thoughtful, balanced, Biblically-focused lifestyle.

Attends church regularly and devotes self to personal spiritual growth. Articulates a growing and vibrant faith and models a Biblically-aligned professional and personal lifestyle.


Models to students personal and professional growth by actively reading, writing, and reflecting through the lens of a Christian worldview.

Revised 2/15/19
12. Projects a positive, Christ-like attitude.

Desires to be the light of Christ through our words and deeds (Matthew 5:16). Conversations within TCS community are constructive and edifying.

13. Embraces ownership of TCS through active contribution to school growth and improvement.

Demonstrates a passion for TCS by being public ambassador and advocate. Understands that the profession is a calling, not a job, and puts forth extra effort by engaging in school growth and improvement beyond our individual classrooms.