



CHRIST PRESBYTERIAN ACADEMY

Tuition Refund Program 2019-20 Terms and Conditions

Participation in the CPA Tuition Refund Program (TRP) is required for all first-year students and optional for all returning students. Per the enrollment contract, students that do not withdraw by May 1 are financially obligated to pay 100 percent of the tuition amount for the year.

The TRP will pay claims subject to the terms and conditions of the TRP. Any claims payable under the TRP will first be applied to pay the balance of any unpaid tuition and fees of the student for the entire academic year and/or to any other obligations of the parent(s)/ legal guardian(s) to the school. The excess, if any, will be refunded to the party financially responsible for the child's tuition.

Claims are paid for the following student withdrawal and dismissal categories:

MEDICAL ABSENCE OR MEDICAL WITHDRAWAL

100 percent of the unused academic year's tuition provided physician documented physical or mental disability extends for thirty-one or more consecutive calendar days. Benefits are then paid retroactive to the first day of absence due to medical disability. This is for any physical disability certified to and treated by a legally qualified medical practitioner. The term "unused academic year's tuition" for the purpose of TRP is the number of calendar days remaining in the academic year.

NON-MEDICAL WITHDRAWAL OR DISMISSAL

60 percent of the unused academic year's tuition.

PERIOD OF COVERAGE

For the entire academic year beginning May 1, or when the contract is signed if after May 1.

NOT COVERED UNDER THE PLAN

EXCLUDED UNDER MEDICAL BENEFITS ONLY

1. Illness which manifested itself or injury which occurred prior to.
2. Absence or withdrawal due to any medical condition for which the student does not regularly receive treatment by a legally qualified medical practitioner during the period of absence or withdrawal.
3. Absence or withdrawal due to the use of any drug, narcotic, or an agent which is similarly classed or has similar effects, unless it is given by and while under the care and attendance of a legally qualified medical practitioner.

4. Absence or withdrawal due to rehabilitation treatment for alcohol or drug use.
5. Absence or withdrawal due to pregnancy or childbirth.
6. Benefit period ends immediately upon student's resumption of classes at CPA.
7. Epidemic closure ordered by Public Health Authority.

EXCLUDED UNDER NON-MEDICAL AND DISMISSAL BENEFITS ONLY

1. Withdrawal or absence from class attendance for the balance of the academic year due to completion of academic requirement or early graduation.
2. Temporary non-medical absences, suspensions, or schedule reductions for any reason are not bases for claims.
3. Destruction of any school facility due to any cause whatsoever.
4. Boycotting of classes by the student
5. Inability of the school to operate and provide formal academic instruction, including closure for any reason.
6. Withdrawal or dismissal caused by insurrection, rebellion, riot, civil commotion or any governmental order directed to the student.

A withdrawal letter with effective date and reason for withdrawal must be received in the CPA Business Office from the parent(s) or responsible party to begin the TRP process.

COST: \$345 will be charged on the first student billing statement of the year for K-12. \$195 will be charged for preschool students.

- Claim forms are available in the school business office.
- If not elected online, written notification of enrollment in the plan must be received by the business office prior to the first day of school.