

**INDEPENDENT SCHOOL
DISTRICT #624**



**WORK-STUDY
MEETING PACKET**

April 22, 2019

MISSION STATEMENT

The mission of the White Bear Lake Area School District, the community at the forefront of educational excellence, honoring our legacy and courageously building the future, is to ensure each student realizes their unique talents and abilities, and makes meaningful contributions with local and global impact through a vital system distinguished by:

- **Students who design and create their own future**
- **Diversity of people and ideas**
- **Safe, nurturing and inspiring environments**
- **Exceptional staff and families committed to student success**
- **Abundant and engaged community partners**

To: Members of the School Board

From: Dr. Wayne Kazmierczak
Superintendent of Schools

Date: April 15, 2019

A work-study session of the White Bear Lake Area School Board will be held on **Monday, April 22, 2019**, at 5:30 p.m. in Community Room 112 at the District Center, 4855 Bloom Avenue, White Bear Lake, MN.

WORK-STUDY AGENDA

A. PROCEDURAL ITEMS

1. Call To Order
2. Roll Call

B. DISCUSSION ITEMS

1. Facilities Planning Committee Report 5:30 p.m.
3. Proposed Recommended Budget Adjustments 7:00 p.m.

C. ADJOURNMENT

AGENDA ITEM: **Facilities Planning Committee Report**

MEETING DATE: **April 22, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Wayne Kazmierczak, Superintendent of Schools**
Tim Wald, Assistant Superintendent for
Finance and Operations

BACKGROUND:

During the 2017-2018 school year, district administrators studied our current facilities conditions and capacity and completed two demographic studies to understand enrollment demands in the future.

In October 2018, the board commissioned the District Facilities Planning Committee to study the facility needs of the district. This committee of approximately 90 community members and staff studied our facility needs through the lenses of learning spaces, community spaces, and physical spaces and reported their findings to the School Board on January 28, 2019.

The second phase of the committee's work was to form a subcommittee to identify solutions to the needs identified in phase 1. The solutions subcommittee presented six comprehensive solutions to the District Facilities Planning Committee in April 2019, and the full committee agreed, through a consensus process, on one solution to present to the School Board tonight.

Tonight, members of the committee and the committee facilitators, Paul Aplikowski and Sal Bagley from Wold Architects and Engineers, will present the solution to the School Board for their consideration.

WHITE BEAR LAKE AREA SCHOOLS

FACILITY PLANNING COMMITTEE

RECOMMENDATION TO THE
SCHOOL BOARD

APRIL 22, 2019



1



SCHOOL BOARD RECOMMENDATION PRESENTATION AGENDA



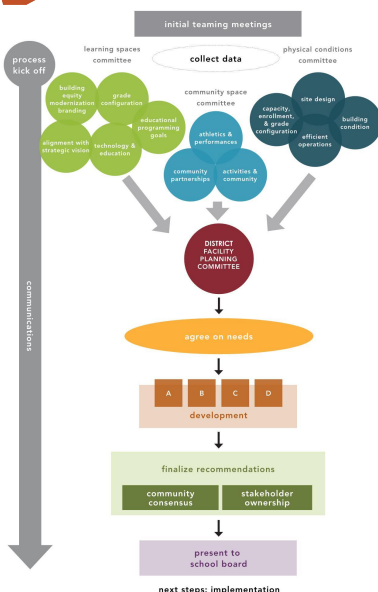
- Facility Planning Committee Process & Membership
- Facility Planning Committee Findings & Needs Statements
- Facility Planning Committee Options
- Recommendations
- Next Steps

2

Develop a comprehensive long-range Facilities Master Plan with one or more scenarios for recommendation to the School Board that will:

- *Best serve the School District's educational goals*
- *Be financially attainable and sustainable*
- *Reflect the values and priorities of the communities of White Bear Lake Area Schools*
- *Accommodate the District's PreK-12 enrollment and other programs*
- *Cover anticipated needs for the next 10 years, as well as recognize major issues beyond 10 years*
- *Be consistent with the School District's Strategic Vision*
- *Recommend optimal use of facilities, accommodate projected enrollment and support educational delivery along with the rationale for the recommendations*

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Outcome: White Bear Lake Area Schools will have a comprehensive, long-range Facilities Master Plan to accommodate enrollment and programs over the next 10 years that is financially sustainable

- **Applications due:** September 24, 2018
- **Composition:** 90 members representing wide variety of backgrounds and perspectives
- **1,228 years** of experience with the District between members!

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SCHOOL BOARD RECOMMENDATION FACILITY PLANNING COMMITTEE PROCESS

- **Meeting #1:** October 9, 2018
- **Meeting #2:** October 23, 2018
- **Study Committees (#3-#6):**
 - Learning Spaces
 - Community Spaces
 - Physical Conditions
 - Each committee met 4 times between November and December 2018
- **Meeting #7:** January 16, 2019
- **School Board Update:** January 28, 2019
- **Meeting #8:** February 6, 2019
- **Options Subcommittee:**
 - February 13, 2019 6:00 - 9:00 PM
 - February 26, 2019 6:00 - 9:00 PM
 - March 7, 2019 6:00 - 9:00 PM
- **Meeting #9:** March 20, 2019
- **Meeting #10:** April 4, 2019

SCHOOL BOARD RECOMMENDATION LEARNING SPACES COMMITTEE

Kate Andersen	Staff	Erica Hilali	Parent
Camila Barcenas	Student	Abby Kath	Staff
Lisa Beecroft	Parent, Alumni	Peter Knoebel	Parent
Amy Carney	Staff, Parent	David Lamwers	Staff
Ryan Clark	Staff, Innovation Coach	Jerrold Leder	Parent
Mariel Culhane	Staff	Jonathan Luknic	Staff
Jill Engwer	Parent	Trevor Motzko	Student
Mike Fish	Parent	Becky Mullaly	Staff
Jessica Fleming	Parent, Alumni	Ellie O'Brien	Parent
Mandira Gerrels	Staff	Chad O'Leary	Staff, Alumni
Alison Gillespie	Staff	Angela Selb-Sack	Parent
Mike Greenbaum	Parent	Shelli Sowles	Parent
Nancy Higgs	Grandparent, Former Staff	Christina Thayer- Anderson	Staff
		Ryan Vernosh	Parent

Learning Spaces Committee:

- Technology & Education
- Educational Programming Goals
- Building Equity, Modernization & Branding
- Grade Configuration
- Alignment with Strategic Vision

Meeting #3:

November 8, 2018 from
6:00 p.m. – 8:00 p.m.

Meeting #4:

November 29, 2018 from
6:00 p.m. – 8:00 p.m.

Meeting #5:

December 6, 2018 from
6:00 p.m. – 8:00 p.m.

Meeting #6:

December 20, 2018 from
6:00 p.m. – 8:00 p.m.

Ryan Allshouse Parent, Former Staff
Mike Andres Staff, Parent
Amy Bachmeier Staff, Parent
Lilli Bauman Parent
Jenny Carroll Parent
Madison Carroll Student, Jr Rep. to School Board
Pamela Enz Grandparent
Grandparent, Former
Staff/Coach
Don Glover Former Staff, Parent
Shannon Grant Staff
Jason Hilderman Parent, Alumni
Scott Hoeg Staff
Tara Jebens-Singh Staff
Karl Jende Coach, Alumni
Rich Juba WBL City Planner
Brian Leonard Former Staff

Keith Lockwood Staff, Parent, Coach
Kevin McFarlane Parent, Alumni
Craig Nasvik Staff, Parent
Abby Olson Staff, Alumni
Brian Peloquin Activities Director
Tracy Peltier Parent
Megan Perry Staff, Parent
Christina Pierre Staff
Jeremy Post Staff
David Potts Business Partner, Parent
Tom Riedesel Business / Parent
Matt Riebow Staff
Jeremy Rockford Staff, Parent
Richard Samuelson Former Staff
Wendy Suoja Staff
Mark Woodcock Parent

SCHOOL BOARD RECOMMENDATION COMMUNITY SPACES COMMITTEE

Community Spaces Committee:

- Athletics & Performance Spaces
- Community Partnerships
- Activities & Community

Meeting #3:

November 7, 2018 from
7:30 p.m. – 9:00 p.m.

Meeting #4:

November 28, 2018 from
5:45 p.m. – 7:15 p.m.

Meeting #5:

December 5, 2018 from
7:30 p.m. – 9:00 p.m.

Meeting #6:

December 19, 2018 from
5:45 p.m. – 7:15 p.m.

SCHOOL BOARD RECOMMENDATION PHYSICAL CONDITIONS COMMITTEE

Steve Asper	Staff
Carrie Barth	Staff
Anthony Basden	Parent
Bob Brewer	Staff
Michelle Eckel	Parent
John Forestell	Staff
Britt Fouks	Parent
Nichole Hager	Parent
Amy Jorgenson	Staff, Parent
Steve Keene	Parent
Kevin Klecker	Staff, Parent
Lindsay Lamwers	Staff, Parent
Joshua Lane	Staff
John Leininger	Staff
Nathan Lief	Parent

Jerry Mundell	Staff
Molly Murphy	Staff, Parent
Joel Peck	Parent, Alumni
Carly Pederson	Parent
Paula Perron	Staff, Parent, Alumni
Jennifer Pope	Parent
Makena Pratt	Student
Joe Remley	Community Member
Diane Smith	Parent
Julie Steffenmeier	Parent
Patrick Trudgeon	Parent
Janel VanArragon	Staff
Jake Walton	Community Member
Pam Winkler	Staff, Parent

Physical Conditions Committee:

- Site Design
- Building Condition
- Capacity, Enrollment, & Grade Configuration
- Efficient Operations

Meeting #3:

November 7, 2018 from
5:45 p.m. – 7:15 p.m.

Meeting #4:

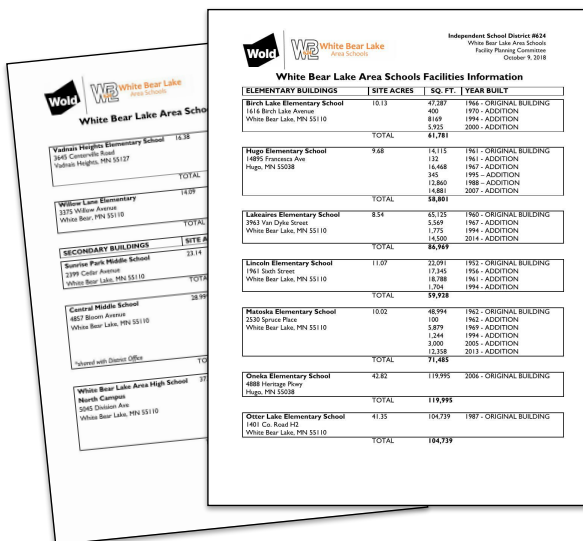
November 28, 2018 from
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Meeting #5:

December 5, 2018 from
5:45 p.m. – 7:15 p.m.

Meeting #6:

December 19, 2018 from
7:30 p.m. – 9:00 p.m.



White Bear Lake Area Schools Facilities Information

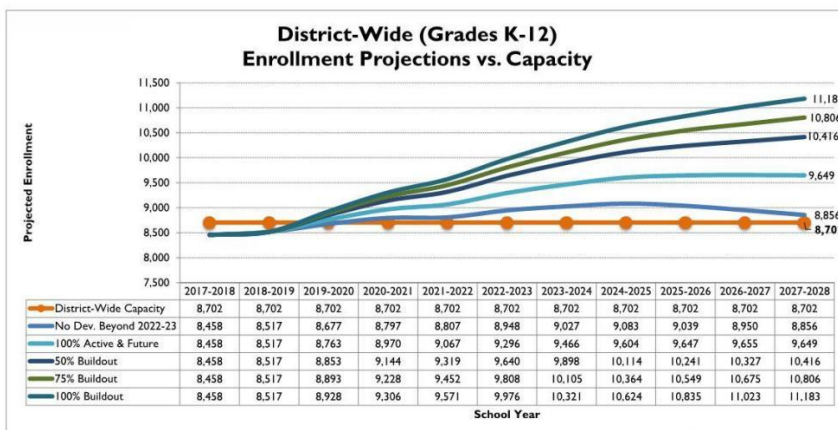
ELEMENTARY BUILDINGS	SITE ACRES	SQ. FT.	YEAR BUILT
Birch Lake Elementary School 1116 Birch Lake Avenue White Bear Lake, MN 55110	10.13	47,387	1966 - ORIGINAL BUILDING 1970 - ADDITION 1994 - ADDITION 2006 - ADDITION
TOTAL		47,387	
Hugo Elementary School 14975 Foreman Ave Hugo, MN 55038	9.28	14,115	1961 - ORIGINAL BUILDING 1962 - ADDITION 1967 - ADDITION 1995 - ADDITION 1988 - ADDITION 2007 - ADDITION
TOTAL		14,115	
Lakeview Elementary School 2603 Van Dyke Street White Bear Lake, MN 55110	8.54	65,125	1962 - ORIGINAL BUILDING 1967 - ADDITION 1994 - ADDITION 2014 - ADDITION
TOTAL		65,125	
Lincoln Elementary School 1961 Sixth Street White Bear Lake, MN 55110	11.07	22,091	1952 - ORIGINAL BUILDING 1954 - ADDITION 1961 - ADDITION 1994 - ADDITION
TOTAL		22,091	
Matrons Elementary School 2310 Spruce Place White Bear Lake, MN 55110	10.02	48,994	1962 - ORIGINAL BUILDING 1967 - ADDITION 1985 - ADDITION 1994 - ADDITION 2005 - ADDITION 2013 - ADDITION
TOTAL		48,994	
Owens Elementary School 4888 Heritage Pkwy Hugo, MN 55038	42.82	119,995	2006 - ORIGINAL BUILDING
TOTAL		119,995	
Otter Lake Elementary School 1401 Co. Road 142 White Bear Lake, MN 55110	41.35	104,729	1987 - ORIGINAL BUILDING
TOTAL		104,729	

- Facilities Information
- District Strategic Plan
- Enrollment Projections
- Capacity Analysis
- Educational Alignment
- Activities, Athletics and Fine Arts
- Safety & Security
- Facility Analysis



- Trends in Education
- Early Learning Overview + Future Plans
- Site Safety + Transportation
- Comparison to Peer Districts
- High School Alignment
- School Finance
- District Referendum History

District-Wide: Capacity vs. Enrollment Projections

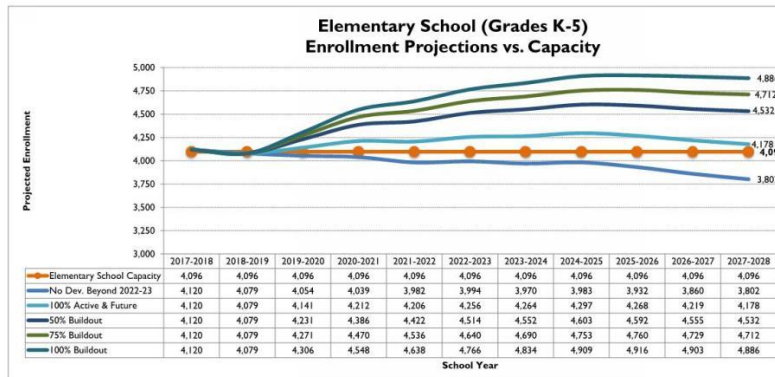


2018-19
Enrollment:
8,578 students

75% Projection:
+2,228 students

SCHOOL BOARD RECOMMENDATION ENROLLMENT VS CAPACITY – ELEMENTARY SCHOOLS

Elementary: Capacity vs. Enrollment Projections



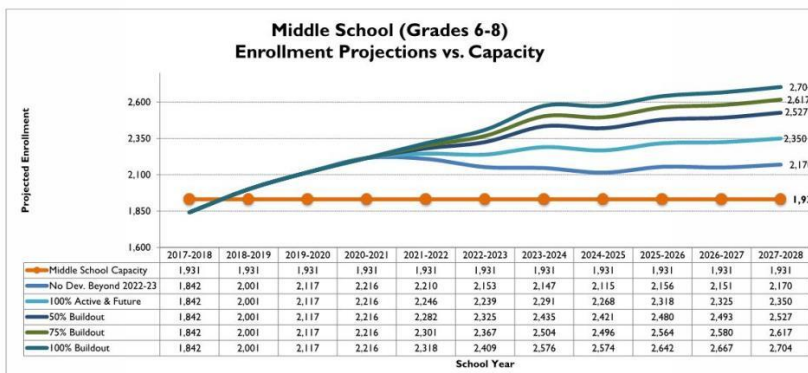
2018-19 Enrollment:
4,118 students

75% Projection:
+594 students

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SCHOOL BOARD RECOMMENDATION ENROLLMENT VS CAPACITY – MIDDLE SCHOOLS

Middle School: Capacity vs. Enrollment Projections



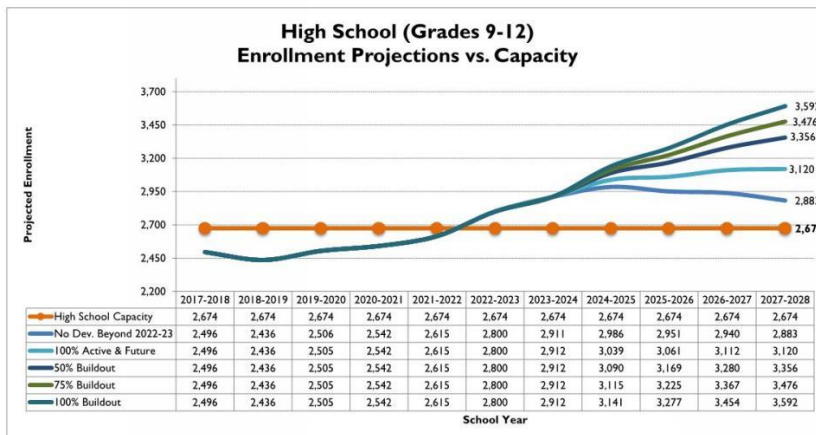
2018-19 Enrollment:
1,972 students

75% Projection:
+645 students

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SCHOOL BOARD RECOMMENDATION ENROLLMENT VS CAPACITY – HIGH SCHOOLS

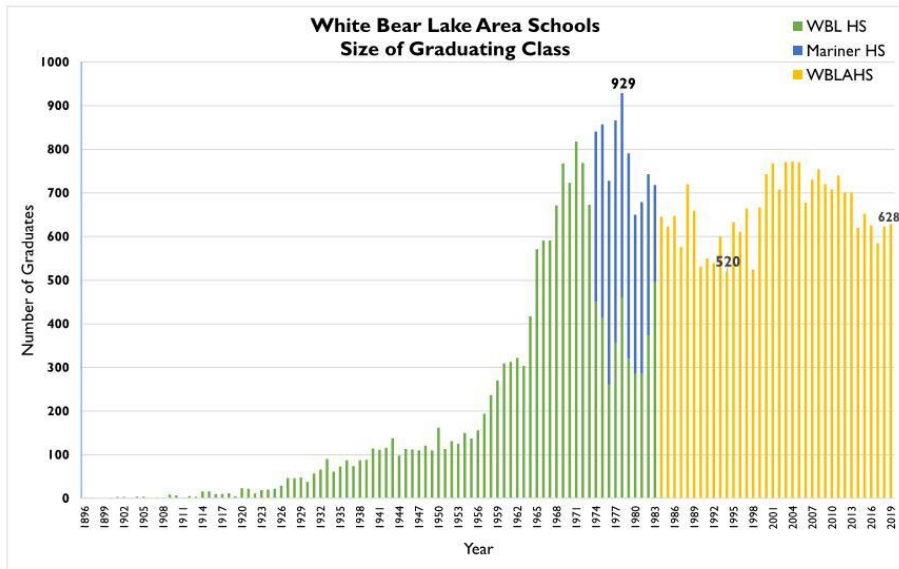
High School: Capacity vs. Enrollment Projections



2018-19 Enrollment:
2,488 students

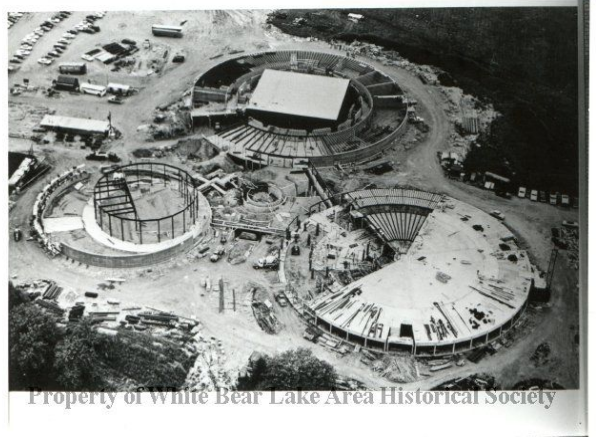
75% Projection:
+988 students

SCHOOL BOARD RECOMMENDATION HIGH SCHOOL HISTORY



1964

New White Bear High School opened

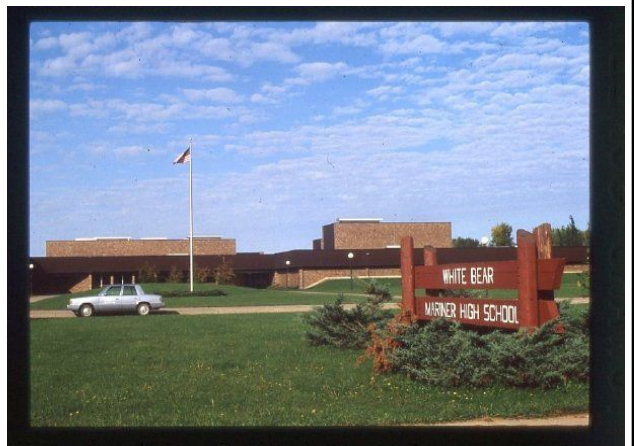


New high school built in 1964 with award winning design.

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1974

White Bear Mariner High School
(1974-1983)



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Two High Schools 1974-1983

White Bear
Senior High
School

White Bear
Mariner High
School



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1983 - Present

**White Bear Lake Area High
School, North Campus**



**White Bear Lake Area High
School, South Campus**

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- History of split campus
 - Advisory Committee (August - November 1982)
 - Arguments for/against from that time
- Teacher and student testimonials regarding impact of split campus on experience and opportunities
- Comparisons to peer Districts

Wold

High School Comparisons

Independent School District #624
White Bear Lake Area Schools
DRAFT November 19, 2018

ISD #	School District	Total District Enrollment (Oct 1, 2018)	# of High Schools	Grade Configuration	HS Name	# of Students	Building Square Feet	SF / Student	Notes
284	Weynon	1,175	1	9-12	Weynon HS	3,287	657,745	201	Capacity is for 3,900 students
720	Shokopee	8,168	1	9-12	Shokopee HS	2,800	644,600	248	Changed in 2018 (9-12). Capacity is for 2,200
273	Edina	6,483	1	9-12	Edina HS	2,746	554,600	202	Changed in 2017 (9-12)
834	Saltwater	8,180	1	9-12	Saltwater HS	3,794	507,085	181	Changed in 2017 (9-12)
272	Eden Prairie	8,811	1	9-12	Eden Prairie HS	3,018	693,771	229	
421	Mounds View	11,323	2	9-12	Ironside HS	1,670	370,151	222	Includes addition currently under design
				9-12	Mounds View HS	1,803	378,444	211	Includes addition currently under design
					Total	3,472			
423	Roseville	7,562	1	9-12	Roseville Area HS	2,387	518,993	217	Includes addition currently under design
831	Forest Lake	9,256	1	9-12	Forest Lake Area HS	1,475	466,136	302	Changed in 2017 (9-12)
833	South Washington County	18,251	3	9-12	Park HS	1,787	403,981	226	
				9-12	Woodbury HS	1,903	366,599	193	
				9-12	East Ridge HS	1,861	382,344	212	
					Total	5,491			
422	North St Paul	10,249	2	9-12	Norish HS	1,774	265,000	149	
				9-12	Tarzan HS	1,651	295,700	157	
					Total	3,425			
12	Centennial	8,548	1	9-12	Centennial HS	2,812	444,341	221	
624	White Bear Lake Area Schools	8,578	1*	9-10 11-12	WBLAHS North Campus WBLAHS South Campus	1,342 1,117	280,905 289,953	226 260	*Five campuses *Five campuses
					Total	2,359			

Information gathered from Minnesota Department of Education Report Card and discussion with planners for projects under design

Facility Planning Committee Needs Statements

Categories:

The Future of Learning

Early Learning

Building Configuration

The Future of Learning Needs Statements:

- Support students being the primary agent of their learning.
 - Designed to serve the academic, physical, social, and emotional needs of each child.
- Complement the strategic plan.
- Variety of options for learning spaces
- Flexible and adaptable to handle changes in the future.
- Important for our students to be future-ready
- Equitable access to technology and associated infrastructure.
- Flexible and future-ready spaces
- Consistency in delivery for food services.

Early Learning Needs Statements:

- District plans need to include early learning considerations in all planning.
- Provide adequate space for both current and anticipated future space needs
- Responsive to developmental needs of all learners.
- Need to provide resources and programming at appropriate locations for families who cannot access preschool due to scheduling or location limitations.

Building Configuration Needs Statements:

- Support equitable opportunities for all students.
- Eliminate barriers toward achieving student agency. A student's age should not determine their access to programs and opportunities they need.
- The impact of transitions on students' needs to be considered and minimized when possible.
- It is critical to create a community of learners facilitated by professionals who know them well.
- Spaces need to be able to be reconfigured to allow for flexibility and adaptation as needed.

Categories:

Indoor Facilities
Adaptive / Diversity
Community
Outdoor Facilities
Fine Arts
Specialized Sports

Indoor Facilities Needs Statements:

- Adequate quantity of spaces and locations for all users to support equitable access.
 - Daytime physical education programming
 - Practices be held at recommended times
 - Teams to be together
 - Better access for the community.
- Storage space for equipment should be provided to protect these investments.
- A variety of multipurpose spaces to address the needs of all users of our indoor community spaces.
- Provide indoor activities space to support student opportunity and experience
 - Spaces for student athletes to continue to compete and grow.
 - Strategic Plan: "Provide expanding access to a broad range of opportunities for all students"
 - Meeting space for clubs, community groups (nonsports activities)

Adaptive / Diversity Needs Statements:

- Equitable access to indoor and outdoor facilities for all learners. (universally accessible)
- Provide accessible parking at reasonable distances to the main door at all buildings.
- Appropriate space, including storage, is needed to support programs, including adaptive physical education, clubs, enrichment activities, and adapted sports.
- All buildings need to meet relevant accessibility codes to support all those who use the buildings, including students, staff, and the community.

Community Needs Statements:

- Continue to collaborate with community partners to provide opportunities and experiences valued by all. Spaces should be multi-purpose to maximize utilization.
- Foster relationships with new potential community partners; per the Strategic Plan, "We will foster community engagement and partnerships."
- A variety of opportunities at our facilities for all age levels are important, including access to activity and fitness space.
- Access to social services, food shelf pantries, social services, etc. are essential and need appropriate space within the District.
- It is important to our community to keep seniors active and engaged.

Outdoor Facilities Needs Statements:

- We need to provide adequate and appropriate outdoor spaces for all users.
 - Holding practices at recommended times and teams to be together.
- Outdoor facilities need to be appropriately distributed by sport, age, and location.
- Provide additional surfaced track space for Middle School and High School use.
- The District needs outdoor field space that is less limited by weather. (Improved grass, more synthetic turf, etc.)
- The District needs to provide appropriate restroom and concessions facilities at practice and competition venues.

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Fine Arts Needs Statements:

- The Elementary Schools need to have equitable space to support performances and events.
- Middle School students need equitable access to spaces that support the fine arts, including performance spaces.
- Performance spaces need to provide adequate seating capacity to support the variety of events they are used for, including a grade level assembly.
- The performing arts venues in the District need to have adequate support spaces, including storage, green room, scene shop, etc.
- All buildings in the District need to provide equitable space for music programming, including band, orchestra and specialized storage.

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Specialized Sports Needs Statements:

- Specialized sports have unique space needs; these would be utilized both by student athletes and relevant community members.
- Flexible, multipurpose spaces for these activities are important.
- It is important to protect equipment in appropriate and adequate storage space.
- Weights and other personal fitness areas must adequately support the needs of students, staff and the community.
- Students need spaces that are safe for both practice and competition.
- The District needs to utilize community partnerships to meet needs of some specialized sports.
- The District will work with community partner(s) to provide an improved pool environment.

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Categories:

Equity in Facilities
Flexible and Future Ready Spaces*
Safety and Transportation
Capacity and Enrollment
Building Conditions

**consolidated with Learning Spaces*

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Equity in Facilities Needs Statements:

- Provide equitable access to facilities to meet the needs of all learners.
 - Equity does not mean the same and may look different at different buildings.
 - Including: classrooms, office spaces, health services, restrooms and locker rooms, cafeteria space, media centers, multipurpose labs, furniture, gymnasium, community spaces, and outdoor facilities.
- The District needs a focused approach to equity which depends on the needs of the student population.
- Each school population has unique needs. The District must respond to these needs with programs appropriate to that population. The facility should support these unique programs.

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Safety and Transportation Needs Statements:

- Implement an equitable safety and security standard to all buildings, including before and after school: secure vestibules, monitoring and access control systems, communications systems, and lockdown procedures.
- All buildings need the ability to compartmentalize or zone different areas of the building for various events (i.e. elections, night and weekend events, etc.)
- Enhance “Crime Prevention Through Environmental Design” (CPTED) principles to increase safety around the exterior of our schools.
- Parking and bus/car traffic need to be considered when buildings are expanded to accommodate projected growth.
- Whenever possible, new and existing building sites should be designed to align with site safety best practices, including separating parent and bus traffic and providing adequate parking. Provide safe routes to school for pedestrians and bicyclists. Students should have access to crosswalks.

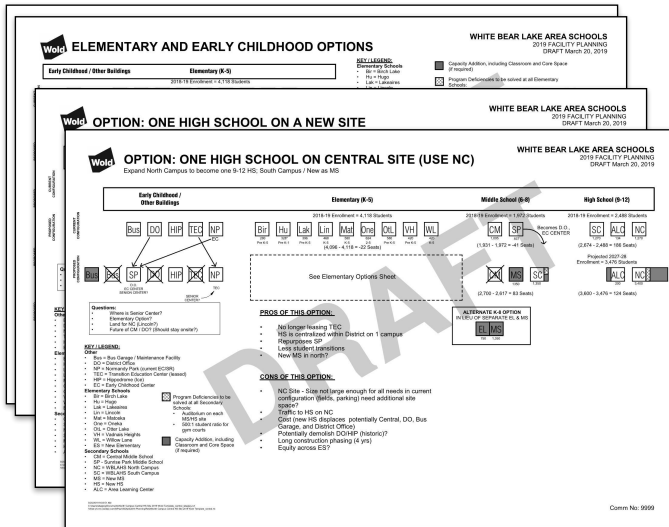
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Capacity and Enrollment Needs Statements:

- Accommodate the District's projected enrollment growth in the next ten years; based on 75% buildout of available land (approximately K-12 10,800 total students District-wide). This includes both classroom and core capacity space.
- Develop a comprehensive plan that studies the benefits of repurposing sites along with possibilities of updating the physical conditions, expanding current facilities and new construction.
- District building planning needs to meet the capacity for all students, Pre-K through High School and beyond (including all specialty populations).
- Classrooms and core spaces, including food service, need to be right-sized to support intended programming.

Building Conditions Needs Statements:

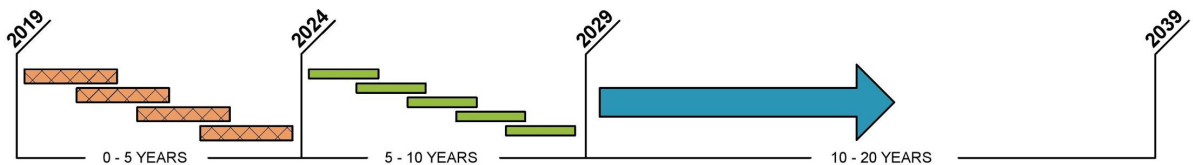
- Appropriate and reliable systems to support an effective learning environment.
- Consider replacement costs as well as ongoing operational/maintenance costs.
- Plan to address the high priority deferred maintenance needs, with all needs being addressed in a phased approach.
- Evaluate the cost of not addressing or planning to fix priority #1 needs (catastrophic replacement).
- Beyond new additional buildings, we need to discuss the prioritization of full scale replacement versus repair / maintenance / partial updates for existing buildings.



- Options need to address parameters and needs statements based on information gathered
- Issues considered when developing potential options:
 - Grade configuration
 - Repurposing of buildings / sites
 - Additions / Remodeling
 - New Buildings

- Facility Planning Committee learned from Ehlers that there are a variety of funding sources that may or may not be applicable to certain types of projects
- Facilities Master Plan is likely to incorporate both Bond Referendum + LTFM Funding to address the needs
- Consideration of Total Tax Impact is essential
- Master Plan Implementation Strategies
 - Facility Master Plan is likely to be implemented over time, and potentially future requests to the voters
- Tax impact scenarios

Conceptual Timeline - Facilities Master Plan



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Tax Impact at Various Thresholds on a \$300,000 home

- \$179M = \$0/month (*Due to retiring debt, \$0/year*)
- \$250M = \$12/month (\$144/year) *Community survey indication*
- \$300M = \$15/month (\$179/year)
- \$350M = \$25/month (\$302/year)

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SCHOOL BOARD RECOMMENDATION FACILITY MASTER PLAN OPTIONS - EARLY CHILDHOOD AND ELEMENTARY SPACE NEEDS

Option 1 and 4: New Elementary for 720 Students	Option 2: New Elementary for 420 Students	Option 3: Status Quo
- Build a New ES for 720 students, expand Oneka & Otter Lake ES - Create K-5 grade configuration across all buildings - Early Childhood Centers: Hugo & Normandy Park or Hugo & Sunrise Park (if available)	- Build a New ES for 420 students and north EC Center - Create K-5 grade configuration across all buildings - Early Childhood Centers: New ES & Normandy Park or New ES & Sunrise Park	- Accommodate growth needs with additions at multiple sites - Early Childhood Centers: Normandy Park & New?

SCHOOL BOARD RECOMMENDATION FACILITY MASTER PLAN OPTIONS - SECONDARY SPACE NEEDS

Option 1: One HS on a New Site	Option 2: One HS on North Campus (Use NC)	Option 3: One HS on South Campus (use SC)
- Build new 9-12 HS on new site - North Campus and South Campus become MS	- Expand and remodel NC to become one 9-12 HS - Central MS and South Campus are MS	- Expand and remodel South Campus to become one 9-12 HS - Sunrise Park MS and North Campus are MS
Option Four: Maintain Status Quo	Option Five: Two High Schools	Option Six: New HS on North Campus
- Expand current facilities to accommodate growth - North Campus and South Campus remain in current configuration	- Build new HS, South Campus as 2nd HS - Sunrise Park MS and North Campus are MS	- Build new 9-12 HS on North Campus / Central MS site - New MS and South Campus are MS

In addition to growth needs, the Committee evaluated and prioritized program needs identified at each building

Elementary Program Needs:

- Provide for current needs, such as lack of conference room, extended day office, freezer and/or cooler for kitchen, adequate intervention space, orchestra space, and gym at Lincoln
- Separate vehicle traffic (where relevant)

Middle School / High School Program Needs:

- Provide adequate gym and field space
- All MS / HS have onsite auditorium (Sunrise Park)

- The Committee used several tools to review, analyze and prioritize options:
 - Small group discussion
 - Large group discussion
 - Development of pros / cons
 - Evaluation against developed needs statements
 - Cost of masterplan
 - Informal polling (“straw poll”)
- All decisions were made with consensus from the entire Committee

Fist-to-Five Consensus - Introduction

- When a group comes to consensus on a matter, it means that everyone in the group can support the decision; they don't all have to think it's the best decision, but they all agree they can live with it. This tool is an easy-to-use way to build consensus among diverse groups.

Fist-to-Five Consensus - Directions

- Whenever a group is discussing a possible solution or coming to a decision on any matter, Fist-to-Five is a good tool to determine what each person's opinion is at any given time.

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Fist-to-Five Consensus

Fist

- A no vote - a way to block consensus. I need to talk more on the proposal and require changes for it to pass. You must bring a suggestion or proposal.

1 Finger

- I still need to discuss certain issues and suggest changes that should be made.

2 Fingers

- I am more comfortable with the proposal but would like to discuss some minor issues.

3 Fingers

- I'm not in total agreement but feel comfortable to let this decision or a proposal pass without further discussion.

4 Fingers

- I think it's a good idea/decision and will work for it.

5 Fingers

- It's a great idea and I will be one of the leaders in implementing it.

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If anyone holds up fewer than three fingers...

- They should be given the opportunity to state their objections and the team should address their concerns.
- Teams continue the Fist-to-Five process until they achieve consensus (a minimum of three fingers or higher) or determine they must move on to the next issue.



- After discussion, the Committee used Fist to Five to eliminate several options
- The Committee spent time in detail reviewing the following options:
 - **EC/Elementary Option 1 and 4:** New ES for 720
 - **Secondary Option 1:** One HS on a New Site
 - **Secondary Option 2:** One HS on North Campus (use NC)
 - **Secondary Option 6:** New HS on North / Central Site

SCHOOL BOARD RECOMMENDATION

FACILITY PLANNING COMMITTEE OPTIONS

DISCUSSION

Option 1: One HS on a New Site	Option 2: One HS on North Campus (Use NC)	Option Six: New HS on North Campus
• Build new 9-12 HS on new site • North Campus and South Campus become MS	• Expand and remodel NC to become one 9-12 HS • Central MS and South Campus are MS	• Build new 9-12 HS on North Campus / Central MS site • New MS and South Campus are MS

- Considerations for options:
 - Survey results, cost and tax impact, phasing, land / site, and ability to address needs statements

SCHOOL BOARD RECOMMENDATION

FACILITY PLANNING COMMITTEE OPTIONS

DISCUSSION

[illegible][illegible][illegible]

Recommendation Summary (1 of 2)

- Expand and remodel North Campus to be one 9-12 High School for 3,200 students (core spaces designed for 3,400)
 - Allocation to expand site
 - Relocate bus / maintenance facility
- South Campus to be grades 6-8 Middle School for 1,350
- Central MS expand into current District Office to be grades 6-8 Middle School for 1,350
- Renovate Sunrise Park into District Center for District Office, Early Childhood Center (south location), Transitions Education Center, and Senior Center

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Recommendation Summary (2 of 2)

- Build new Elementary School for 720 students in north part of District
- Expand Oneka Elementary and Otter Lake Elementary to accommodate capacity of 720 students each
- Create K-5 grade configuration across all elementary buildings
- Create two Early Childhood Centers at Hugo (north) & Sunrise Park (south)
- Remodel media centers at all buildings
- New furniture for all classrooms District-wide
- Address identified program needs District-wide

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SCHOOL BOARD RECOMMENDATION FACILITY PLANNING COMMITTEE RECOMMENDATION

Phase I Facility Master Plan - Potential Bond Referendum

\$326 million

Phase I LTFM

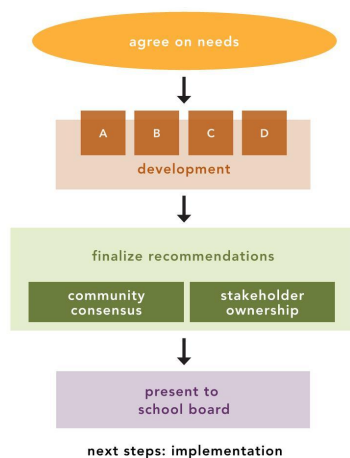
\$50 million

Refinement and Study Needed

- Land and development costs through planning with relevant entities
- Scope review at all buildings / programs
- Community surveying
- Detailed planning of LTFM needs in relation to potential referendum scope

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SCHOOL BOARD RECOMMENDATION NEXT STEPS



- **Planning and discussion with relevant entities**
 - Ongoing
- **Scope review with all buildings / programs**
 - April - Mid May 2019
- **Community Surveying**
 - April - June 2019
- **Board Process**
 - June - July 2019

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**Thank you to the Facility
Planning Committee for all
their work!**

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- Questions?
- What questions do you have for the Facility Planning Committee?

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AGENDA ITEM: **Proposed Recommended Budget Adjustments**

MEETING DATE: **April 22, 2019**

SUGGESTED DISPOSITION: **Discussion Item**

CONTACT PERSON(S): **Wayne Kazmierczak, Superintendent of Schools**
Tim Wald, Assistant Superintendent for
Finance and Operations
Matthew Mons, Director of Human Resources

BACKGROUND:

At the December 10, 2018 school board meeting the district's official auditor, Jim Eichten, MMKR Certified Public Accountants, presented the audit for fiscal year 2018. During his presentation, Mr. Eichten identified that expenditures were higher than expected for FY 2018, noting that reductions in expenditures would likely need to be in place for FY 20.

At the January 28 work session, we presented an adjustment to the FY 19 budget and noted that we will need to identify budget reductions for FY 20 and FY 21 during our budget planning process. The School Board approved the adjusted FY 19 budget on February 11, 2019 and will review and approve the FY 20 preliminary budget on June 10, 2019.

Tonight, we will provide an update to the budget planning process and proposed reductions in expenditures for the FY 20 preliminary budget. We will bring the proposed budget to you again at the May 20 work study session and for approval on June 10, 2019.



BUDGET PLANNING UPDATE

for fiscal year 2019-2020

April 22, 2019

FY 20 BUDGET ADJUSTMENTS



April 22, 2019

Process

- 2018 audit identified a structural imbalance, additionally we've seen a reduction in compensatory aid, negligible increases in SpEd aid (cross-subsidy)
- 2 year period
 - We identified \$2.5 million in adjustments for for the 2019-20 school year
- Parameters
 - Keep the adjustments as far away from the student experience as possible
 - Look for opportunities to improve programming and processes as we evaluate current systems and staffing models

FY 20 BUDGET ADJUSTMENTS

April 22, 2019

District Wide and Operational Adjustments

- Retirement incentives /hiring practices (350,000)
- Building rollover budgets (400,000) - building funds roll back in to the general fund
- Fund 4 charge back (115,000) - Community Services pays relative portion of admin and , custodial expenses.
- Transportation (50,000) - reduce empty load runs
- Legal expenses (25,000) - use in-house counsel

Budget Impact: **\$940,000**

FY 20 BUDGET ADJUSTMENTS

April 22, 2019

Instructional Support Model Change

- Change from district-level instructional support model to school-level coaching model (-580,000)
 - Current models: Innovation coaches, literacy coaches, peer reviewers, elementary media, REACH
 - Recommended model: Site based instructional coaching model

Budget Impact: **\$580,000**

FY 20 BUDGET ADJUSTMENTS

April 22, 2019

Program Support Model Change

Evaluate and consolidate several positions, capture new revenue

- Adjustments to additional district level positions
 - AVID coordination,
 - Title I oversight,
 - ABE revenue access

Budget Impact: **-\$120,000, +\$60,000 revenue**

FY 20 BUDGET ADJUSTMENTS

April 22, 2019

Special Education Cross Subsidy

Early Childhood Special Education (ECSE); programming adjustments (-\$230,000)

K-21+ (licensed/non-licensed) (-\$265,000)

Related services/other (-\$305,000)

- slow down the growth of expenditures
- service delivery model adjustments; deeper continuum of services (workload model)
- absorb retirements by adjusting caseloads up, but not exceeding similar assignments in comparable districts

Budget Impact: **\$800,000**

FY 20 BUDGET ADJUSTMENTS

April 22, 2019

Summary:

Finance Practices: -\$940,000

Instructional Support Model Change: -\$580,000

Program Support Model Change: -\$120,000, +60,000 Revenue

Special Education Cross Subsidy: -\$800,000

Total Budget Impact: -\$2,500,000

