

GROTON BOARD OF EDUCATION
SPECIAL FINANCE/FACILITIES COMMITTEE MEETING MINUTES
MAY 13, 2019 @ 5:00 P.M.
CENTRAL OFFICE, ROOM 4

Members Present: Jay Weitlauf, Katrina Fitzgerald, Jane Giulini

Also Present: Michael Graner, Ken Knight, Sam Kilpatrick, Kelley Donovan, Marc Romano, Adam Diskin

Chairman Weitlauf called the meeting to order at 5:04 p.m.

1. Review April 8, 2019 Meeting Minutes – The minutes were approved as presented.
2. Review of IB and AP students paying for their tests – Kelley Donovan explained that IB Diploma Program courses have registration fees, not test fees. The registration fee is \$170.00. For example, the English course has a portfolio of written work, not a single exam. Approximately 125 sophomores have enrolled in IB Diploma Program courses for next year. There is a fee to enroll in the Diploma Program. The committee agreed that the current policy should remain in effect for AP and no fee proposed for eleventh and twelfth grade IB for next year.
3. Discussion of Summer School Rates – Marc Romano and Adam Diskin oriented the committee to the 2018 summer school program. The instruction was provided primarily through the APEX online learning program. The committee agreed to accept the proposed summer school fee structure of charging \$150 for one course or \$225 for two courses.
4. Review of Policy P 3542.43 Food Service Charging – The committee reviewed the policy and approved the changes suggested by the Policy Committee.
5. Facilities Update
 - Status of Pleasant Valley Elementary School – The Fitch High School Robotics Team is currently using the gym and a few classrooms. The committee directed the Superintendent to coordinate with the Town Manager the process for turning over school facilities to the town.
 - Update re: NEA Air Quality Study – The report from Fuss & O’Neill is pending.
 - Review of Water Testing Results – The concession stand at Fitch High School recently tested below the “actionable level” after fixtures have been replaced. All water testing results are posted now on the website.
 - Update re: Glulam Beams CIP Project – The beams are currently sealed with Thompson’s Water Seal. This was done at the factory prior to the installation of the beams. The manufacturer recommends refinishing with the same product and strongly discourages encasing the beams.
6. Review of Budget Format re: Percentage Increases – Ken Knight will look into the possibility of an accounting procedure for noting aberrant percentage increases in next year’s budget book.
7. Review Health Insurance Reserve – Ken reported the projected amount for June 30, 2019 is approximately \$3,396,106.

The meeting adjourned at 5:59 p.m.