

SCO Meeting Minutes

Monday, April 1, 2019

6:00 to 7:30pm

Room 101

6pm - Introductions/Meeting Attendance: 5 Parents, 2 Admin, 1 District Office Staff

Updates from School (Principal/Administration)

*Schedule: Get out to Vote -Referendum!

Spring Break: April 15-19

Choir Concert: April 11

Forward (8th Grade)/Aspire (9th Grade) Testing: April 23-26

*Mr. Coyne had Mock Interviews the week of March 25th. Great experience for the students.

*No fights the past week and recess outside is going better.

*NO PARKING behind the building as busses drop off back there. Drop off discussions will continue for next year.

Review of Minutes from Previous Meeting (2-4-19)

**Found on the SCO Website

6:15pm - Guest Speaker - Ms. Shelly Weiss, Safety & Security Grant

- Ms. Weiss will inform us on what changes will occur at CHUMS with the new Safety & Security Grant

*Additional information on the school website: Departments: Safety & Security

*On website: Can find the following and more:

*Severe Weather information

*Evac Chairs will be placed in every building (where appropriate) such as buildings with stairs.

*Traffic Safety Maps for all buildings

*Safety: Most people think about building structure, but it also includes how we deal with people.

*April 30/May 1: Every school in our District will go through a Site Assessment, this should be done every 3 years. A team from WI School Safety Coordinators Association will be coming in to help us. We will be having 10 additional people certified as School Safety Coordinators (Brad Lutes is at C-Heights. He is also a certified A.L.I.C.E. trainer).

*Will spend a half a day at the school. They make observations of either students arriving or students leaving the building and walking around throughout the building as well.

*Also look at school climate, how quickly things get fixed, discipline referrals, CPI/NVCI training, emergency operation plans, medical emergency plans, drills (active threat, fire, tornado).

*Culture: How do we greet students? Are teacher always outside their door? And do they say something about the student and not just their class?

*Required to have EVERY door locked when students are in the room.

*Letter went out by Email in January about Raptor.

*Person must give a picture ID and it will be scanned to see if this person is a sex offender. Can still come into the building for a meeting with a Staff member, but cannot interact with students.

*Also, helps with identifying who has court order limitations on visitations.

*Will also need to buzz in as well. The system can also track how many people visit the school as volunteers, attending a class, etc. A badge will be printed out for every visitor.

**Ready Wisconsin website is a great place to find more information.

*A.L.I.C.E. (Alert, Lockdown, Inform, Counter, Evacuate): Most important is to **Alert** and **Inform** (by calling out loudly, announcement system, and call 911!) throughout the whole situation. No longer using Code Words. We also **Evacuate** when safe to do so, only **Lockdown** if it is not safe or you are near threat and barricade the door. If the person gets through the barricade, then you **Counter** (throw things at the person to disrupt the person's intent).

*Signage: Working on making things more consistent throughout all buildings. Working on outside doors first to make sure all Sun Prairie Schools share a similar sign to show we are all one district.

*Critical Response Group (CRG): Working with them to help us make a Map where the building is correctly oriented by North, South, East, West, along with where all safety equipment is.

*Would like to run a meeting with Parents to run through a drill.

7pm - Updates on Activities & Upcoming Events

- Teacher Appreciation Week Gift Card Round-up (May 6-10)
- How to get the word out?
- Student organizations suggestions for gift card handouts

Next Meeting Dates (6-7:30pm)

- **Monday, May 6**
 - (TBC) Officer Tommy Foy - School Safety