NORTHSHORE SCHOOL DISTRICT APPLICATION FOR

MONETARY COMPENSATION OF ELIGIBLE UNUSED PERSONAL LEAVE

TEAMSTER MEMBERS ONLY 2018 - 19 SCHOOL YEAR

I hereby notify the Northshore School District that I elect to be compensated for all excess personal leave accrued which is eligible for the annual conversion to monetary compensation pursuant to Northshore School District policy, practices, applicable Washington Administrative Code, and bargained agreements. It is understood that I **must have at least 2 days** of accumulated personal leave as of June 30 to qualify for compensation.

_____ _____

EMPLOYEE # NAME (Please Print)

_____ **TEAMSTER**

SCHOOL/BUILDING BARGAINING UNIT

I wish to buy back _____ hours of my unused personal days

I hereby certify that I am **NOT** a Plan 1 member who is within two years of retiring and am therefore eligible for monetary compensation.

_____ _____

SIGNATURE DATE

This application form must be submitted to **payroll** by June 30 for conversion of unused personal leave.

Payment for ten-month hourly employees will be on the July 31st pay statement.

PAYROLL USE ONLY:

Hours to Buy Back	6/30/19	H/C 235	_____
Hourly Rate			$23.76
Buy Back Amount			$_____