

# Course Syllabus

## COSMETOLOGY 3A: INTRODUCTION TO HAIR SKILLS

Develop your skills in the rewarding field of cosmetology! You will be exposed to the complexities of this field by learning to perform a hair, scalp, and skin analysis. You will also learn about hair types, face shapes, and color theory. Finally, color techniques are covered with an emphasis on salon and chemical safety, effectively preparing you for a career in cosmetology!

### Required Course Materials

- Computer with internet capabilities, word processing program, slideshow presentation program
- Camera or phone with video recording capabilities
- Two friends or family member volunteers
- Training mannequin head with hair
- Client chair
- Professional attire to wear in videos
- Cape for draping
- A sample release statement for client to sign
- Special effect hair coloring treatment
- Non-special effect hair color treatment
- Protective gloves
- Hairbrush
- Comb
- Various thermal tools (straightener, curling iron, etc.)
- Hair extensions or hair pieces
- Bobby pins and hair pins
- Hair clips for sectioning
- Hair-cutting shears
- Thinning shears

- Razor
- Clippers
- Disinfectant and cleaning solutions for tools
- Jar or other equipment for cleaning tools
- Barrier cream
- Shampoo and conditioner
- Sink for washing and rinsing hair
- Towels
- Rods and/or rollers
- Ingredients to create a shampoo or conditioning treatment (will vary by student)

## Unit 1: First Steps: Hair Care

### Learning Objectives:

- Describe hair growth, color, structure, and behavior
- Explain the functions of the skeletal, muscular, circulatory, and nervous systems
- Evaluate skin disorders to understand how to handle them in relation to your role in cosmetology
- Demonstrate professionalism and proper greeting techniques when meeting with a client

### UNIT 1 Assignments

Assignment	Type	Score
Unit 1 Text Questions	Homework	10 points
Unit 1 Lab	Homework	10 points
Unit 1 Activity	Homework	15 points
Unit 1 Discussion 1	Discussion	5 points
Unit 1 Discussion 2	Discussion	5 points

Unit 1 Quiz	Quiz	15 points
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## Unit 2: Scalp Matters: Shampooing, Conditioning, and Beyond

### Learning Objectives:

- Assess the condition of the scalp
- Choose and apply the correct shampoo and conditioner
- Demonstrate draping techniques
- Explain the importance of good ergonomics in the salon
- Document client services and preferences

### UNIT 2 Assignments

Assignment	Type	Score
Unit 2 Text Questions	Homework	10 points
Unit 2 Lab	Homework	10 points
Unit 2 Activity	Homework	15 points
Unit 2 Discussion 1	Discussion	5 points
Unit 2 Discussion 2	Discussion	5 points
Unit 2 Quiz	Quiz	15 points

## Cosmetology 3a: Introduction to Hair Skills Midterm Exam

### Learning Objectives:

- Review information acquired and mastered from this course up to this point.
- Take a course exam based on material from the first two units in this course. (Note: You will be able to open this exam only one time.)

## MIDTERM Assignments

Assignment	Type	Score
Midterm Exam	Exam	50 points
Midterm Discussion Assignment	Discussion	5 points

## Unit 3: A Flair for Working with Hair

### Learning Objectives:

- Explain different hair types
- Analyze different face shapes
- Collaborate with clients to determine their needs
- Demonstrate effective communication skills
- Use the available technology in a salon setting

## UNIT 3 Assignments

Assignment	Type	Score
Unit 3 Text Questions	Homework	10 points
Unit 3 Lab	Homework	10 points
Unit 3 Activity	Homework	15 points
Unit 3 Discussion 1	Discussion	5 points

Unit 3 Discussion 2	Discussion	5 points
Unit 3 Quiz	Quiz	15 points

## Unit 4: A Splash of Color

### Learning Objectives:

- Evaluate color theory as it relates to hair color
- Demonstrate coloring techniques
- Differentiate among hair coloring techniques
- Formulate hair coloring based on an evaluation of the client's hair
- Identify appropriate health and safety procedures

### UNIT 4 Assignments

Assignment	Type	Score
Unit 4 Text Questions	Homework	10 points
Unit 4 Lab	Homework	10 points
Unit 4 Activity	Homework	15 points
Unit 4 Discussion 1	Discussion	5 points
Unit 4 Discussion 2	Discussion	5 points
Unit 4 Quiz	Quiz	15 points

## Cosmetology 3a: Introduction to Hair Skills Final Exam

### Learning Objectives:

- Review information acquired and mastered from this course up to this point.
- Take a course exam based on material from all units in this course. (Note: You will be able to open this exam only one time.)

## FINAL Assignments

Assignment	Type	Score
Final Exam	Exam	50 points
Class Reflection Discussion Assignment	Discussion	10 points

## COSMETOLOGY 3B: WAVING, COLORING, AND DEVELOPING HAIR SKILLS

Building on the prior prerequisite course, you will dive into the realm of hair styling and cutting techniques. You will explore varieties of wigs, extensions, and hairpieces, while also developing knowledge about shampooing and conditioning. Manual curling and the use of chemicals to curl and straighten hair are highlighted in this course as well as safety when working with chemicals. You can expect to be well versed with a plethora of hair skills upon completion.

### Required Course Materials

- Computer with internet capabilities, word processing program, slideshow presentation program
- Camera or phone with video recording capabilities
- Two friends or family member volunteers
- Training mannequin head with hair
- Client chair
- Professional attire to wear in videos
- Cape for draping
- A sample release statement for client to sign

- Special effect hair coloring treatment
- Non-special effect hair color treatment
- Protective gloves
- Hairbrush
- Comb
- Various thermal tools (straightener, curling iron, etc.)
- Hair extensions or hair pieces
- Bobby pins and hair pins
- Hair clips for sectioning
- Hair-cutting shears
- Thinning shears
- Razor
- Clippers
- Disinfectant and cleaning solutions for tools
- Jar or other equipment for cleaning tools
- Barrier cream
- Shampoo and conditioner
- Sink for washing and rinsing hair
- Towels
- Rods and/or rollers
- Ingredients to create a shampoo or conditioning treatment (will vary by student)

## Unit 1: The Art of Hairstyling

### Learning Objectives:

- Demonstrate mastery of styling techniques
- Explain how to add and remove extensions
- Illustrate measuring for wigs
- Identify and set up equipment for hairstyling
- Describe how extensions and hairpieces can enhance facial features

## UNIT 1 Assignments

<b>Assignment</b>	<b>Type</b>	<b>Score</b>
Unit 1 Text Questions	Homework	10 points
Unit 1 Lab	Homework	10 points
Unit 1 Activity	Homework	15 points
Unit 1 Discussion 1	Discussion	5 points
Unit 1 Discussion 2	Discussion	5 points
Unit 1 Quiz	Quiz	15 points

## Unit 2: The Cutting Edge: Haircutting 101

### Learning Objectives:

- Demonstrate knowledge of the reference points on the head
- Section properly and use lines and guidelines when cutting hair
- Illustrate basic haircutting techniques
- Explain how different hair types influence hair cutting
- Recognize the importance of ergonomics in maintaining health

## UNIT 2 Assignments

<b>Assignment</b>	<b>Type</b>	<b>Score</b>
Unit 2 Text Questions	Homework	10 points
Unit 2 Lab	Homework	10 points



Unit 2 Activity	Homework	15 points
Unit 2 Discussion 1	Discussion	5 points
Unit 2 Discussion 2	Discussion	5 points
Unit 2 Quiz	Quiz	15 points

## Cosmetology 3b: Waving, Coloring, and Developing Hair Skills Midterm Exam

### Learning Objectives:

- Review information acquired and mastered from this course up to this point.
- Take a course exam based on material from the first two units in this course. (Note: You will be able to open this exam only one time.)

### MIDTERM Assignments

Assignment	Type	Score
Midterm Exam	Exam	50 points
Midterm Discussion Assignment	Discussion	5 points

## Unit 3: Barbering Skills

### Learning Objectives:

- Identify haircutting implements
- Illustrate various haircutting techniques
- Apply safety in haircutting
- Recommend hairstyles based on face shape

- Demonstrate proper sanitation and care of tools

## UNIT 3 Assignments

Assignment	Type	Score
Unit 3 Text Questions	Homework	10 points
Unit 3 Lab	Homework	10 points
Unit 3 Activity	Homework	15 points
Unit 3 Discussion 1	Discussion	5 points
Unit 3 Discussion 2	Discussion	5 points
Unit 3 Quiz	Quiz	15 points

## Unit 4: Riding the Waves of Cosmetology Chemistry

### Learning Objectives:

- Explain wet curl techniques
- Demonstrate use of rollers
- Differentiate among permanent techniques
- Compare and contrast different relaxers
- Apply safety precautions when working with chemicals

## UNIT 4 Assignments

Assignment	Type	Score
Unit 4 Text Questions	Homework	10 points

Unit 4 Lab	Homework	10 points
Unit 4 Activity	Homework	15 points
Unit 4 Discussion 1	Discussion	5 points
Unit 4 Discussion 2	Discussion	5 points
Unit 4 Quiz	Quiz	15 points

## Cosmetology 3b: Waving, Coloring, and Developing Hair Skills Final Exam

### Learning Objectives:

- Review information acquired and mastered from this course up to this point.
- Take a course exam based on material from all units in this course. (Note: You will be able to open this exam only one time.)

### FINAL Assignments

Assignment	Type	Score
Final Exam	Exam	50 points
Class Reflection Discussion Assignment	Discussion	10 points