

# Victor Central School District

## MINUTES

### Curriculum Council

March 14, 2019  
 Senior High Library Nook  
 3:30 - 5:00 pm

#### Roles:

Facilitator: Kristin Swann  
 Time Keeper: Kristin Swann

Minutes: Staci Thibodeau  
 Refreshments: Bring your own

**Members In Attendance:** ~~Jen Check~~, Tom Cheevers, ~~Krista Cooper~~, Luciana Cursino-Parent, Karl Dubash, ~~Robin Halladay~~, Linda Izzo, Katherine Kopp, ~~Caroline Lattimer~~, Necia Marchetti, Mike Myers, Carol Prescott, Kristin Swann, Staci Thibodeau, Danyelle Westbrook, Tom Zaccardo

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
<b>Opening</b>								
1	Welcome <ul style="list-style-type: none"> <li>• <a href="#">K Greetings</a></li> <li>• <a href="#">3 Hs</a></li> </ul>	Facilitator	6 min					
2	Approve <a href="#">Minutes of February 14, 2019</a>	Facilitator	3 min	Karl Dubash made a motion to improve the February minutes. Mike Myers seconded the motion.				
3	Review Agenda	Facilitator	1 min					
<b>Guest Presentation</b>								
4								
<b>Old Business</b>								
5	Standard Based Grading	Karl & Mike	15 min	Karl Dubash and Mike Myers facilitated a conversation around Chapter 2 of Standards-Based Grading: Extra-Credit.				

				<p>The group was polled regarding their preferences related to Extra-Credit. No one disagreed with Extra Credit. The group identified that Extra-Credit has value for a variety of reasons:</p> <ul style="list-style-type: none"> <li>• Teacher perspective: Prevents the need to curve an exam</li> <li>• Parent perspective: Extra-credit provides the opportunity to improve other areas of weakness (e.g., homework)</li> <li>• Student perspective: Provides an opportunity to improve a grade which is hard to pass up</li> </ul> <p>Factors that can impact the value of extra-credit include the rationale (Is the opportunity purposeful? Does the extra-credit inflate the grade to the point that it is no longer reflective of a student's achievement)</p> <p>The group was polled regarding their opinions surrounding retesting. The group as a whole was in support of retesting, however there was a split between whether the second grade should be replaced or averaged.</p> <p>Factors that can impact the value of a retest:</p> <ul style="list-style-type: none"> <li>• Possible review session between testing opportunities</li> <li>• Content of second test (same, different, student-specific based on need)</li> </ul> <p>Kristin Swann and Katie Kopp shared the possible student perspective of mastery-learning classes</p>
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**New Business**

6	<a href="#">ESSA Presentation</a>	Kristin	15 min	<p>Kristin shared a presentation on ESSA with the group</p> <p>Questions around how the state defines categories and provides information back to districts were answered</p> <p>Kristin discussed the importance of considering types of data and indicated that some data is more meaningful than other</p>
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7	Update: TIG	Kristin	5 min	<p>Kristin provided a TIG update, indicating that the second cohort just finished in December. Currently, there are teams trained at the District level, Senior High, Junior High and Intermediate. Still to come is training for the Primary and ECS. A crisis manual has been developed. Kristin shared that we were able to expedite the TIG training due to support from the Tyler Hutt Foundation which has generously supported this initiative</p>
8	Discussion: Curriculum Management Program	Linda	5 min	<p>Linda shared that she does not have particular knowledge around curriculum management programs but that a management system may be relevant, particularly at the Elementary level.</p> <p>Kristin recognizes the importance of a system but shared that the reality is there is not the opportunity to fully research and reflect on the value of a system at the present time. Kristin suggested the possibility of developing a committee district-wide to more effectively research a system.</p> <p>Danyelle reflected the value of knowing the curriculum across contents to be able to provide relevant resources to supplement the content</p> <p>The group reflected on the opportunity of a management system to provide greater awareness of vertical alignment</p> <p>Karl Dubash reflected that eDoctrina has management system capabilities. The INT currently has a license for eDoctrina. Perhaps that is an opportunity to more fully explore the management system associated with eDoctrina. Atlas is another well-known management system.</p> <p>Kristin suggested that a Curriculum Council subgroup, coupled with representatives from Building Councils may be appropriate for reviewing possible systems. The team suggested that other representatives not connected to a building council may also be considered (e.g., teacher leaders, mentors). Kristin suggested that additional members could be solicited by the</p>

				Building Councils to represent their group. The group agreed that a curriculum management system is a need.
9	Reflection on <a href="#">2018 2019 Goals</a>	ALL	5 min	Kristin asked the group to review the 2018-2019 goals in advance of the next meeting
<b>Closing</b>				
10	Review Assigned Tasks	Minute Taker	2 min	Review 2018-2019 goals
11	Set Agenda & Roles For Next Mtg.	Facilitator	2 min	Tom, Danyelle and Luciana volunteered to facilitate Practices 3 and 4 of Standard Based Grading
12	Parking Lot Attendant	Facilitator	2 min	<ol style="list-style-type: none"> <li>1. Standard Based Grading (Practice 3 &amp; 4) Volunteers needed</li> <li>2. Program Review Updates and/or Long Term Projects <ol style="list-style-type: none"> <li>a. <del>ESSA</del></li> <li>b. <del>Special Education Review</del></li> <li>c. <del>LOTE</del></li> <li>d. <del>ELA</del></li> <li>e. Business</li> <li>f. Computer Based Assessments (April)</li> <li>g. Comprehension Guidance Plan (Advisory Council)</li> <li>h. Gemini Courses and Framework</li> </ol> </li> <li>3. PD Plan (April or so)</li> <li>4. Curriculum Writing Requests (May)</li> </ol>
13	Round Table	All	4 min	The meeting adjourned at 5:09

**Future Meeting Dates: 4/11, 5/9, 6/13**