

VJH

**MINUTES**

**Building Council**

Date: April 4, 2019

**Roles:**

**Facilitator:**

Brian Gee

**Minutes: Sue**

**Ibrisimovic**

**Time Keeper:**

Nikki Ryan

Members: **Maureen Bolger, Carol Prescott, Kristina Buschang, Darcy Ross, Nikki Ryan, Sue Ibrisimovic, Sharon Hodownes, Melissa VanRensselaer, Melissa Novak, Brian Gee, & Necia Marchetti**

		Minutes
#	Topic/Subject	
<b>Opening</b>		
1	Welcome	Brian Gee
2	Approve minutes of February 2019	Motion to approve: Approval seconded:
3	Review Agenda	Brian reviewed the agenda for the day
<b>Guest Presentation</b>		
<b>Old Business</b>		

4	District website help/tutorials	<ul style="list-style-type: none"> <li>● Breakfast with the Principal format <ul style="list-style-type: none"> <li>- No changes at this point. Future years - may do 2 different Mondays.</li> </ul> </li> <li>● Website Navigation - <ul style="list-style-type: none"> <li>- No brochure at 6th grade info night.</li> <li>- Demo on website was done.</li> <li>- Will continue to work on a fact sheet.</li> </ul> </li> </ul>		
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**New Business**

5		<p>Brian:</p> <ul style="list-style-type: none"> <li>❖ Emergency Management Plan review <ul style="list-style-type: none"> <li>● Types of Responses (Brian explained each using the quick Guide)</li> <li>● Quick response team (6 or 7 on the quick response team) - practice twice a year</li> <li>● Evacuation - fire drill.</li> <li>● Shelter in Place - sometimes in tandem with Quick response team. Need hallways clear.</li> <li>● Lock Out - use if crisis in community. No outside activity coming into building. Also when other building is in Lock Down.</li> <li>● Lock Down - Eminent threat - drills 4 times a year</li> </ul> </li> </ul> <p>Phones are not answered during Lock out and Lock Down. No outside activity</p> <ul style="list-style-type: none"> <li>❖ Plan of Action <ul style="list-style-type: none"> <li>➢ What each person does during emergency</li> <li>➢ New computer based for efficiency. High School piloting</li> </ul> </li> </ul> <p>Necia - what happens with students that need epi-pens with a long term threat.  Brian - way to get help to those who need when threat is over.</p> <p>Carol - what if wi-fi is down.  Brian - phone system is not tied to wi-fi or power.</p> <ul style="list-style-type: none"> <li>● Bus accident flow chart -</li> <li>● who supports kids</li> <li>● Chain of command</li> <li>● Bomb threat checklist</li> </ul> <p>Do what you need to do to keep kids safe. Make thoughtful decisions.</p>
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		<p>Sue - anyone checking bathrooms? Brian will check with halls to see if anyone is.</p> <p>II. Monitoring Task Force survey.</p> <ul style="list-style-type: none"> <li>• Time to work on</li> </ul>
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## Closing

	Review Assigned Tasks	Minute Taker	2 min	
7	Set Agenda & Rolls For Next Mtg.	Facilitator	2 min	Intramurals at VJH/Skills & Drills-what are we currently doing? How to promote what we do offer.
8	Parking Lot Attendant	Facilitator	2 min	
9	Round Table	All	4 min	<p>Necia - Positive feedback on April Fools pranks for kids with teachers. Fun and inspiring on how different fields are interconnected.</p> <p>District does good job on health and wellness. Sports - may not have enough room for sports teams. Maybe intramurals or athletic clubs</p> <p>Carol - advertise what we do have. Bowling intramurals.</p> <p>Melissa V - working with Girls on the Run in the Intermediate. There is a 6th through 8 program. Would like to bring that to our school. (empowering girls) 6th through 8 program.- called Heart and Sole.</p> <p>Carol - The Y use to have different activities for the kids.</p>

				<p>Maureen - Garden update. Woodshop is building new raised beds for the garden with donated lumber.</p> <p>Sue - Cell phones for education? - Brian - can bring this up at another time.</p> <p>Survivor Assembly is coming up. 2 hour run time. Change of time. Starting at 8:45 AM</p>
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**Future Meeting Dates: May 2, 2019**