

# DRAFT

**REGULAR SCHOOL BOARD MEETING**  
Barre Town Middle and Elementary School – Library  
May 1, 2019 – 6:00 p.m.

## MINUTES

### **BOARD MEMBERS PRESENT:**

Alice Farrell - Chair  
Rebecca Kerin-Hutchins – Clerk  
Chris Hull  
Victoria Pompei

### **BOARD MEMBERS ABSENT:**

Jay Paterson – Vice Chair

### **ADMINISTRATORS PRESENT:**

John Pandolfo, Superintendent  
Jennifer W. Nye, Principal  
Erica Pearson, Assistant Principal  
Donald McMahon, Director of Special Services

### **GUESTS PRESENT:**

Video Vision Tech      Caitlyn Conrad      Tamara Cooley      Patty MacAskill      Brayden Masure  
Pi Woogmaster

#### **1. Call to Order: Pledge of Allegiance**

**The Chair, Mrs. Farrell, called the Wednesday, May 1, 2019, Regular meeting to order at 6:05 p.m., which was held at the Barre Town Middle and Elementary School Library. The flag salute followed.**

#### **2. Additions and/or Deletions to the Agenda**

Add 10.1 Negotiations Update  
Add 10.2 Employee Issue

#### **3. Visitors and Communications**

Patty MacAskill, a past para-educator addressed the Board advising that she would like some information regarding current negotiations and advised that she has some input regarding para-educator salaries. Mrs. MacAskill advised the Board regarding her concern that para-educator salaries are too low and are lower than many, if not all other categories of staff members. Mrs. MacAskill believes that low para-educator wages is a long standing issue and she would like that issue addressed during current negotiations.

#### **4. Approval of Minutes**

##### **4.1. Approval of Minutes – April 3, 2019 Regular Meeting**

**On a motion by Mrs. Pompei, seconded by Mr. Hull, the Board unanimously voted to approve the Minutes of the April 3, 2019 Regular Meeting.**

#### **5. New Business**

##### **5.1 Student Presentation**

Tamara Cooley, the BTMES Program Coordinator of the After-School Program introduced After-School Program participants Pi Woogmaster, Brayden Masure, and Caitlyn Conrad. Students advised the Board regarding why they enjoy the program, advising that it has allowed them to build and maintain (past) friendships with students from BCEMS. In addition to the social aspect of the program, students shared activities that they enjoy, including; sports, Lego Land, embroidery, knitting, cooking, sports, and Camp Invention. Ms. Cooley advised that there are approximately 16 different activities that students may choose from. The first session of the program was held at BCEMS, the current session is being held at BTMES. Jennifer Bisson is the BCEMS Program Coordinator. The program includes transportation, snacks, and both indoor and outdoor activities. The first session had approximately 150 participants. The current session has approximately 120 participants. The program is funded by a 4 year grant. This year's program currently has a surplus.

##### **5.2 Resignations/Retires/New Hires**

Letters of resignation from Holly Palmer, Brittany Tremblay, Ashley McIntyre, Mariel Adsit, and Molly Ciecierski were distributed. Mr. Pandolfo advised regarding the annual process of letters of intent and granting of extensions. Mr. Pandolfo advised regarding the letters of resignation contained in the Board packet.

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**On a motion by Mrs. Pompei, seconded by Mrs. Kerin-Hutchins, the Board unanimously voted to accept, with well wishes, the resignations of Holly Palmer, Brittany Tremblay, Ashley McIntyre, Mariel Adsit, and Molly Ciecierski.**

The resume and BSU Notification of Employment Status Form for Karen Moran was distributed.

Mr. Pandolfo and Mrs. Nye provided an overview of Karen Moran's education and current experience at BTMES. The hiring of Karen Moran was officially approved at the BUUSD Board Meeting on 04/11/19. No BTMES Board action is required.

## **5.3 Approval of Roof Repair**

A document titled Request for Proposal – BTMES Partial Roof Replacement – Spring 2019 was distributed. Bids are not due until next Tuesday (05/07/19), thus the Board cannot approve a recommendation this evening. A short meeting will be warned for next Thursday, May 9, 2019 at 5:15 p.m. for the purpose of approving a bid for roof repairs. Mrs. Farrell, Mrs. Kerin-Hutchins, and Mrs. Pompei advised that they are available for the brief meeting.

## **5.4 Approval of Canopy**

A document titled Request for Proposal – BTMES Concrete Canopy Repair – Summer 2019 was distributed. It was noted that bids for this project are also due next Tuesday. As the work will occur in the summer, after 06/30/19, the bid recommendation will be approved by the BUUSD Board.

## **6. Old Business**

### **6.1 Merger Update**

Mr. Pandolfo advised that most of the information is contained in the Superintendent's Report. Mr. Pandolfo advised regarding legislative action, advising that H39 is still in Committee and there is only a very remote chance that the bill would have any impact on the BUUSD. Mr. Pandolfo provided an update on litigation, advising that the judge has fully dismissed the Stowe and Elmore-Morristown suit. A vote for the FY20 budget will be held on Tuesday, 05/14/19. A Public Informational Hearing will be held on Monday, 05/13/19. A BUUSD Board Meeting is scheduled for 05/09/19 and it is anticipated that the Board will approve the First Readings of 58 policies, and that First Readings of 2 additional policies will also be presented for approval.

### **6.2 Summer Project Update**

A document titled Summer Project List BCEMS, SHS/CVCC, BTMES, BUUSD was distributed. Mr. Pandolfo advised that the document contains summer projects for all buildings, and that there will be continued work to update classrooms. There were no questions from the Board.

## **7. Board Reports**

### **7.1. Superintendent**

A copy of the Superintendent's report dated April 25, 2019 was distributed. The report included updates on the Merger and Negotiations. Mr. Pandolfo advised there was nothing additional to report. The Board had no questions.

### **7.2 Principals Report**

The BTMES Administrative Report dated May 1, 2019 was distributed. The report included information pertaining to; an author visit, ECO books, Enrollment (a copy of the Enrollment Report was distributed), FitnessGram Assessments, the Garden Club, the Memorial Day Observance (05/24/19 at 10:00 a.m. in the BTMES Courtyard), Running Club, Pre-school and Kindergarten Screening, Staff Appreciation Week, the Twin City Bull-Cats After-School Program, the Walk to School event (05/08/19), and Upcoming Events. Mrs. Nye advised that new flooring and lighting was installed in one hall over April break. A book by the ECO class (Nature Names – written and illustrated by Mrs. Pratt's class) was circulated. Friday, 06/21/19 will be the last day for students and staff. Staff Recognition will begin at 12:30 p.m. Ms. Pearson advised that some staff will attend a Multi-tiered System of Supports conference on 05/07/19. Mikayla Gagne (7<sup>th</sup> grade) and Meredith Kerin (8<sup>th</sup> grade) are recipients of the Vermont Association for Middle Level Education (VAMLE) Scholar Leader Award. The students were selected by their teachers based on; teamwork, dependability, personal goals, positive interaction with others, respect, productivity, respect for diversity, and service to others. In response to a query regarding the number of kindergarten students for next year, Mrs. Nye advised that screening was just completed and it is projected that there will be 87 students. Additionally, the number of students screened for pre-k indicates that there are enough students to support 4 classes.

### **7.3 Committee Reports**

#### **7.3.1 Verbal Report of BSU Committees –**

##### **Curriculum Committee -**

The Committee met on April 22, 2019. The meeting included an overview of Physical Education programs throughout the district. PE staff members have a large 'wish list' of items they believe would be most beneficial to the PE Programs (mainly at the elementary/middle school levels).

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The BUUSD Curriculum Committee will meet on the fourth Tuesday of each month at 5:30 p.m. in the SHS Library. The first meeting of the BUUSD Curriculum Committee will be Tuesday, July 23, 2019 at 5:30 p.m. in the SHS Library.

## **BSU Policy Committee -**

The BSU Policy Committee last met on March 18, 2019.

The next meeting is Monday, May 20, 2019 at 6:00 p.m. in the BSU 2nd Floor Conference Area.

The BUUSD Policy Committee will be meeting on the third Tuesday of each month at 5:30 p.m. The BUUSD Policy Committee will need to set a schedule for policy review.

The first meeting will be held on Tuesday, July 16, 2019 at 5:30 p.m. at the BUUSD Office.

## **Communications Committee -**

The first meeting of the BUUSD Committee is Wednesday, May 8, 2019 at 5:30 p.m. at the BSU Central Office. Discussion will include promotion of the FY20 budget.

## **Negotiations Committee -**

A negotiation session was held on 04/29/19. The next negotiation session is scheduled for 05/21/19. Due to other commitments, Mr. Paterson has resigned from the Negotiations Committee. Mr. Pandolfo will provide additional negotiation information in Executive Session.

## **Finance Committee –**

The BUUSD Finance Committee will meet Tuesday, May 7, 2019 at 5:30 p.m. in the SHS Library.

## **Facilities Committee -**

The first meeting of the BUUSD Facilities Committee will be Tuesday, May 14, 2019 at 5:30 p.m. in the BCEMS Conference Room. The meeting will include a tour of the building. The Committee is comprised of; Giuliano Cecchinelli, Guy Isabelle, Victoria Pompei, and Chris Riddell. It is hoped that some members of the community will also join this committee.

The second meeting of the committee will be Tuesday, June 11, 2019 at 5:30 at BTMES and will include a tour of the BTMES building. Mr. Pandolfo hopes to have Michelle Braun (Friends of the Winooski) attend this meeting to present on the topic of storm-water run-off. Legislation will require that changes are incorporated to deal with storm-water run-off.

## **7.4 Financials**

Four reports were distributed; BTMES FY19 Expenditures/Year-end Projection Report, the BTMES General Fund Revenue Report, the BTMES General Fund Expenditures Report, and the BSU Expenditures FY19 Report. There is an unaudited projected deficit of \$197,927.01. It was noted that the deficit has gone up a little. Mrs. Perreault will be performing additional research regarding SPED expenses and revenue and will have more information for the BSU Board Meeting.

## **8. Other Business**

### **8.1 Cafeteria – Reducing Sound**

Ms. Pearson advised that BTMES is currently waiting for delivery of the materials. It is anticipated that a technician will be able to perform the work in the next week or so. Mrs. Nye advised that administrators want to assure that the sound proofing material is installed during the current school year.

## **9. Future Agenda Items and Upcoming Committee Meetings**

The next meeting is Wednesday, June 5, 2019 at 6:00 p.m. in the BTMES Library.

### Agenda Items:

Resignations/Retirements

Facilities Update

Merger Update

## **10. Executive Session**

### **10.1 Negotiations Update**

### **10.2 Employee Issue**

Items proposed for discussion in Executive Session include a Negotiations Update and an Employee Issue.

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**On a motion by Mrs. Kerin-Hutchins, seconded by Mrs. Pompei, the Board unanimously agreed to find that premature general public knowledge of the item (negotiations) proposed for discussion would clearly place Barre Town Middle and Elementary School at a substantial disadvantage should the discussion be public.**

**On a motion by Mrs. Kerin-Hutchins, seconded by Mrs. Pompei, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo in attendance, at 6:59 p.m. under the provisions of 1 VSA section 313 to discuss the items proposed for discussion.**

The remaining information was provided by the Board Clerk.

**On a motion by Mr. Hull, seconded by Mrs. Farrell, the Board unanimously voted to exit Executive Session at 7:37 p.m.**

## **11. Adjournment**

**On a motion by Mr. Hull, seconded by Mrs. Farrell, the Board unanimously voted to adjourn at 7:37 p.m.**

Respectfully submitted,  
*Andrea Poulin*