

# White Bear Lake Area Schools

## Electronic Technologies Acceptable Use Agreement - Staff

By signing this agreement, I accept and agree to abide by the White Bear Lake Area Schools Electronic Technologies Acceptable Use Policy (found at: [www.isd624.org/about/district-policies/500-students/524](http://www.isd624.org/about/district-policies/500-students/524)).

I realize that the primary purpose of using School District electronic technologies is educational. I will limit my usage to educational purposes that further educational goals consistent with the mission and policies of the School District.

I agree to protect the confidentiality of my passwords and accept responsibility for anything set on the network under my login or IP address.

I understand that use of School District electronic technologies is a privilege, not a right. Acceptable use of the School District electronic technologies is my responsibility. Unacceptable use of the School District electronic technologies or the internet may result in one or more of the following consequences: suspension or cancellation of use and/or access privileges; payments for damages and repairs; discipline under other appropriate School District policies, including suspension, or termination of employment; or civil or criminal liability under other applicable laws.

I will not use School District electronic technologies to access, review, upload, download, store, print, post, transmit, distribute, or engage in any behavior that is illegal, inappropriate, destructive or harmful.

I understand that personal use of School District electronic technologies must be appropriately limited, consistent with provisions in this and other district policies, and shall not interfere with school duties or responsibilities.

I will not use School District electronic technologies to violate copyright laws or usage licensing agreements.

I recognize that, even though the School District uses technical means to filter internet access, these limits do not provide a foolproof means to prevent access to all inappropriate information. It is my responsibility to avoid such information and inform an appropriate School District official immediately if I access any inappropriate information.

I understand that my use of School District electronic technologies is not private and that all of my activity, transmissions, documents, posts, etc. are subject to review and monitoring by School District personnel.

I release the School District from any liability resulting from actions I take while using School District electronic technologies including unwanted financial obligations.

The School District may provide online accounts for communication, document sharing and access to educational tools. Any use of online accounts I am granted access to through the School District must meet all of the criteria mentioned above, or my privilege of use will be forfeited.

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Employee Name (please print)

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Employee Signature

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Date (mm/dd/yyyy)