

QuickBooks



Prerequisite: Any 2 Finance courses

Course: 1228CT

Credits: 1

Length: 18 Weeks

Placement: 10-12

Course Description

Do you need help tracking the sales, expenses, and profits for your business?

QuickBooks is a comprehensive tool for managing small business finances more effectively. This course will take students with no prior knowledge of computerized accounting to a stage where they can confidently use accounting terminology, the fundamental accounting equation, and basic steps in the accounting cycle as they perform day-to-day operations with QuickBooks. At the end of the course all students will be prepared for the opportunity to earn the Intuit QuickBooks Certification.

Students cannot take Accounting I AND QuickBooks

Student Activities

- Explore QuickBooks Navigation and Settings
- Perform QuickBooks Transactions
- Record Customer Information and Sales
- Record Vendor Information and Expenses
- Maintain Inventory Records
- Track Employee Record and Issue Payroll
- Print Analytical Reports
- Prepare for the QuickBooks Certification Test
- Take the QuickBooks Certification Test

Certification

QuickBooks Certification Possible

Student Cost: \$150

Certification paid for by CTE if student has an 80+ GPA in course and passes a practice test

Texas DECA Site

