



## **Lower School Lead Second and Fourth Grade Teachers**

Pace Academy is an independent college preparatory school in Atlanta, Ga., with an enrollment of 1100 students in Pre-First through 12th grades. Pace is seeking experienced Second and Fourth grade Teachers for the 2019-20 academic year. The Third and Fifth grade positions have been filled.

At Pace, we hire enthusiastic and energetic professionals dedicated to their crafts and who are passionate about making a difference in the lives of children. The Lead Teacher and the Associate Teacher work together to provide an interactive learning environment. Getting to know each student is necessary to offer an extraordinary learning experience to all. Teachers at this level must be firm but kind and take joy in the day-to-day tasks of teaching.

In the Pace Lower School, learning is a joyful endeavor. Guided by expert faculty, our students engage in a hands-on, innovative and collaborative education that shapes their character and their lives. Our curriculum is comprehensive, rigorous and personalized.

The ideal candidate is intuitive, exhibits good judgment, possesses excellent communication skills and is capable of guiding students effectively. Enthusiasm for teaching, especially with young students, is a critical quality. He/she should possess a wealth of patience, energy and creativity to hold the attention of the class.

Essential duties and responsibilities include the following. Other duties may be assigned.

- Prepares course objectives and outlines for courses of study
- Discusses assigned teaching areas with Associate Teacher to coordinate instructional efforts. This includes preparing lesson plans, utilizing a variety of methods and techniques to reach all learning modalities.
- Creates and administers assessments
- Models and reinforces the Lower School Code of Conduct
- Reports student progress through regularly scheduled progress reports
- Communicates effectively with parents in a timely manner
- Leads parent teacher conferences
- Participates in faculty and professional meetings, educational conferences, and teacher training workshops; accumulates a minimum of 10 professional hours every 5 years
- Attendance at faculty meetings, grade level parent gathering, admissions testing, Sunday Sundaes, Open House, and Graduation is required.

Qualifications:

- Bachelor's degree (B.A or B.S) in elementary education and a minimum of 2 years teaching experience are required. An advanced degree is preferred.
- Georgia certification is required.
- Proficient use of technology, including activboards is necessary.
- Strong communication skills (oral and written)
- Strong foundation in the methodologies of teaching core academic subjects, including reading, writing, mathematics, social studies and science.
- Experience with the following is desired:
  - Fountas and Pinnell
  - Reading Street
  - Writers Workshop
- A positive outlook, flexibility, and a collaborative, nurturing nature are necessary.

Pace offers a complete benefits package, including medical, dental and vision insurances, a 403(b) plan with a generous match, paid term life and disability insurances, supplemental insurance plans, Georgia 529 and Flexible Spending Accounts.

Learn more about the Pace Academy Lower School at:

<http://www.paceacademy.org/academics/lower-school>

Qualified applicants should send a resume, cover letter, and references to: [Jobs@PaceAcademy.org](mailto:Jobs@PaceAcademy.org).

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