

OFFICIAL MINUTES  
LAKE WASHINGTON SCHOOL DISTRICT NO. 414  
Board of Directors' Meeting  
March 4, 2019

The board meeting was called to order by President Siri Bliesner at 7:00 p.m.

CALL TO ORDER

Members present: Siri Bliesner, Mark Stuart, Chris Carlson, Eric Laliberte, and Cassandra Sage.

ROLL CALL

Present: Superintendent Jane Stavem

Eric Laliberte moved to approve the agenda. Seconded by Chris Carlson.

APPROVAL OF AGENDA

Motion carried.

A video depicting the culture at Juanita Elementary School was shown.

HOST SCHOOL

JUANITA ELEMENTARY

Dana Stairs, Principal, Juanita Elementary, highlighted their mission and vision. They have 413 students, one of the smallest elementary schools in the district. They are one of seven schools that provide pre-school programs. She reviewed the student demographics, student assessments, and strategies developed to ensure that all students succeed. Their equity team is studying culturally responsive teaching. There is also a parent education session scheduled about talking with children about race.

Edith Brumant, Associate Principal, talked about the new science standards and the outdoor education program at Islandwood which allows students to explore a variety of ecosystems. She described the variety of opportunities that empowers students such as Natural Helpers and student council. She noted that Juanita is proud partners with Green Schools. She thanked the Juanita Schools Foundation for their continued support for enrichment programs, funding for scholarships etc.

Staff and students talked about the five characteristics which are highlighted at an assembly each month. This has resulted in a significant improvement in behavior and ensures that students feel connected at school.

Mark Stuart read a proclamation proclaiming the week of March 11-15, 2019 as Education Support Professionals week and Eric Laliberte read a proclamation proclaiming April 2019 as School Library Month.

RECOGNITION

PROCLAMATIONS -

EDUCATION SUPPORT  
 PROFESSIONALS WEEK  
 MARCH 11-15 2019

SCHOOL LIBRARY  
 MONTH, APRIL 2019

Chris Carlson moved to approve the consent agenda. Seconded by Eric Laliberte.

CONSENT AGENDA

Siri Bliesner, yes; Mark Stuart, yes; Chris Carlson, yes; Eric Laliberte, yes; and Cassandra Sage, yes.

Motion carried.

The following February 2019 vouchers were approved:

APPROVAL OF  
 VOUCHERS

General Fund

362104-362306 \$5,271,370.91

Payroll

2892-2900 \$6,430.50

Accounts Payable Direct Deposit \$ 15,987,573.50

Acquisition Card 895,105.19

Deferred Comp 127,073.00

Department of Revenue 6,186.51

Dept. of Retirement Systems 3,426,029.31

Dept. of Retirement Systems 1,034,908.51

DSHS - Division of Child Support 5,648.82

Flex Spending 44,452.38

American Fidelity HSA 9,760.96

Payroll Direct Deposit 14,443,703.55

Payroll Tax Withdrawal 5,111,859.78

Sodexo 68,204.42

TSA Envoy 347,729.35

VEBA 22,579.73

Vision/Northwest Benefit Network 76,930.00

Key Bank Processing Fees \$ 2,850.71

\$41,610,595.72

Capital Projects

700001-700045 \$1,690,428.59

ASB

63560-63623 \$27,435.57

Transportation Vehicle Fund

\$0.00

Private Purpose Trust Fund

3030-3047 \$2,332.55

Approves minutes of the February 19 board meeting and study session.

APPROVAL OF MINUTES

Approves March 4, 2019 Human Resources Report.

APPROVAL OF HUMAN RESOURCES REPORT

Approves Resolution 2264 authorizing the district to participate in Washington Education Healthcare Pool Interlocal Agreement.

WASHINGTON EDUCATIONAL HEALTHCARE POOL INTERLOCAL AGREEMENT RESOLUTION NO. 2264

Approves the Preschool Program fee for the 2019-2020 school year.

PRESCHOOL PROGRAM FEES, 2019-20

Approves the following instructional materials for use in the Lake Washington schools -

INSTRUCTIONAL MATERIALS ADOPTION

**Title:** The Roar  
**Author:** Emma Clayton  
**Publisher:** Chicken House  
**Copyright:** 2012  
**No. of Copies:** TBD  
**Price:** \$8.09  
**School Requesting:** Redmond Middle School  
**Classification:** Grade 6

**Title:** The Mysteries of Cove: Fires of Invention  
**Author:** J. Scott Savage  
**Publisher:** Shadow Mountain  
**Copyright:** 2016  
**No. of Copies:** TBD  
**Price:** \$7.96  
**School Requesting:** Redmond Middle School  
**Classification:** Grade 6

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**Title:** We Were Liars  
**Author:** E. Lockhart  
**Publisher:** Delacorte Press  
**Copyright:** 2014  
**No. of Copies:** 10  
**Price:** \$10.99  
**School Requesting:** Finn Hill Middle School  
**Classification:** Grade 8

**Title:** Project 1065  
**Author:** Alan Gatz  
**Publisher:** Scholastic  
**Copyright:** 2016  
**No. of Copies:** 32  
**Price:** \$5.24 per book  
**School Requesting:** Kirkland Middle School  
**Classification:** Grade 8

**Title:** The Captain's Dog  
**Author:** Roland Smith  
**Publisher:** HMH Books for Young Readers  
**Copyright:** 2008  
**No. of Copies:** 60  
**Price:** \$6.99 per book  
**School Requesting:** Rosa Parks Elementary School  
**Classification:** Grade 4

Authorizes the superintendent or her designee to approve construction Change Order No. 4 with Lydig Construction, Inc. for the Ella Baker Elementary School project in the amount of \$220,629 plus sales tax. Approval of this change order results in a revised GMP of \$35,292,754.

GC/CM CONSTRUCTION  
CHANGE ORDER NO. 4  
ELLA BAKER  
ELEMENTARY SCHOOL  
(SITE 31)

Accepts the donations/grants as identified -

DONATIONS

Acceptance from Audubon Elementary PTSA to Audubon Elementary School in the amount of \$2,804.41 to provide stipends for choir and book club.

Acceptance from Alexander Graham Bell PTSA to Bell Elementary School in the amount of \$7,500.00 to support field trips.

Acceptance from Robert Frost PTSA to Frost Elementary School in the amount of \$1,830.00 to support intermural sports.

Acceptance from Juanita Elementary PTA to Juanita Elementary School in the amount of \$3,794.88 to purchase soccer goals (\$2,585.95) and support field trips (\$1,208.93).

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Acceptance from Christa McAuliffe PTSA to McAuliffe Elementary School in the amount of \$7,548.47 to provide stipends (\$1,270.30); purchase site licenses for Accelerated Reader (\$448.37), occupational therapy supplies (\$200.00) and PE mats (\$2,515.80); and support recess coaching (\$1,650.00) and professional development (\$1,464.00).

Acceptance from Redmond Elementary PTSA to Redmond Elementary School in the amount of \$1,728.65 to purchase library books.

Acceptance from Carl Sandburg PTSA to Sandburg Elementary School in the amount of \$19,709.91 to support field trips (\$4,072.50) and outdoor education (\$15,637.41).

Acceptance from Samantha Smith PTSA to Smith Elementary School in the amount of \$40,808.93 to purchase playground equipment.

Acceptance from Mark Twain PTSA to Twain Elementary School in the amount of \$3,700.00 to support classroom enrichment.

Acceptance from Laura Ingalls Wilder Elementary PTSA to Wilder Elementary School in the amount of \$7,406.00 to provide stipends for Math Olympiad, motor skills enrichment, and games club (\$7,251.00); and purchase library books (\$155.00).

Acceptance from Environmental and Adventure School PTO to EAS in the amount of \$16,950.00 to support extracurricular activities and field trips.

Acceptance from Evergreen Middle School PTSA to Evergreen Middle School in the amount of \$7,015.83 to purchase Scholastic magazines (\$5,491.02) and purchase classroom supplies (\$1,524.81).

Acceptance from Redmond Middle School PTSA to Redmond Middle School in the amount of \$1,560.00 to support Family Night.

Acceptance from Eastlake High School PTSA to Eastlake High School in the amount of \$5,500.00 to support classroom enrichment.

Acceptance from Juanita Rebels Booster Club to Juanita High School in the amount of \$3,208.00 to purchase gymnastics uniforms.

Acceptance from Juanita High School PTSA to Juanita High School in the amount of \$4,548.21 to provide classroom enrichment (\$2,150.00) and Scholastic magazines (\$141.45) and purchase classroom and career center supplies (\$2,256.76).

Acceptance from First Washington to Lake Washington High School in the amount of \$1,796.85 to support robotics.

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Acceptance from Lake Washington High School PTSA to Lake Washington High School in the amount of \$1,210.00 to provide stipend for robotics.

**TOTAL \$138,620.14**

Dr. Stavem indicated that the district held four Community Engagement Forums in January and February.

**January**

- Thursday, January 10, 2019 @ Kirkland Middle School
- Thursday, January 24, 2019 @ Redmond Middle School

**February**

- Thursday, February 7, 2019 @ Evergreen Middle School
- Thursday, February 21, 2019 @ Kamiakin Middle School

The purpose of these meetings was to solicit community feedback through structured conversations that will emerge as big picture recommendations to the Board of Directors. The Board will use this information as they engage in the process of updating our current district strategic plan and student profile documents. The recommendations will be considered along with current areas of priority as we focus on the future direction of our school district.

The co-chairs of each of the group presented their findings and recommendations:

**Student Achievement** - Jen Rose, Director, Teaching & Learning and Swarnima Aswinkumar, Parent. (*Mindy Mallon, Associate Director, Teaching and Learning, Technology Integration, was unable to be present.*)

**Technology & Innovation** - Sally Askman, Director, Technology Operations; and Cori Hartje, Community Member.

**Safety & Security** - Rick Burden, Director, School Support, Lake Washington LC; Scott Emry, Manager, Risk, Health, and Safety Management; and Georgina Bulkley, Parent.

**Staffing - Recruit, Hire and Retain** - Emily Young, Associate Director, Human Resources, Recruitment & Talent Acquisition; and Masika Olumide, Parent.

**Facilities & Finance** - Brian Buck, Director, School Support; Barbara Posthumus, Associate Superintendent, Business & Support Services; and Bryan Melerski, Staff.

NON-CONSENT AGENDA

FINDINGS AND  
RECOMMENDATIONS -  
COMMUNITY  
ENGAGEMENT FORUMS

**Community Engagement** - Jon Holmen, Deputy Superintendent; Shannon Parthemer, Director, Communications & Community Engagement; and Laura D'Urso, Parent.

Dr. Stavem thanked the committee members for participating in these forums. The findings and recommendations of the Community Engagement Forum are available online. The next steps will be for the board to review and digest this information as the district's strategic plan is revised. This work will guide the work of the district. She noted that there will be an opportunity to provide feedback at a later date.

Each of the board members thanked each of the committee members for their enthusiasm and participation throughout this process.

Dr. Stavem noted at the December 3, 2018 board meeting, ER 2, Science, was presented.

APPROVAL OF  
MONITORING REPORT  
ER 2-3, SCIENCE

Following board discussion, the monitoring report and Assertion of Progress and Exception form for ER-2, Science, was presented for approval.

Eric Laliberte moved to approve the ER-2, Science, monitoring report and Assertion of Progress and Exception form as presented, recognizing that reasonable interpretation is aligned with the Ends Policy and represents appropriate targets for outcomes. Further, this monitoring report demonstrates while there was not full achievement of the Ends Policy Interpretation, the Board believes that the evidence demonstrates reasonable partial achievement toward the Ends Policy interpretation. Seconded by Mark Stuart.

Motion carried.

A ten-minute recess was taken. The meeting was recessed at 8:30 p.m. and reconvened at 8:40 p.m.

BREAK

PROGRAM REPORT

Matt Manobianco, Associate Superintendent, Student and Professional Learning Services, and Stephen Bryant, Director, Professional Learning, presented information on Professional Learning for staff.

PROFESSIONAL  
LEARNING

Dr. Stavem indicated that plans are being developed to make-up time from closing of schools due to snow. A plan will be announced next week.

SUPERINTENDENT  
REPORT

Eric Laliberte noted that the board has developed a set of legislative priorities. One of the priorities is to increase federal funding for those areas not covered by the state. He then highlighted some of the legislative bills – simple majority, modifying funding for school construction, school employee benefit program.

LEGISLATIVE UPDATE

Eric Laliberte moved to adjourn. Seconded by Chris Carlson.

ADJOURNMENT

Motion carried.

The meeting was adjourned at 9:35 p.m.

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Siri Bliesner, President

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Jane Stavem, Superintendent

Diane Jenkins  
Recording Secretary