

STUDENT ASSIGNMENT AND INTRA-DISTRICT TRANSFER

Attendance Areas

The School District is divided into school attendance areas. The Superintendent will review the boundary lines annually and recommend any changes to the School Board. The Superintendent or designee shall maintain a map of the District showing current school attendance areas. Students living in a given school attendance area will be assigned to that school. Homeless children shall be assigned according to Board policy 6:140, *Education of Homeless Children*.

Transfers within the District

Parents may initiate a request for their child to attend another school within the District. This request will be considered for off-site childcare. No student currently residing within an elementary school's attendance area shall be displaced by another student transferring from outside the attendance area. Factors that may result in the Superintendent or designee denying a request include but are not limited to:

- a. The transfer would result in the expenditure of additional educational funds or cause the District to hire additional personnel;
- b. The transfer would result in a population imbalance at any of the District's elementary schools;
- c. The class size is at or below guidelines of board direction for the grade level of the child for whom the variance is requested;
- d. The transfer would not be in the best interest of the District, the school or the student.

All Intra-District transfers are to be resubmitted to the Superintendent or designee annually for review. The District shall not be obligated to provide transportation for students who attend school outside their attendance area, unless required by law.

Revocation

The intra-district transfer may be revoked by the Superintendent for the following reasons:

1. documented pattern of late arrivals, late pick-ups, or poor attendance;
2. documented pattern of persistent disruptive behavior or;
3. circumstances deemed by the Superintendent to be in the best interest of the District, school, or student

Procedures

The Superintendent shall develop procedures to implement this policy.

ADOPTED: May 25, 2011

Amended: March 21, 2016