

**SPAULDING HIGH SCHOOL
REGULAR BOARD MEETING**
Spaulding High School – Library
April 4, 2019 - 6:00 p.m.

MINUTES

BOARD MEMBERS PRESENT:

Paul Malone - Chair
Joe Blakely – Clerk – arrived at 6:09 p.m.
Anthony Folland
J. Guy Isabelle
Ed Rousse

BOARD MEMBERS ABSENT:

David LaCroix – Vice Chair
Tim Boltin

ADMINISTRATORS PRESENT:

John Pandolfo, Superintendent
Brenda Waterhouse, Principal
Penny Chamberlin, Director Central Vermont Career Center

GUESTS PRESENT:

Video Vision Tech Christina Currier Michael Deweese, Ed.D. Clifton Long Natalie Taylor
Jon Winston

1. Call to Order

The Chair, Mr. Malone, called the Thursday, April 4, 2019, Regular meeting to order at 6:02 p.m., which was held at the Spaulding High School Library.

2. Additions and/or Deletions to the Agenda

Add 10.1 Employee Issue (Executive Session)

3. Visitors and Communication

None.

4. Approval of Minutes

4.1 Approval of Minutes – March 7, 2019 Regular Meeting

On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted to approve as amended, the Minutes of the March 7, 2019 Regular Meeting.

5. Reports to the Board

5.1 Student Representatives

Natalie Taylor addressed the Board and advised regarding; the 03/21/19 Blood Drive, the College Fair (also held on 03/21/19), upcoming Student Council elections (to be held at the end of April), Spring Sports, the Spring Musical (Into the Woods) being held on 04/04/19, 04/05/19, and 04/06/19, the One Act Show Caged Bird, and Student Council's focus on organizing a Summer Send-off. A copy of the Playbill for Into the Woods was distributed.

5.2 Superintendent

A copy of the Superintendent's report dated March 27, 2019 was distributed. The report included information pertaining to; the school calendar, the merger, and negotiations. The Superintendent had nothing additional to report. There were no questions from the Board.

5.3 Principal

The Principal's Report (dated 04/04/19) was distributed. The Report included information pertaining to; Students and Community, Students of the Week, Athletes of the Week, and Staff Persons of the Week. A copy of a letter from the Central Vermont Council on Aging (in support of Zoe MacDonald) was also distributed. A copy of the Athletic Directors Report was also distributed. Additionally, Mrs. Waterhouse distributed a copy of the Principal's Newsletter for April 2019, and a document titled '2018 – 2019 Employee Panels & Field Trips (trainings/workshops) As of 4/2/2019'. Mrs. Waterhouse provided highlights from the newsletter advising that the 4th quarter is a very busy time. Mrs. Waterhouse noted that Work Based Learning opportunities have doubled. In

response to a query, it was confirmed that Proficiency Based Learning grades are converted to GPAs. Lia Rubel has been named as Valedictorian for the Class of 2019. The number of students pursuing higher education is not known at this time, but Mrs. Waterhouse should be able to obtain that information. The number of applicants for scholarships is unknown at this time. The deadline for submission of the scholarship application is 04/10/19. The weight room equipment is not currently owned by SHS. The school will be purchasing the equipment from David Ball for less than 1/3 of its regular price. The equipment will be acquired over two years. The Board expressed their gratitude to Mr. Ball for his generosity.

5.4 CVCC Director

The CVCC Director's Report for April 2019 was distributed. The Report contained information on; NTHS Inductees, Open House (05/23/19), Current Vacancies, Staff Development (04/05/19), the RAB Meeting on 05/06/19 (Regional Advisory Board), The Vermont SkillsUSA Competitions, 2019/2020 Admissions, and End of Year Events. Ms. Chamberlin provided highlights from her report, advising that 34 students were inductees to the NTHS (National Technical Honor Society), and were recognized at a ceremony on 03/28/19. Nine of the inductees were SHS students. Staff Development day will be data related. The Final RAB Board Meeting for the 2018/2019 academic year will be on May 6, 2019 from 4:00 p.m. until 5:30 p.m. in room #136. All Board Members are welcome to attend this meeting.

5.5 Committee Reports

5.5.1 Finance

Mr. Malone advised that there is nothing new to report. There is not much left for the Committee to do other than year-end wrap up work.

5.5.2 Facilities

The April meeting is cancelled. Mr. Malone advised that he has attended a BCEMS Facilities Committee meeting. He believes that BCEMS and BTMES have deferred maintenance to catch up on. Mr. Pandolfo advised that he believes the BUUSD Facilities Committee will look a little different than the current BSU Facilities Committee, and that he hope to have some community members on the BUUSD Facilities Committee.

5.5.3 Verbal Report of BSU Committees

Minutes from all BSU Committee meetings were previously sent to all Board Members.

BSU Curriculum Committee -

The Committee met on March 25, 2019. Discussion included; an Early Education Presentation, the Continuous Improvement Plan, an update on Professional Development, and results from the Homework Survey. Mr. Malone advised that discussion also included increasing e-mail contact with parents.

BSU Policy Committee -

The Committee met on March 18, 2019. The Committee believes that the BSU is on track for preparing policies for the BUUSD Board. It is anticipated that 65+/- policies will be presented to the BUUSD Board on 05/09/19 (First Reads), and 06/13/19 (Second and Final Readings and adoption). This process will allow the BUUSD to begin operations on 07/01/19 with required policies in place. If another meeting of the BSU Policy Committee is required, it is tentatively scheduled for Monday, May 20, 2019.

BSU Finance Committee -

If the Committee needs to meet again, a meeting date will be announced.

BSU Facilities Committee -

The BSU Facilities Committee has not met recently. No meeting is scheduled at this time.

BSU Communications Committee -

The Annual Report has been printed and is now being distributed. The smaller 'Thank You' brochure is also printed and is being distributed.

BSU Negotiations Committee -

A negotiation session was held on 04/02/19. An additional session is scheduled for 04/23/19. It is anticipated that the next session will involve both teachers and para-educators.

5.6 Financials

Seven reports were distributed; SHS and CVCC Revenue Summary Reports (dated 03/26/19), the SHS and CVCC FY19 Expenditure/Year-end Projection Reports (dated 04/04/19), the SHS and CVCC Expenditures Reports (dated 03/26/19), and the BSU Budget FY19 Report (dated 03/26/19). SHS has an unaudited year-end projected deficit of \$53,809. CVCC has an unaudited year-end projected surplus of \$15,713.

6. New Business

6.1 Resignations/Retires/New Hires

A letter of resignation from school nurse, Lola Noyes, RN was distributed. Ms. Noyes has worked at SHS for 21 years, and plans to retire at the end of the 2018/2019 school year. Mrs. Waterhouse and Ms. Chamberlin provided a brief overview of the work that lead nurse Lola Noyes has performed over her many years of service, advising that this long-term employee is retiring as of 06/30/19.

On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted to accept the resignation of Lola Noyes, with thanks for her many years of service and well wishes for her in her retirement.

The resumes and BSU Notification of Employment Status Forms for Samantha Loesch, Victoria Everett, and Scott Griggs were distributed.

Mr. Pandolfo and Mrs. Waterhouse provided an overview of Samantha Loesch's education and experience.

On a motion by Mr. Blakely, seconded by Mr. Isabelle, the Board unanimously voted to recommend to the BUUSD Board, that they approve the hiring of Samantha Loesch.

Mr. Pandolfo and Ms. Chamberlin provided an overview of Victoria Everett's education and experience, and advised that she is being presented for consideration as a literacy coordinator at CVCC.

On a motion by Mr. Blakely, seconded by Mr. Rousse, the Board unanimously voted to approve the hiring of Victoria Everett for the remainder of the 2018/2019 year, starting on 04/29/19, and agreed to recommend to the BUUSD Board, that they approve the hiring of Victoria Everett beginning next year (2019/2020 year).

Mr. Griggs is presented for the position of Assistant Technical Education Director.

On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted to recommend to the BUUSD Board, that they approve the hiring of Scott Griggs.

Ms. Chamberlin advised that she is very pleased to have Scott Griggs returning to CVCC.

6.2 CVCC Pre-Feasibility Study Presentation

A document titled 'Pre-Conceptual Considerations – Re-Envisioning Central Vermont Career Center' (from Michael Deweese, Branch Schoolhouse Consulting, LLC) was distributed. A copy of a Power Point Presentation titled 'RE-ENVISIONING CVCC – PRE-CONCEPTUAL CONSIDERATIONS' was also distributed. Ms. Chamberlin introduced Michael Deweese from Branch Schoolhouse Consulting, and provided a brief overview of his background and role in the pre-feasibility study. Mr. Deweese addressed the Board and provided some additional background information. Mr. Deweese began his Power Point presentation advising that the report that was distributed is meant to be a starting place for discussion on how to proceed. The presentation began with an overview of 'essential questions', and study designs. It was noted that the report does not consider the items listed under 'Comprehensive Feasibility & Design Study'. The presentation included an overview of governance, the CVCC service region (which is defined by the State), travel distances for sending schools, travel distances amongst the regions' schools, regional workforce needs, education goals of the Central Vermont Regional Planning Commission (which include promotion of effective, efficient, accessible and affordable educational facilities and services), CVCC Programs, Vermont student enrollment trends (including regional enrollment declines), Washington County population projections, the FY20 six-semester rolling average FTE (students), shared costs (between CVCC and SHS), three years of announced tuition rates, statewide student perspectives, re-envisioning themes, constraints, state and regional influences, information from the Vermont Association of Career and Technical Education Directors 'White Paper', delivery models outside of Vermont, 'starter' questions for the re-envisioning of CVCC, and next steps. CVCC instructors Clifton Long (Plumbing Trades) and Christine Currier (Cosmetology) addressed the Board advising of the need for individuals in the 'trade' industry, the shortage of workers to fill positions, the statewide economic impact of having more individuals participate in technical education, and the importance of keeping education and jobs local. Outreach Coordinator Jon Winston addressed the Board reiterating the need to promote technical trades in the younger grades, advising that younger students are not aware of the programs available to them. Mr. Isabelle stressed that today's technical education programs have state-of-the-art equipment and technology. It was noted that 'next steps' will involve the BUUSD Board, which will be elected next week. Mr. Deweese was thanked for his presentation.

6.3 Approval of FY20 Perkins Summary

A document titled 'Central Vermont Career Center – Perkins FY20 Summary' (dated March 28, 2019) was distributed. It was confirmed that the Perkins FY20 Summary should be given to the BUUSD Board for approval. This item is on the BUUSD 04/11/19 Agenda.

On a motion by Mr. Folland, seconded by Mr. Isabelle, the Board unanimously voted to forward the FY20 Perkins Summary to the Initial BUUSD Board.

Ms. Chamberlin provided an overview of the document and advised that approval of the FY20 Perkins Summary is due to the State by 05/01/19. Ms. Chamberlin advised that the State is running low on funding for dual enrollment, and she will most likely be responsible for some unanticipated expenses. The cost will not be known until sometime in May. The Plan will be adjusted once the final Perkins award is known.

On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted to recommend to the BUUSD Board, that they approve the FY20 Perkins Summary.

7. Old Business

7.1 Merger Update

Mr. Pandolfo provided an overview of the upcoming schedule, including the 04/09/19 Board Member election, the first meeting of the Initial BUUSD Board on 04/11/19, and the tentative budget vote date of 05/14/19. Mr. Pandolfo advised that the Budget vote Warning has been drafted. Mr. Pandolfo advised of the 06/01/19 VSBA all day training session which will be very beneficial to members of the new BUUSD Board. Additionally, Mr. Pandolfo advised that there is much work to be done relating to the name change. Mr. Pandolfo provided a brief update on H39, and advised that the BSU continues to work towards the BUUSD being operational on 07/01/19.

7.2 Budget Update

Mr. Pandolfo provided an overview of the fund balances, and anticipated fund balance, advising that the draft budget was built using \$200,000 from the fund balance. The Yield may have been adjusted in our favor, which may result in a tax increase of three cents rather than five cents. The final Yield number will not be decided until close to the end of June 2019.

8. Other Business

Mr. Rousse provided an update on the SHS Foundation, advising that he has met with representatives from the Class of 1959, which are celebrating their 50th anniversary this year. Mr. Rousse met with Mr. Evans and Mrs. Waterhouse regarding prioritization of project(s) that a Capitol Campaign from the Foundation should be used for. Installation of a new (rubber) track is the number one priority. Mr. Rousse advised that he may be able to obtain rough figures on the cost for a new track. Mr. Rousse would like to educate students on the SHS Foundation, how it works and how it benefits the school.

Mr. Malone reminded community members to vote on Tuesday, 04/09/19.

9. Future Agenda Items

SHS Regular Board Meeting – Thursday, May 2, 2019 at 6:00 p.m. in the SHS Library

Agenda Items:

Resignations/Retirements/New Hires
Merger Update – including vote results
Summer Projects Update
CVCC 2019/2020 Enrollment Report

10. Executive Session as Needed

10.1 Employee Issue

An Employee Issue was proposed for discussion in Executive Session.

On a motion by Mr. Isabelle, seconded by Mr. Rousse, the Board unanimously voted to enter into Executive Session, with Mr. Pandolfo and Mrs. Waterhouse in attendance, at 8:24 p.m. under the provisions of 1 VSA section 313 to discuss the item proposed for discussion.

The remaining information was provided by the Board Clerk.

On a motion by Mr. Isabelle, seconded by Mr. Folland, the Board unanimously voted to exit Executive Session at 8:58 p.m.

11. Adjournment

On a motion by Mr. Folland, seconded by Mr. Isabelle, the Board unanimously voted to adjourn at 8:59 p.m.

Respectfully submitted,
Andrea Poulin