



**Board of Education  
Pelham Public Schools  
Pelham, New York**

**BOND STEERING COMMITTEE**

Pelham HS–Library  
18 Franklin Place  
Pelham, NY 10803

Wednesday, March 20, 2019  
8:30 am

**MINUTES**

Committee Members in attendance (Y=Yes; N=No)							
Board of Education - Committee Members							
Jessica Young Committee Chair	Y	Sue Childs BOE President	Y	John Brice	Y		
Administration							
Cheryl Champ Superintendent	Y	James F. Hricay Asst Supt for Business	Y	John Condon Director of Facilities	Y	John Sebalos Director of Technology	Y
Jeannine Clark HS Principal	Y	Lynn Sabia MS Principal	N	Trisha Fitzgerald Hutchinson ES Prin.	Y	Jeannine Carr (left 9:10) Prospect Hill ES Prin.	Y
Steve Luciana Director of Athletics	N	Alex Wolff Public Information Off	Y	Jackie Vigil District Treasurer	Y		
Community Members							
David Brown	N	Bryan Diffley	N	Justin Preftakes	N	Matt Maron	N
Peter Romano	Y	Lisa Gomez	N	Madeline Smith	N	James Smithmeyer	Y
Other Attendees							
Russ Davidson KG&D Architects	Y	Walter Houser KG&D Architects	N	Susan Davidson KG&D Architects	N	Teresa May KG&D Architects	N
Sarah Dirsra KG&D Architects	N	Kevin Sawyer Triton Construction	Y	Chris Pearson Triton Construction	N		

**8:35 am: Call to order**

- Jessica Young called the meeting to order.
- Minutes from the 2.15.19 and 3.8.19 BSC meetings were approved without amendment.
- Budget Review
  - The Committee reviewed, in detail, the value engineering (VE) items discussed at the previous meeting. This discussion extended to bid strategy for certain items, as applicable.
  - It was agreed that additional VE savings opportunities would be sought from the mechanical, electrical and plumbing (MEP) engineers.
    - KG&D will provide the Committee with a memo summarizing both the current VE items under discussion and any newly identified MEP items by 4.3.19.
  - The Hutchinson rock removal bid was published on 3.22.19 with a response date of 4.15.19. The bid results will inform further discussion of overall project budget and drive decisions around VE items.
    - In anticipation of the rock removal bid responses and future discussions surrounding budget, the Committee does not expect to make any further scope decisions regarding the Prospect Hill project until early May 2019.
    - Triton noted that they have received interest in the work from several vendors.
    - It was anticipated that the rock removal contract will be proposed for approval at the 5.7.19 BOE meeting, after review by the BSC. Since the next Committee meeting (4.12.19) is in advance of the bid close date (4.15.19), the Committee may either reschedule that date or add an additional meeting.

- Triton noted that some initial site preparation may begin as early as 6.3.19 but rock removal would not start until after school ends on 6.26.19.
- The HS/MS project has been submitted to SED, with an anticipated response date in late May 2019. The district opted for expedited third party review for this project, as well as the Hutchinson site work project.
- Asbestos testing will take place at the existing Hutchinson School over the April break week starting 4.15.19.
- Asbestos testing was completed at the HS/MS.
- Construction for the new Hutchinson building is expected to commence by December 2019, depending on the timing of SED approvals.
- The district has scheduled a community meeting on 3.25.19 to discuss the site/neighborhood monitoring measures and the site preparation for the Hutchinson project.
  - Key district administrators and representatives from KG&D, Triton and Techtonics, the monitoring vendor, will be on hand to outline the monitoring process, anticipated timeline, and preliminary site plans.

**9:50 am: Adjournment**

Respectfully submitted,  
Jackie Vigil