



COMMUNITY HIGH SCHOOL DISTRICT 155
REQUEST FOR RECORDS

Date: _____

Student Name: _____ Date of birth: _____

The above named student is now enrolled at Community High School District 155. Please forward the following information:

- ISBE State Student Transfer Form. If the student is moving from one Illinois school to another, it shows the student is in good standing, has all required immunizations, and is not expelled or suspended at the time of transfer.
- Health Records, physical exam , and immunizations
- Current and future schedules, test scores and Official transcript of grades and credits (please include your grading system)
- Requirements met in Driver Education (classroom & behind –the-wheel), U.S. Constitution and Illinois State Constitution tests passed (if applicable), Consumer Education and Health Education.
- All psychological evaluation, special education records, or current 504 plan (if applicable)
- In-progress grades if the student leaves in the middle of a grading period

I hereby grant permission to _____
Name of PREVIOUS School

Previous School Address City State Zip Phone Fax

Send the above student’s records to:

School	Address	Email	Fax Number
Crystal Lake Central High School	45 West Franklin Ave, Crystal Lake, IL 60014	CLCregistrar@d155.org	815-459-4169
Cary Grove High School	2208 Three Oaks Road, Cary, IL 60013	CGregistrar@d155.org	847-639-9454
Crystal Lake South High School	1200 South McHenry Ave., Crystal lake, IL 60014	CLSregistrar@d155.org	815-477-6907
Prairie Ridge High School	6000 Dvorak Drive, Crystal Lake, IL 60012	PRregistrar@d155.org	815-459-8994

Parent/guardian Signature Date

The Federal Register Volume 41, No. 118, Section 99.31, June 17, 1976 states: PRIOR CONSENT FOR DISCLOSURE NOT REQUIRED IF THE DISCLOSURE IS TO OFFICIALS OF ANOTHER SCHOOL OR SCHOOL SYSTEM IN WHICH THE STUDENT SEEKS OR INTENDS TO ENROLL.