



White Bear Lake Area Public Schools

Health and Safety Committee Meeting – January 16, 2019

7:30 a.m. – Community Theater Atrium

Snow Plow/Salt Hotline 651-407-7586

Agenda:

1. Introductions and Goals

Dan Roeser

2. First Report of Injuries

Dan Roeser to summarize injuries incidents reported in 2018, and discuss OSHA's form 300 Log of Work-Related Injuries and Illnesses for 2018. (Copies of the summary of incidents will be forwarded to Principals/Associate Principals after the meeting).

3. Recent/Upcoming Health and Safety Activities

Dan Roeser/Scott Larson/Debbie Green to discuss recent health and safety activities, and describe upcoming projects.

Dan:

- Submit Tier 2 reports & fees for diesel fuel & gasoline (Bus Garage); and fuel oil (Central, North, Oneka, South)
- Renew Hazardous Waste Licenses
- Post OSHA 300A Summary for 2018 in each building (2/1 – 4/30) and submit data to Fed. OSHA injury tracking database
- Renew boiler air permit (South)
- Safe-schools training
- Disinfectant electrostatic sprayer
- Facilities Committee Work

Scott:

- North and South Campus IAQ Projects
- Annual Custodial Refresher: Lockout-Tagout, Confined Space Policies, Aerial Lift Training (11-29-18)
- Annual Custodial Refresher: Fall Protection, Ladder Safety & Inspections (1-28-19)

Debbie/ATC:

- Indoor Air Quality Classroom checks (December-January)
- 6-Month AHERA asbestos surveillance inspections & repairs (December-January)
- Lead in water testing for Brita faucet filtration system on two fixtures at Lincoln (December-January)
- Safety Meeting With South Science Teachers (1-15-19)
- Safety Meeting With North Science Teachers (2-19-19)
- Conduct 5-year Lead-in-Water Testing (ALC, Birch, North)
- Conduct ventilation checks in Science, Art, Graphic Arts Classrooms (3/11/19-3/15/19)
- Mock OSHA walkthroughs with Head Building Engineers (TBD)

4. Update from Safety & Emergency Coordinator

Kevin Klecker:

- Training
- Safe and Secure Assessments

5. Department or Building Concerns

Dan Roeser to ask building representatives to report on building safety concerns.

6. Next Meeting Dates:

April 17, 2019



White Bear Lake Area Public Schools

MINUTES

Health and Safety Committee Meeting – October 3, 2018
7:30 a.m. – Community Theater Stage

Agenda:

1. Introductions

Dan Roeser introduced Kevin Klecker, District Safety & Emergency Coordinator to the committee.

2. Summary of Committee Goals

Dan Roeser

3. First Report of Injuries

Dan Roeser summarized injuries to date for 2018. (Copies of the summary of incidents were forwarded to Principals/Associate Principals after the meeting).

4. Recent/Upcoming Health and Safety Activities

Dan Roeser/Scott Larson/Debbie Green discussed recent health and safety activities, and described upcoming projects.

Dan:

- Radon results reported to School Board Aug 13
- Asbestos removals at various sites
- Annual e-notifications regarding Asbestos/IAQ/IPM
- Sept 26- Safeschools annual online training set-up (completed training due district-wide 12/31)
- FERPA training (protecting student privacy) will be sent out in Safeschools- TBD
- Facilities Planning and HVAC

Scott:

- Summer- Annual maintenance/testing of fire extinguishers, alarms, sprinkler systems
- Summer Projects and school-dude updates
- Training

Debbie:

- 3-Year AHERA-mandated asbestos re-inspections districtwide
- Annual playground safety checks
- Annual vendor inspections: Boiler Room Fall Protection, Boiler Room Hoists, Bus Garage & Grounds Garage Hoists/Lifts/Jacks

Debbie: (Oct-Dec)

- Annual local exhaust ventilation checks in Tech Ed classrooms (10-8-18)
- Annual Safety Refresher for Cook Managers (10-24-18)
- Annual Safety Meeting with Tech Ed Teachers (10-9-18)
- Annual Safety Meeting with MS & HS Art Teachers (11-13-18)
- Annual hearing tests for Staff in Hearing Conservation Program (11-20-18: PE, Tech Ed, Band/Music, Grounds Staff)
- Annual Indoor Air Quality (IAQ) classroom checks district-wide (beginning 12/3/18)
- 6-Month AHERA asbestos surveillance inspection (beginning 12/17/18)
- Mock OSHA walkthroughs with Head Building Engineers (TBD each month)

5. Update from Safety & Emergency Coordinator

Kevin Klecker commented on district emergency response preparedness and securing district buildings.

6. Department or Building Concerns

Dan Roeser to ask building representatives to report on building safety concerns.

7. Next Meeting Dates:

January 16, 2019

April 17, 2019