

DRAFT

**BOE Communications Sub-Committee Minutes
Special Meeting
April 25, 2019
Stonington High School Library Media Center
5:30 p.m.**

The meeting of the Stonington Board of Education's Communications Sub -Committee was called to order at 5:32 p.m., Thursday, April 25, 2019, in the Library Media Center at Stonington High School.

Attendees Present: Craig Esposito, Chair; Alexa Garvey, Ana de Oliveira, Dr. Van Riley, Superintendent, and Chris Williston, Director of Technology. Late Arrival 6:06pm: Farouk Rajab, Absent: Candace Anderson

Approval of Minutes – February 14, 2019 – Motion was made by Alexa Garvey and seconded by And de Oliveira to approve the minutes from the February 14, 2019 meeting.
Motion passed

Social Media Aggregator: Chris Williston shared his thoughts on ways to best get out important messages to parents and staff through ParentSquare. He shared the benefits of using such system and how parents, staff and students and enroll. Chair Esposito voiced he would like to see the district simplify the notification process by using one system. The committee discussed other notification options.

Bus GPS System: Dr. Riley will be checking with the pilot family on this. Chair Esposito asked how long the system has been up and running. Dr. Riley said a month.

ADA Compliance: Chris Williston reported he has been in contact with the software company working on the ADA compliance for the district website. School webmasters will be getting trained on the ADA compliance to keep websites up to date. The new middle school website and high school is being worked on and will also be compliant when it goes live.

School Bios: Alexa Garvey shared information on Waterford Public Schools website bio. The committee discussed created a similar flyer for the district web page. The committee also discussed adding a survey for those students who opt to enroll in magnet schools versus staying in district.

School Open Houses: Dr. Riley shared there will be an opportunity for the community to visit the new schools during back to school night along with a ribbon cutting ceremony. The committee discussed having open houses at all schools next February or March for interested families wanting to know more about the district.

Staff Recognitions: Committee discussed ways to boost morale. Ana de Oliveira to add recognitions on the web every month. Committee discussed having principals send list of staff for recognition each month directly to the Board members on the communications committee.

Adjourn - Motion made by Farouk Rajab and seconded by Alexa Garvey to adjourn at 6:17p.m. All were in favor and motion passed.

Next Meeting – May 9, 2019

Respectfully Submitted – Ana de Oliveira
