

APPROVED MAY 01 2019

OFFICIAL MINUTES

Chatfield Public Schools School Board ISD #227

Regular Board Meeting

Date | time 4/2/2019 7:00 PM | Meeting called to order by Amy Jeffers

In Attendance

Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Wednesday April 8, 2019. The meeting was called to order at 7:00pm. at the High School Forum Room by Board Chair Amy Jeffers.

Roll call was taken with these members present: Jeffers, Isensee, Priebe, Backer, and Tuohy. All present said the Pledge of Allegiance. McMahon arrived at 7:07pm.

Approval of Agenda

Chair Jeffers asked for a motion to approve the agenda with these changes.

Add:

8. Consent Items

- e. Approve Prom DJ Tony Lee
- f. Approve Travel Club fundraiser: Dress Your Pet

11. Action Items

- e. Consider moving July 3rd Monthly SB mtg to July 9 or July 11 with a possible Special Meeting at 6pm followed by the monthly meeting at 7pm
- f. Business Manager Contract/Trista O'Connor
- g. Accounting/Payroll Assistant Job Posting
- h. Retirement Contribution Request/Julie Young

Isensee/Tuohy motion for Approval of Agenda with these changes. Motion carried 5-0

Approval of Claims & Accounts

Treasurer Priebe presented claims & accounts and motioned that we approve them as is. Tuohy seconded the motion.

Motion carried 5-0

Reports

Board Reports:

- o **HVED & Community Education/Jeffers:** She met with Hiawatha Valley Education District last week. Dan Hyson is in the process of becoming a certified trainer – meaning he will then be able to go out to the schools to train staff on dealing with students with behaviors. Community Education is rolling out their summer activities. She closed saying that she would like to have the safety committee meet again soon.

Principals' Reports:

- **Shane McBroom/Elementary Principal:** Personalized Learning group is putting together an action plan. MCA testing began this week. The Gopher Time Reward Tower is full so students will receive their rewards by the end of the week. Kindergarten Round-Up is scheduled for Tuesday April 9, 2019. Next week is severe weather awareness week. A tornado drill is in the plans. He recognized Jodie Daniels, KIMT Golden Apple Award recipient, who was nominated by Elissa Johnsrud His complete report is attached.
- **Randy Paulson/High School Principal:** Updated the board with the extracurricular groups going to National and State competitions. This year's Principal's Leadership Semi-finalists are Seth Allen, Carissa Campbell, BrookLynn Johnson & Larissa Martin. The senior class trip went off without a hitch. His complete report is attached.

Superintendent's Report/Ed Harris: Reminded the board that they can add days to the end of the school year with the amount of snow days we've had this year. The board agreed that doing so was not necessary. Policy 602 which includes a provision for eLearning days is on the agenda to be approved this evening. He is soliciting quotes to sell unused portions of fiber cable between the high school and elementary buildings. He reviewed the action items on the agenda for approval later. His complete report is attached.

Approval of Consent Items

Backer/Isensee motion to approve the Consent Items:

- a. Approve 03/13/2019 Meeting Minutes
- b. Approve Elementary Para/Sara Schroeder resignation
- c. Approve Physical Conditioning Supervisor/Coach job posting
- d. Approve the following Varsity Coaches for SY 2019-2020
 - i. Brian Baum/Girls Basketball
 - ii. Jeff DeBuhr/Boys Basketball
 - iii. Travis Bartels/Wrestling
- e. Approve Prom DJ Tony Lee
- f. Approve Travel Club fundraiser: Dress Your Pet

Motion carried 6-0

1st Reading of District Policies

Jeffers noted that the following district policies are before the board for their first reading. She asked the board to refer any questions they might have to Mr. Harris.

- a. 619 Staff Development for Standards
- b. 707 Transportation of Public School Students
- c. 708 Transportations of Nonpublic School Students
- d. 709 Transportation Safety Policy

2nd Reading of District Policies

- a. McMahon/Tuohy motion to approve 510 School Activities. Both Jeffers & Isensee agree that we should have more eyes on spectators during activities possibly nipping bad behavior in the bud before it gets out of hand. It was suggested that the Activities Committee set up a meeting soon to further discuss this. Motion carried 6-0
- b. Backer/McMahon motion to approve 602 School Calendar & School Day. Motion carried 6-0
- c. Priebe/Isensee motion to approve 611 Homeschooling. Motion carried 6-0
- d. Backer/Isensee motion to approve 618 Assessment of Student Achievement. Motion carried 6-0

Action Items

- a. Board member Scott Backer introduced and motioned to approve the following resolution

RESOLUTION RELATING TO THE NONRENEWAL OF THE TEACHING CONTRACT OF A PROBATIONARY
TEACHER(S)

WHEREAS, Kelsey Gwidt, Angela Fitzpatrick, Sarah Palmer, & Tyler Simpson are probationary teachers in Independent School District No. 227;

THEREFORE BE IT RESOLVED, by the School Board of Independent School District No. 227, Chatfield that pursuant to Minnesota Statutes section 122A.40, subdivision 5, the 1.0 FTE teaching contract of Kelsey Gwidt, Angela Fitzpatrick, Sarah Palmer, and the 0.25 FTE teaching contract of Tyler Simpson, probationary teachers in Independent School District No. 227, are hereby nonrenewed at the close of the current 2018-2019 school year.

BE IT FURTHER RESOLVED that written notice be sent to said teachers regarding the nonrenewal of the contract as provided by law. The Board has reviewed and hereby approves the letter to be hand delivered to the teacher.

BY ORDER OF THE SCHOOL BOARD

/S/Scott Backer

School District Clerk

Chatfield Public Schools District #227

April 3, 2019

Discussion lead to the board voicing concerns from the community as to why are only teachers being let go. Mr. Harris reminded everyone that while decisions are still in progress this cut of teachers is relatively small compared to other items that have been cut. Clerical staff have been restructured to help. The CEA agreed to a reduction in staff development dollars (memorandum is attached). Support staff considerations will come later.

The motion for adoption of the foregoing resolution was duly seconded by board member Matt McMahon and upon vote being taken thereon, the following members voted in favor thereof: Jeffers, Isensee, Backer, Priebe, Tuohy and McMahon. The following members voted against: none

Whereupon said resolution was declared duly passed and adopted. Motion carried 6-0

- b. Tuohy/Priebe motion to approve the revised 2018-2019 budgets. Motion carried 6-0
- c. McMahon/Isensee motion to approve the Memorandum of Agreement with CEA. Motion carried 6-0
- d. Board member Scott Backer introduced the following resolution

RESOLUTION ADOPTING POST-ISSUANCE DEBT COMPLIANCE POLICY FOR TAX-EXEMPT AND TAX-
ADVANTAGED GOVERNMENTAL BONDS

WHEREAS, the Independent School District No. 227 (Chatfield Public Schools), Minnesota (the "District") from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

WHEREAS, under the Internal Revenue Code of 1986, as amended and related regulations (the "Code"), and Securities and Exchange Commission (the "SEC") the District is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

WHEREAS, the District has determined to adopt a policy regarding how the District will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

WHEREAS, The School Board (the "Board") of the District has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the District to adopt the Policy.

NOW THEREFORE, BE IT RESOLVED BY THE INDEPENDENT SCHOOL DISTRICT NO. 227 (CHATFIELD PUBLIC SCHOOLS), MINNESOTA; the Board approves the Policy as shown in the form attached; and

BE IT FURTHER RESOLVED; the District staff is authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

Adopted by the Independent School District No. 227 (Chatfield Public Schools), Minnesota this 3rd day of April 2019.

ATTEST:

/s/ Scott Backer

Scott Backer, Board Clerk

The motion for adoption of the foregoing resolution was duly motioned by board members Amy Jeffers & Matt McMahon and upon vote being taken thereon, the following members voted in favor thereof: Jeffers, Isensee, Backer, Priebe, Tuohy and McMahon.

The following members voted against: none

Whereupon said resolution was declared duly passed and adopted. Motion carried 6-0

- e. Backer/McMahon motion to approve moving the July Board Meeting to either July 9 or July 11. Discussion led to a decision for July 9, 2019. Backer/McMahon motion to amend the motion to move the meeting to July 9 with a possible special meeting at 6pm followed by the monthly meeting at 7pm. Motion carried 6-0
- f. McMahon/Isensee motion to approve the Business Manager Contract/Trista O'Connor. Mr. Harris noted that Trista is being promoted when Karyl Lyon retires on June 30. Motion carried 6-0
- g. Tuohy/McMahon motion to approve the part-time Accounting/Payroll Assistant Job Posting. Mr. Harris reassigned some of Trista's current duties back to the Administrative Assistant's desk so only a part-time position is needed at this time. Motion carried 6-0
- h. Tuohy/McMahon motion to approve the Retirement Contribution Request made by Julie Young. Some on the board feel that this should be in their contract. As this is a negotiation year it is something that committee will consider. Motion carried 4-2 with McMahon/Backer voting against.

Adjournment

Isensee/Priebe motion to adjourn at 8:00pm. Motion carried 6-0

Respectfully submitted,

/s/


Scott Backer, Clerk

Ed's April 2019 Report

SNOW DAYS

There have been questions as to whether or not the SB is going to require that the school year be extended due to snow days. A determination at the April meeting would be timely.

Historically, the Board has not seen the value in doing this. In recent memory, we had a year with 7 snow days and another with 9. In those years we made up some days as we are doing this year and the SB decided not to extend the school year. There are no financial implications for not making up the rest. We will have made up 3 by the time this school year is over. We made up 2 in March. The last make up day is April 22. It has been surprising to me to hear lately about schools scrambling to make days up because they did not build any in. I am glad that we do (did).

You will be hearing of a "Snow Day" bill coming out of this legislative session to help Districts who are falling below minimum requirements for the number of school days (165) and hours of instruction due to excessive closures this past winter. Many schools will still make the minimum requirement and will not need the legislation. We are one of those districts.

FIBER OPTIC CABLE SALE

Soliciting quotes to sell the unused portion of the fiber backbone between the high school and the elementary school.

1st READING OF DISTRICT POLICIES

619 Staff Development for Standards

Includes new provisions for training paras who work with special needs students. We are compliant.

707 Transportation of Public School Students

Expands provisions for the transportation of homeless students.

708 Transportation of Nonpublic School Students

Refined definition. No material changes.

709 Transportation Safety Policy

Replaced sample consequences with statements to refer to student handbooks for what is actually in place.

No material changes.

2nd READING OF DISTRICT POLICIES

510 School Activities

No material changes.

602 School Calendar and School Day

Includes provisions for E-Learning Days that were made allowable a couple of years ago.

611 Home Schooling

Expands resources able to be made available to home school students.

618 Assessment of Student Achievement

Some changes in terminology and clarification on when math and reading assessments are administered. We are up to date on this. New language waiving exam fees for students on free and reduced lunch.

ACTION ITEMS

11.a Certified Staff Non-Renewals

These non-renewals are part of the \$400,000 budget reduction plan for FY20.

11.b Revised 2018-2019 Budgets

Nothing significant here other than the general budget coming in somewhat better than what was forecast last summer/fall. At that time it looked like the budget deficit may approach \$500,000. However, after the MDE adjusted their SPED aid calculation for this year, the deficit estimate dropped to \$400,000 which aligns well with the FY20 budget reduction plan (\$400,000 budget reduction).

11.c MOA with CEA

This document confirms the agreement by the CEA to reduce staff development funds as a part of the \$400,000 budget reduction plan for FY20 and FY21. This is a two year agreement. Thank you to the CEA for helping out.

11.d Post Issuance Debt Compliance

This is a standard policy/procedure update guidance from Ehlers (our Financial Advisers).

11.e June School Board Meetings

July 3 is not the best week for many people as this is a pretty popular vacation week. Having the July SB meeting a week later also helps with survey timing. I am requesting that the July business meeting be moved to the 9th or 11th. Sue (School Perceptions) is not available on the 10th. This would be the date where she presents the survey results to the SB. I am requesting a Special Meeting for Sue at 6 pm on the the 9th or 11th with the July SB meeting to follow at 7 pm. The SB would need to decide before the August 7 SB meeting on whether or not to go to the voters in November. The hard deadline for that resolution is August 23.

Business Manager Contract

Approve .63 FTE Accounts Payable Posting

Approve Retirement Contribution Request - Julie Young

MEMORANDUM OF AGREEMENT

APPROVED APR 03 2019

WHEREAS, the Minnesota Statutes § 122A.61 requires the School District to reserve an amount equal to at least two percent of the basic revenue for staff development programming as defined in the statute; and

WHEREAS, the requirement may be waived by majority vote of the teachers and by majority vote of the school board; and

NOW THEREFORE IT IS AGREED AS FOLLOWS:

1. The Chatfield Education Association, through its undersigned representatives, states that a majority of the teachers have voted to waive the requirement that a full two percent of basic revenue for staff development be reserved and agrees that the reserved amount be reduced by 1/3 for the 2019-2020 and 2020-2021 fiscal years; and
2. The School Board of Independent School District 227, Chatfield Public Schools, through its undersigned Board Chair and Clerk, states that the Board has voted by majority resolution to agree to waive the statutory requirement set forth in § 122A.61.

CHATFIELD EDUCATION
ASSOCIATION

Dated: 3.19.19


By Its President

Dated: 3/25/19

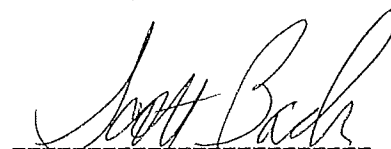

By Its Vice President

INDEPENDENT SCHOOL DISTRICT
NO. 227, CHATFIELD

Dated: 4-3-19


By Its Board Chair

Dated: 4/3/19


By Its Clerk

Good afternoon,

Below is my board report. I have informational items only and nothing that needs any board action tonight. I will make a copy of this for each of you. Mr. Harris has been doing an excellent job of keeping you informed regarding budget and staffing as it relates to the high school. My apologies for the delay in getting this out to you. I've been trying to catch up on things after being out of the district for five days with the seniors on the senior class trip. As always, please let me know if you have any questions. See you tonight.

Thank you.
Randy Paulson

Jared Hammell Volleyball Tournament and Silent Action

Congratulations to the FFA Members, FFA Alumni, Ms. Fritz, Mr. Willette and all of the volunteers and donators. They made over \$10,000 on their silent action and volleyball tournament. This set a new record and all of these dollars will be going towards scholarships for our seniors in the FFA program.

Sports & Spirit Club: Teachers vs. Students Basketball

Showdown

The students got the upper hand on the teachers this year, but it made for a very fun night for everyone. Overall rating is students 3 teachers 2.

Rube Goldberg Team Going To Nationals

The Rube Goldberg Team is leaving today to go to nationals in Lawrenceburg, Indiana. Special thank you to Amy Goldsmith for helping us out with transportation of the team.

Nine FFA Teams Going To State in St. Paul April 28th

I will share the teams that are going tonight at the meeting. This is an impressive number of teams going to state. Nice job to both of our advisors and FFA members.

Knowledge Bowl Team Going To State

The knowledge bowl team will be leaving on Wednesday, April 10th, to go to Cragun's Resort by Brainerd, MN. Good luck to Mrs. Bren and her Knowledge Bowl Team.

Principal's Leadership Semi-Finalists 2019

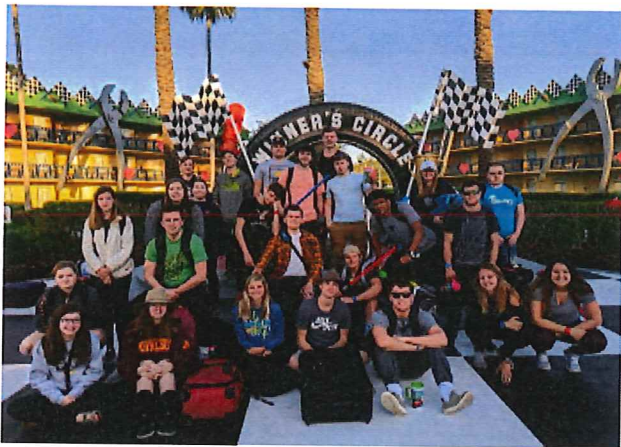


Congratulations to our semi-finalists for the Principal's Leadership Award.

This year's Principal's Leadership Award Semi-Finalists are Seth Allen, Carissa Campbell, BrookLynn Johnson and Larissa Martin. These students were reviewed by the high school principal and members of the faculty and selected on the basis their completed

application, in the top 25% of their class and have demonstrated leadership. The finalist will be judged on the basis of the information provided on the nomination form in areas such as leadership skills; participation in service organizations and clubs; achievements in the arts and sciences; employment experience; and academic record and must be recommended by the High School Principal.

2019 Senior Class Trip



The class of 2019 had a wonderful trip to Walt Disney World in Orlando, Florida last week. I want to thank Sara and Tom Duxbury for all of their planning, organizing and leadership that they provided for the trip and also Janelle Paulson for helping with the chaperoning and providing any first aid items.

The students were excellent representatives of Chatfield High School. I couldn't be more proud of them. We are very fortunate to have such wonderful students.

**Please call or e-mail me if you have any questions.
Thanks!**

Randy Paulson rpaulson@chatfield.k12.mn.us

Randy Paulson

From: Randy Paulson
Sent: Wednesday, April 3, 2019 5:33 PM
To: Randy Paulson
Subject: FW: FFA awards - use what you want

From: Stacy Fritz

This year we have achieved the following

State Degree Recipients

Aaron Lowrey
Isaac Rain
Logan Johnson
Jacob Fenske

Proficiency Winners

Kyle VanDeWalker – Ag Mech Repair and Maintenance – 1st at Regions, 3rd at State
Payton Guenther – Goat Production – 1st at Regions, 1st at State
Kaci Goldsmith – Poultry Production – 1st at Regions
Adrianna Crawford – Ag Service – 1st at Regions
Shelby Isensee – Small Animal Production – 2nd at Regions

Two in State Honors Choir – already accepted

Beatrice Martin
Abbie Siewert

4 For State Honors Band – still waiting acceptance

Maddi Barnhart
Sami Austin
Elijah Lawson
Steph Bradt

CDE Teams – all going to state

Horse Team – 2nd Place at Regions
Chase Ketterhagen – 2nd ind, Nate Goldsmith, Isaac Rain, Peyton Berg, Autumn Allen

Poultry Team – 4th at Regions

Alanna Goetzinger – 1st ind, Kaci Goldsmith, Sydney Allen, Devann Clemens, Ramie Johnson

Meats Team – 2nd at Regions

Mason Clemens – 2nd ind, Levi Schott, Corey Ericson, Seth Goetzinger, Cody Guenther

Parliamentary Procedure – 2nd at Regions

Carissa Campbell, Morgan Zwart, Isaac Rain, Beatrice Martin, Sami Austin, Zayda Priebe

Fish and Wildlife – 4th at Regions

Shelby Isensee, Joey Steien, Thad Evans, Erica VanDeWalker, Kelsi Goldsmith, Isaac Erding

Crops Team – 2nd Place at Regions

Tessa McMahon, Kennedie Schmaltz, Paige Erickson, Karla Gomez, Joanna Salerno

Nursery Landscape – 2nd at Regions

Austin Koenigs – 2nd ind, Henry Gathje, Masyn Remme, Josh Waadevig, Nathan Dietz

Also going to State but no qualifying Regions are 2 Best Informed Greenhand Teams and a Marketing Plan team with Aaron Lowrey, Logan Johnson and Ben Roline

We are officially a Top Ten Chapter in the State again this year –we are also a State Models of Innovation Winner with our Archery Night activity

Record Breaking Jared Hammell Tournament - \$13,627 after expenses

Record number of FFA Jacket Scholarships will be given this year – we are over 22 at this point with more being confirmed

I am receiving my Honorary Minnesota FFA Degree this year Monday night at Convention - I was nominated by my peers in Region 8 to receive this

We should have a record number of students attending State Convention this year – close to 50 I figure

Stacy Fritz

Agriscience Instructor/FFA Advisor

Chatfield High School

205 Union St NE

Chatfield, MN 55923

507-696=5853

CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD



April 3, 2019

Personalized Learning Update

We have a team of staff working on an Action Plan for our building in consultation with the EdVisions Team. The goal is to have a draft of the Plan by the end of next week.

MCA Testing

Students in grade 3 and 5 have been working on MCA Reading Assessments this week. We are emphasizing the importance of trying our best.

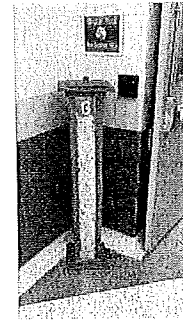
Gopher Time Reward

Our students have filled our Gopher Time Tower and will be rewarded with a Magician in grades K-2 and extra free time for grades 3-6. We sought student interest in the reward and they voted to have the rewards listed. We continue to emphasize

1. Being Respectful
2. Being Responsible
3. Being Safe

Kindergarten Round-Up

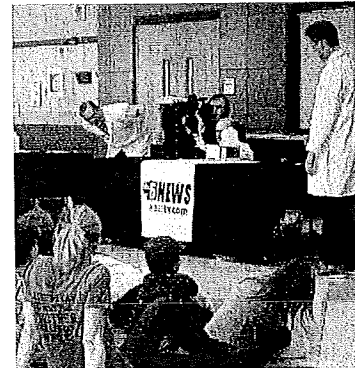
We will be holding our annual Kindergarten Roundup on April 9th. We are expecting around 62-64 students for the 2019-2020 School Year to be in attendance. Our plan is to have our students and parents go on a Scavenger Hunt through the building with 6th Grade Leaders. We will then gather in the cafeteria for an information session while the students do an activity with their teachers. It's an exciting time for our staff, families, and students.



Severe Weather Awareness Week – Next Week

We will be participating in a Tornado Drill as well as talk about how to be safe in Severe Weather.

On March 15th, we had a sneak peak at Weather thanks to the ABC6 News Weather Lab Crew!



Upcoming Dates

- 4/1 Community Education Simply Science—Gets Slimy (Grades 2-4—Elementary Art Room)
- 4/1 Community Education STEM Classes (Coding) Grades 3-6 (Room 532)
- 4/2 PLC Facilitators Meeting
- 4/3 PLC Facilitators Meeting
- 4/3 SpEd Team Meeting
- 4/3 Student Support Team—Academic
- 4/3 School Board Meeting
- 4/4 Health and Safety Committee Meeting
- 4/8-12 Severe Weather Awareness Week
- 4/9 HVED Monthly Meeting (ES CR)
- 4/9 Kindergarten Roundup
- 4/10 Global Warming Club (Mrs. Daniels room)
- 4/16 Site Team Meeting
- 4/11 Gopher Time Meeting (ES CR)
- 4/17 District Leadership Meeting
- 4/17 Student Support Team—Academic
- 4/18 Elementary Staff Meeting (Library)
- 4/19 No School—Spring Break
- 4/24-26 5th Grade Field Trip to Eagle Bluff

Jodie Daniels

*KIMT Golden
Apple Award*

*Nominated by
Elissa Johnson*

APPROVED APR 03 2019

Independent School District No. 227
(Chatfield Public Schools), Minnesota

Resolution

**Adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-
advantaged Governmental Bonds**

WHEREAS, the Independent School District No. 227 (Chatfield Public Schools), Minnesota (the "District") from time to time will issue tax-exempt and tax-advantaged governmental bonds; and

WHEREAS, under the Internal Revenue Code of 1986, as amended and related regulations (the "Code"), and Securities and Exchange Commission (the "SEC") the District is required to take certain actions after bond issuance to ensure that interest on those bonds remains in compliance with the Code and SEC; and

WHEREAS, the District has determined to adopt a policy regarding how the District will carry out its compliance responsibilities via written procedures, and to that end, has caused to be prepared documents titled Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures; and

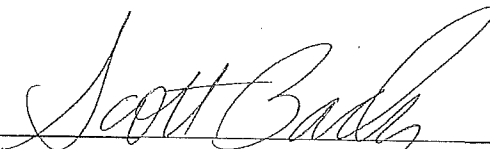
WHEREAS, The School Board (the "Board") of the District has reviewed the Post-Issuance Debt Compliance Policy in connection with the Post-Issuance Debt Compliance Procedures and has determined that it is in the best interest of the District to adopt the Policy.

NOW THEREFORE, BE IT RESOLVED BY THE INDEPENDENT SCHOOL DISTRICT NO. 227 (CHATFIELD PUBLIC SCHOOLS), MINNESOTA; the Board approves the Policy as shown in the form attached; and

BE IT FURTHER RESOLVED; the District staff is authorized to take all actions necessary to carry out the Post-Issuance Debt Compliance Policy and Post-Issuance Debt Compliance Procedures.

Adopted by the Independent School District No. 227 (Chatfield Public Schools), Minnesota this 3rd day of April 2019.

ATTEST:

/S/ 
Scott Backer, Board Clerk

**Independent School District No. 227
(Chatfield Public Schools), Minnesota
Post-Issuance Debt Compliance Procedures**

The School Board (the "Board") of the Independent School District No. 227 (Chatfield Public Schools), Minnesota (the "District") has adopted the attached Post-Issuance Debt Compliance Policy dated April 3, 2019. The Post-Issuance Debt Compliance Policy applies to qualifying debt obligations issued by the District. As directed by the adoption of the Post-Issuance Debt Compliance Policy, the Business Manager of the District will perform the following Post-Issuance Debt Compliance Procedures for all of the District's outstanding debt.

1) General Post-Issuance Compliance

- a) Ensure written procedures and/or guidelines have been put in place for individuals to follow when more than one person is responsible for ensuring compliance with Post-Issuance Debt Compliance Procedures.
- b) Ensure training and/or educational resources for post-issuance compliance have been approved and obtained.
- c) The Business Manager understands that there are options for voluntarily correcting failures to comply with post-issuance compliance requirements (e.g. as remedial actions under Section 1.141-12 of the Treasury Regulations and the ability to enter into a closing agreement under the Tax-Exempt Bonds Voluntary Closing Agreement Program described in Notice 2008-31(the "VCAP Program")).

2) General Recordkeeping

- a) Retain records and documents for the obligation and all obligations issued to refund the obligation for a period of at least seven years following the final payment of the obligation. If an obligation is refunded, then the final payment of the refunding obligation becomes the beginning of the period unless otherwise directed by the District's bond counsel.
- b) Retain electronic (preferred) and/or paper versions of records and documents for the obligation.
- c) General records and documentation to be assembled and retained:
 - i) Description of the purpose of the obligation (i.e. the project or projects) and the state statute authorizing the project.
 - ii) Record of tax-exempt status or revocation of tax-exempt status, if applicable.
 - iii) Any correspondence between the District and the IRS.
 - iv) Audited financial statements.
 - v) All accounting audits of property financed by the obligation.
 - vi) Obligation transcripts, official statements, and other offering documents of the obligation.
 - vii) Minutes and resolutions authorizing the issuance of the obligation.

- viii) Certifications of the issue price of the obligation.
- ix) Any formal elections for the obligation (i.e. an election to employ an accounting methodology other than the specific tracing method).
- x) Appraisals, demand surveys, or feasibility studies for property financed by the obligation.
- xi) All information reports filed for the obligations.
- xii) All management contracts and other service agreements, research contracts, and naming rights contracts.
- xiii) Documents related to governmental grants associated with construction, renovation or purchase of property financed by the obligation.
- xiv) Reports of any prior IRS examinations of the District or the District's obligation.
- xv) All correspondence related to the above (faxes, emails, or letters).

3) Arbitrage Yield Restriction and Rebate Recordkeeping

- a) Investment and arbitrage documentation to be assembled and retained:
 - i) An accounting of all deposits, expenditures, interest income and asset balances associated with each fund established in connection with the obligation. This includes an accounting of all monies deposited to the debt service fund to make debt service payments on the obligation, regardless of the source derived. Accounting for expenditures and assets is described in further detail in Section 4.
 - ii) Statements prepared by Trustee and/or Investment Provider.
 - iii) Documentation of at least quarterly allocations of investments and investment earnings to each obligation.
 - iv) Documentation for investments made with obligation proceeds such as:
 - (1) investment contracts (i.e. guaranteed investment contracts),
 - (2) credit enhancement transactions (i.e. obligation insurance contracts),
 - (3) financial derivatives (e.g. swaps, caps, and collars), and
 - (4) bidding of financial products:
 - (a) Investments acquired with obligation proceeds are purchased at fair market value (e.g. three bid safe harbor rule for open market securities needed in advance refunding escrows).
- b) Computations of the arbitrage yield.
- c) Computations of yield restriction and rebate amounts including but not limited to:
 - i) Compliance in meeting the "Temporary Period from Yield Restriction Exception" and limiting the investment of funds after the temporary period expires.
 - ii) Compliance in meeting the "Rebate Exception."
 - (1) qualifying for the "Small Issuer Exception,"
 - (2) qualifying for a "Spending Exception,"
 - (a) 6-Month Spending Exception
 - (b) 18-Month Spending Exception

- (c) 24-Month Spending Exception
 - (3) qualifying for the "Bona Fide Debt Service Fund Exception," and
 - (4) quantifying arbitrage on all funds established in connection with the obligation in lieu of satisfying arbitrage exceptions including reserve funds and debt service funds.
 - d) Computations of yield restriction and rebate payments.
 - e) Timely Tax Form 8038-T filing, if applicable.
 - i) Remit any arbitrage liability associated with the obligation to the IRS at each five-year anniversary date of the obligation, and the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 60 days of said date.
 - f) Timely Tax Form 8038-R filing, if applicable.
 - i) Remit the form after the date in which the obligation is no longer outstanding (redemption or maturity date), whichever comes sooner, within 2 years of said date.
 - g) Procedures or guidelines for monitoring instances where compliance with applicable yield restriction requirements depends on subsequent reinvestment of obligation proceeds in lower yielding investments (e.g. reinvestment in zero coupon SLGS).
- 4) Expenditure and Asset Documentation to be Assembled and Retained
- a) Documentation of allocations of obligation proceeds to expenditures (e.g. allocation of proceeds to expenditures for the construction, renovation or purchase of facilities owned and used in the performance of exempt purposes).
 - i) Such allocation will be done not later than the earlier of:
 - (1) eighteen (18) months after the later of the date the expenditure is paid, or the date the project, if any, that is financed by the obligation is placed in service; or
 - (2) the date sixty (60) days after the earlier of the fifth anniversary of the issue date of the obligation, or the date sixty (60) days after the retirement of the obligation.
 - b) Documentation of allocations of obligation proceeds to issuance costs.
 - c) Copies of requisitions, draw schedules, draw requests, invoices, bills, and cancelled checks related to obligation proceed expenditures during the construction period.
 - d) Copies of all contracts entered into for the construction, renovation or purchase of facilities financed with obligation proceeds.
 - e) Records of expenditure reimbursements incurred prior to issuing obligations for projects financed with obligation proceeds (declaration of official intent/reimbursement resolutions including all modifications).
 - f) List of all facilities and equipment financed with obligation proceeds.

- g) Depreciation schedules for depreciable property financed with obligation proceeds.
- h) Documentation that tracks the purchase and sale of assets financed with obligation proceeds.
- i) Documentation of timely payment of principal and interest payments on the obligation.
- j) Tracking of all issue proceeds and the transfer of proceeds into the debt service fund as appropriate.
- k) Documentation that excess earnings from a Reserve Fund are transferred to the Debt Service Fund on an annual basis. Excess earnings are balances in a Reserve Fund that exceed the Reserve Fund requirement.

5) Miscellaneous Documentation to be Assembled and Retained

- a) Ensure that the project, while the obligation is outstanding, will avoid IRS private activity concerns.
- b) The Business Manager shall monitor the use of all obligation-financed facilities in order to:
 - i) Determine whether private business uses of obligation-financed facilities have exceeded the *de minimus* limits set forth in Section 141(b) of the Code as a result of:
 - (1) sale of the facilities;
 - (2) sale of District capacity rights;
 - (3) leases and subleases of facilities including easements or use arrangements for areas outside the four walls (e.g. hosting of cell phone towers);
 - (4) leasehold improvement contracts, licenses, management contracts in which the District authorizes a third party to operate a facility (e.g. cafeteria);
 - (5) research contracts;
 - (6) preference arrangements in which the District permits a third-party preference (e.g. parking in a public parking lot, joint ventures, limited liability companies or partnership arrangements);
 - (7) output contracts or other contracts for use of utility facilities including contracts with large utility users;
 - (8) development agreements which provide for guaranteed payments or property values from a developer;
 - (9) grants or loans made to private entities including special assessment agreements;
 - (10) naming rights agreements; and
 - (11) any other arrangements that provide special legal entitlements to nongovernmental persons.
 - ii) Determine whether private security or payments that exceed the *de minimus* limits set forth in Section 141(b) of the Code have been provided

by nongovernmental persons with respect to such obligation-financed facilities.

- c) The Business Manager shall provide training and educational resources to any District staff that have the primary responsibility for the operation, maintenance, or inspection of obligation-financed facilities with regard to the limitations on the private business use of obligation-financed facilities and as to the limitations on the private security or payments with respect to obligation-financed facilities.
 - d) The District shall undertake the following with respect to the obligations:
 - i) An annual review of the books and records maintained by the District with respect to such obligations.
 - ii) An annual physical inspection of the facilities financed with the proceeds of such obligations, conducted by the Business Manager with the assistance of any District staff who have the primary responsibility for the operation, maintenance, or inspection of such obligation-financed facilities.
 - e) Changes in the project that impact the terms or commitments of the obligation are properly documented and necessary certificates or opinions are on file.
- 6) Additional Undertakings and Activities that Support Sections 1 through 5 above:
- a) The Business Manager will notify the District's bond counsel, financial advisor and arbitrage provider of any survey or inquiry by the IRS immediately upon receipt. Usually responses to IRS inquiries are due within 21 days of receipt. Such IRS responses require the review of the above-mentioned data and must be in writing. As much time as possible is helpful in preparing the response.
 - b) The Business Manager will consult with the District's bond counsel, financial advisor and arbitrage provider before engaging in post-issuance credit enhancement transactions (e.g. obligation insurance, letter of credit, or hedging transaction).
 - c) The Business Manager will monitor all "qualified tax-exempt debt obligations" (often referred to as "bank qualified" obligations) within the first calendar year to determine if the limit is exceeded, and if exceeded, will address accordingly. For obligations issued during years 2009 and 2010 the limit was \$30,000,000. During this period, the limit also applied to pooled financings of the governing body and provides a separate \$30,000,000 for each 501 (c)(3) conduit borrower. In 2011 and thereafter it is \$10,000,000 unless changed by Congress.
 - d) Identify any post-issuance change to terms of obligations which could be treated as a current refunding of "old" obligations by "new" obligations, often referred to as a "reissuance."
 - e) The Business Manager will consult with the District's bond counsel prior to any sale, transfer, change in use or change in users of obligation-financed

property which may require "remedial action" under applicable Treasury Regulations or resolution pursuant to the VCAP Program.

- i) A remedial action has the effect of curing a deliberate action taken by the District which results in satisfaction of the private business test or private loan test. Remedial actions under Section 1.141-12(d)(e) and (f) include the redemption of non-qualified obligations and/or the alternative uses of proceeds or the facility (i.e. to be used for another qualified purpose).
- f) The Business Manager will ensure that the appropriate tax form for federal subsidy payments is prepared and filed in a timely fashion for applicable obligations (e.g. Build America Bonds).

7) Continuing Disclosure Obligations

- a) Identify a position at the District to be responsible for compliance with continuing disclosure obligations as defined by the Rule and any policies of the District.
- b) The position responsible for compliance may have the ability to assign responsibilities, delegate where appropriate or engage a dissemination agent or third-party service providers to perform all or some of the duties described in this section. The District cannot delegate its compliance responsibilities.
- c) The District should specify how providers or delegated authorities will be monitored and supervised.
- d) The District should identify the documents that set forth the respective requirements being monitored at the time of closing for each obligation.
- e) The District should catalog all outstanding Continuing Disclosure Agreements and establish consolidated filing requirements based on the outstanding CDAs.
- f) The District should identify the frequency of the actions to be undertaken to ensure compliance, establish a system or filing alerts or reminders to administer the filing requirements.
- g) The Business Manager for compliance must be made aware of any new outstanding debt, changes to obligation or loan covenants, events of acceleration or default that would materially affect investors.
- h) The District should review a compliance checklist to verify compliance with CDA requirements, at least annually, although it may be advisable to provide more frequent reviews in connection to specific material events.
- i) The District should monitor mandatory material events specifically identified in accordance with the Rule and file required notices within 10 days of occurrence.
 - i) Principal and interest payment delinquencies.
 - ii) Non-payment related defaults, if material.
 - iii) Unscheduled draws on debt service reserves reflecting financial difficulties.

- iv) Unscheduled draws on credit enhancements reflecting financial difficulties.
- v) Substitution of credit or liquidity providers or their failure to perform.
- vi) Adverse tax opinion, IRS notices or material events affecting the tax status of the obligation.
- vii) Modifications to rights of security holders, if material.
- viii) Obligation calls, if material.
- ix) Defeasances.
- x) Release, substitution or sale of property securing repayment of the obligations, if material.
- xi) Rating Changes.
- xii) Bankruptcy, insolvency, receivership, or similar event of the obligated person(s).
- xiii) Merger, consolidation, or acquisition of the obligated person, if material.
- xiv) Appointment of a successor or additional trustee, or change of name of a trustee, if material.
- xv) Incurrence of financial obligation of the District, if material, or agreement to covenants, events of default, remedies, priority rights, or other similar terms of a financial obligation of the District, any of which affect security holders, if material.
- xvi) Default, event of acceleration, termination event, modification of terms, or other similar events under the terms of the financial obligation of the District, any of which reflect financial difficulties.
- j) In addition to the mandatory material events, the District should review and file any additional or voluntary event notices.
- k) The District should maintain a catalog of all outstanding obligations whether publicly offered or privately placed, and the terms and conditions that govern default or acceleration provisions.
- l) Any missed filing requirement should be remedied with a failure to file notice as soon as possible once the late filing is identified and the required information is available to file.
- m) Sensitive information such as bank accounts and wire information should be redacted from documents prior to posting on EMMA.
- n) The District needs to monitor for changes in law and regulations that effect continuing disclosure obligations and review disclosure policies and procedures periodically to ensure compliance and consistency with regulation and market expectations.

8) Compliance with Future Requirements

- a) Take measures to comply with any future requirements issued beyond the date of these Post-Issuance Debt Compliance Procedures which are essential to ensuring compliance with the applicable state and federal regulations.

**Independent School District No. 227
(Chatfield Public Schools), Minnesota
Post-Issuance Debt Compliance Policy**

The School Board (the "Board") of the Independent School District No. 227 (Chatfield Public Schools), Minnesota (the "District") has chosen, by policy, to take steps to help ensure that all obligations will be in compliance with all applicable federal regulations. This policy may be amended, as necessary, in the future.

IRS Background

The Internal Revenue Service (IRS) is responsible for enforcing compliance with the Internal Revenue Code (the "Code") and regulations promulgated thereunder ("Treasury Regulations") governing certain obligations (for example: tax-exempt obligations, Build America Bonds, Recovery Zone Development Bonds and various "Tax Credit" Bonds). The IRS encourages issuers and beneficiaries of these obligations to adopt and implement a post-issuance debt compliance policy and procedures to safeguard against post-issuance violations.

SEC Background

The Securities and Exchange Commission (SEC) is responsible for enforcing compliance with the SEC Rule 15c2-12 (the "Rule"). Governments or governmental entities issuing obligations generally have a requirement to meet specific continuing disclosure standards set forth in continuing disclosure agreements ("CDA"). Unless the issuer, obligated person, or a specific obligation is exempt from compliance with CDAs, these agreements are entered into at the time of obligation issuance to enable underwriter(s) to comply with the Rule. The Rule sets forth certain obligations of (i) underwriters to receive, review and disseminate official statements prepared by issuers of most primary offerings of municipal securities, (ii) underwriters to obtain CDAs from issuers and other obligated persons to provide material event disclosure and annual financial information on a continuing basis, and (iii) broker-dealers to have access to such continuing disclosure in order to make recommendations of municipal securities transactions in the secondary market. The SEC encourages issuers and beneficiaries adopt and implement a post-issuance debt compliance policy and procedures to safeguard against Rule violations.

When obligations are issued, the CDA commits the issuer or obligated person to provide certain annual financial information and material event notices to the public. Issuers and other obligated persons may also choose to provide periodic, voluntary financial information and filings to investors in addition to fulfilling the specific responsibilities delineated in their CDA. It is important to note that issuers and other obligated persons should not give any one investor certain information that is not readily available to all market participants by disseminating information to the marketplace, at large. Issuers and other obligated persons should be aware that any disclosure activities determined to be "communicating to the market" can be subject to regulatory scrutiny.

Post-Issuance Debt Compliance Policy Objective

The District desires to monitor these obligations to ensure compliance with the IRS Code, Treasury Regulations and the SEC Rule. To help ensure compliance, the District has

developed the following policy (the "Post-Issuance Debt Compliance Policy"). The Post-Issuance Debt Compliance Policy shall apply to the obligations mentioned above, including bonds, notes, loans, lease purchase contracts, lines of credit, commercial paper or any other form of debt that is subject to compliance.

Post-Issuance Debt Compliance Policy

The Business Manager of the District is designated as the District's agent who is responsible for post-issuance compliance of these obligations.

The Business Manager shall assemble all relevant documentation, records and activities required to ensure post-issuance debt compliance as further detailed in corresponding procedures (the "Post-Issuance Debt Compliance Procedures"). At a minimum, the Post-Issuance Debt Compliance Procedures for each qualifying obligation will address the following:

1. General Post-Issuance Compliance
2. General Recordkeeping
3. Arbitrage Yield Restriction and Rebate Recordkeeping
4. Expenditure and Asset Documentation to be Assembled and Retained
5. Miscellaneous Documentation to be Assembled and Retained
6. Additional Undertakings and Activities that Support Sections 1 through 5 above
7. Continuing Disclosure Obligations
8. Compliance with Future Requirements

The Business Manager shall apply the Post-Issuance Debt Compliance Procedures to each qualifying obligation and maintain a record of the results. Further, the Business Manager will ensure that the Post-Issuance Debt Compliance Policy and Procedures are updated on a regular and as needed basis.

The Business Manager or any other individuals responsible for assisting the Business Manager in maintaining records needed to ensure post-issuance debt compliance, are authorized to expend funds as needed to attend training or secure use of other educational resources for ensuring compliance such as consulting, publications, and compliance assistance.

Most of the provisions of this Post-Issuance Debt Compliance Policy are not applicable to taxable governmental obligations unless there is a reasonable possibility that the District may refund their taxable governmental obligation, in whole or in part, with the proceeds of a tax-exempt governmental obligation. If this refunding possibility exists, then the Business Manager shall treat the taxable governmental obligation as if such issue were an issue of tax-exempt governmental obligations and comply with the requirements of this Post-Issuance Debt Compliance Policy.

Private Activity Bonds

The District may issue tax-exempt obligations that are "private activity" bonds because either (1) the bonds finance a facility that is owned by the District but used by one or more qualified 501(c)(3) organizations, or (2) the bonds are so-called "conduit bonds", where the proceeds are loaned to a qualified 501(c)(3) organization or another private entity that finances activities eligible for tax-exempt financing under federal law (such as certain

manufacturing projects and certain affordable housing projects). Prior to the issuance of either of these types of bonds, the Business Manager shall take steps necessary to ensure that such obligations will remain in compliance with the requirements of this Post-Issuance Debt Compliance Policy.

In a case where compliance activities are reasonably within the control of a private party (i.e., a 501(c)(3) organization or conduit borrower), the Business Manager may determine that all or some portion of compliance responsibilities described in this Post-Issuance Debt Compliance Policy shall be assigned to the relevant party. In the case of conduit bonds, the conduit borrower will be assigned all compliance responsibilities other than those required to be undertaken by the District under federal law. In a case where the Business Manager is concerned about the compliance ability of a private party, the Business Manager may require that a trustee or other independent third party be retained to assist with record keeping for the obligation and/or that the trustee or such third party be responsible for all or some portion of the compliance responsibilities.

The Business Manager is additionally authorized to seek the advice, as necessary, of bond counsel and/or its financial advisor to ensure the District is in compliance with this Post-Issuance Debt Compliance Policy.

Adopted this date April 3, 2019 by the Independent School District No. 227 (Chatfield Public Schools), Minnesota

Adopted: _____

MSBA/MASA Model Policy 510

Orig. 1995

Revised: _____

Rev. 2000

510 SCHOOL ACTIVITIES

I. PURPOSE

The purpose of this policy is to impart to students, employees, and the community the school district's policy related to the student activity program.

II. GENERAL STATEMENT OF POLICY

School activities provide additional opportunities for students to pursue special interests that contribute to their physical, mental, and emotional well-being. They are of secondary importance in relationship to the formal instructional program; however, they complement the instructional program in providing students with additional opportunities for growth and development.

III. RESPONSIBILITY

- A. The school board expects all students who participate in school-sponsored activities to represent the school and community in a responsible manner. All rules pertaining to student conduct and student discipline extend to school activities.
- B. The school board expects all spectators at school sponsored activities, including parents, employees, and other members of the public, to behave in an appropriate manner at those activities. Students and employees may be subject to discipline and parents and other spectators may be subject to sanctions for engaging in misbehavior or inappropriate, illegal, or unsportsmanlike behavior at these activities or events.
- C. ~~It shall be the responsibility of the~~ The superintendent shall be responsible for ~~to~~ disseminate~~ing~~ information needed to inform students, parents, staff, and the community of the opportunities available within the school activity program and the rules of participation.
- D. Those students who participate in Minnesota State High School League (MSHSL) activities must also abide by the league rules. ~~It shall be the responsibility of those~~ Those employees who conduct MSHSL activities shall be responsible for ~~to~~ familiarize~~ing~~ students and parents with all applicable rules, penalties, and opportunities.
- E. The superintendent shall be responsible for conducting an annual evaluation of school activity programs and presenting the results and any recommendations to the school board.

Legal References: Minn. Stat. § 123B.49 (~~Coeurricular~~ and Extracurricular Activities;
Insurance)

Cross References: MSBA/MASA Model Policy 503 (Student Attendance)
MSBA/MASA Model Policy 506 (Student Discipline)
MSBA/MASA Model Policy 713 (Student Activity Accounting)
MSBA Service Manual, Chapter 5, Various Educational Programs

Adopted: _____

MSBA/MASA Model Policy 602

Orig. 1995

Revised: _____

Rev. ~~2013~~ 2017

602 ORGANIZATION OF SCHOOL CALENDAR AND SCHOOL DAY

I. PURPOSE

The purpose of this policy is to provide for a timely determination of the school calendar and school day.

II. GENERAL STATEMENT OF POLICY

The school calendar and schedule of the school day are important to parents, students, employees, and the general public for advance, effective planning of the school year.

III. CALENDAR RESPONSIBILITY

- A. The school calendar shall be adopted annually by the school board. It shall meet all provisions of Minnesota statutes pertaining to minimum number of school days and other provisions of law. The school calendar shall establish student days, workshop days for staff, provide for emergency closings and other information related to students, staff, and parents.

[Note: The annual school calendar must include at least 425 hours of instruction for a kindergarten student without a disability, 935 hours of instruction for a student in grades 1 through 6, and 1,020 hours of instruction for a student in grades 7 through 12, not including summer school. ~~commencing with the 2012-2013 school year. Also commencing with the 2013-2014 school year, the~~ The school calendar for all-day kindergarten must include at least 850 hours of instruction for the school year. If a voluntary prekindergarten program is offered by the school district, a prekindergarten student must receive at least 350 hours of instruction for the school year. A school board's annual calendar must include at least 165 days of instruction for a student in grades 1 through 11 unless a four-day week schedule has been approved by the Commissioner of Education under Minn. Stat. § 124D.126. A school board's annual school calendar may include plans for up to five days of instruction provided through online instruction due to inclement weather. The inclement weather plans must be developed according to Section V., below.

[Note: To the extent the school board offers K-12 teachers the opportunity for more staff development training under Minn. Stat. § 122A.40, Subds. 7 and 7a, or Minn. Stat. § 122A.41, Subds. 4 and 4a, the school district shall adopt as its school calendar a total of 240 days of student instruction and staff development, of which the total number of staff development days equals the difference between the total number of days of student instruction and 240 days. The

school board may schedule additional staff development days throughout the calendar year.]

- B. Except for learning programs during summer and flexible learning year programs, the school district will not commence an elementary or secondary school year before Labor Day, except as provided in Section III.B.1., III.B.2., or III.B.3. Days devoted to teacher's workshops may be held before Labor Day.
 - 1. The school district may begin the school year on any day before Labor Day to accommodate a construction or remodeling project of \$400,000 or more affecting a school district school facility.
 - 2. The school district may begin the school year on any day before Labor Day if the school district has agreement under Minn. Stat. § 123A.30, § 123A.32, or § 123A.35 with a school district that qualifies under Section III.B.1.
 - 3. The school district may begin the school year on any day before Labor Day if the school district agrees to the same schedule with a school district in an adjoining state.
- C. Employee and advisory groups shall be provided an opportunity to participate in school calendar considerations through a meet and confer process.

[Note: The provisions of the prior law requiring the school board to adopt the calendar for the next school year by April 1 have been repealed. The school board should still attempt to establish the calendar as early as possible so proper planning can take place by all members of the school community.]

IV. SCHOOL DAY RESPONSIBILITY

- A. The superintendent shall be responsible for developing a schedule for the student day, subject to review by the school board. All requirements and provisions of Minnesota Statutes and Minnesota Department of Education Rules shall be met.
- B. In developing the student day schedule, the superintendent shall consider such factors as school bus schedules, cooperative programs, differences in time requirements at various grade levels, effective utilization of facilities, cost effectiveness, and other concerns deserving of attention.
- C. Proposed changes in the school day shall be subject to review and approval by the school board.

V. E-LEARNING DAYS

- A. An "e-learning day" is a school day where a school offers full access to online instruction provided by students' individual teachers due to inclement weather.

- B. A school district may designate up to five e-learning days in one school year.
- C. An e-learning day is counted as a day of instruction and included in the hours of instruction pursuant to Section III.A., above.
- D. The e-learning day plan developed by the school district will include accommodations for students without Internet access at home and for digital device access for families without the technology or with an insufficient amount of technology for the number of children in the household. The plan must also provide accessible options for students with disabilities.
- E. The school district must notify parents and students of its e-learning day plan at the beginning of each school year.
- F. When an e-learning day is declared by the school district, notice must be provided to parents and students at least two hours prior to the normal school start time that students will need to follow the e-learning day plan for that day.
- G. On an e-learning day, each student's teacher must be accessible both online and by telephone during normal school hours to assist students and parents.

Legal References: Minn. Stat. § 120A.40 (School Calendar)
Minn. Stat. § 120A.41 (Length of School Year; Days of Instruction)
Minn. Stat. § 120A.414 (E-Learning Days)
Minn. Stat. § 120A.415 (Extended School Calendar)
Minn. Stat. § 120A.42 (Holidays)
Minn. Stat. § 122A.40, Subds. 7 and 7a (Employment; Contracts; Termination)
Minn. Stat. § 122A.41, Subds. 4 and 4a (Teacher Tenure Act; Cities of the First Class; Definitions)
Minn. Stat. § 123A.30 (Agreements for Secondary Education)
Minn. Stat. § 123A.32 (Interdistrict Cooperation)
Minn. Stat. § 123A.35 (Cooperation and Combination)
Minn. Stat. § 124D.11, Subd. 9 (Revenue for Results-Oriented Charter School)
Minn. Stat. § 124D.126 (Powers and Duties of Commissioner; Flexible Learning Year Programs)
Minn. Stat. § 124D.151 (Voluntary Prekindergarten Program)
Minn. Stat. § 127A.41, Subd. 7 (Distribution of School Aids; Appropriation)

Cross References: MSBA/MASA Model Policy 425 (Staff Development)

Adopted: _____

Revised: _____

MSBA/MASA Model Policy 611

Orig. 1996

Rev. ~~2011~~ 2017

611 HOME SCHOOLING

[Note: The provisions of this policy substantially reflect statutory requirements.]

I. PURPOSE

The purpose of this policy is to recognize and provide guidelines in accordance with state law for parents who wish to have their children receive education in a home school that is an alternative to an accredited public or private school.

II. GENERAL STATEMENT OF POLICY

The Compulsory Attendance Law (Minn. Stat. § 120A.22) provides that the parent or guardian of a child is primarily responsible for assuring that the child acquires knowledge and skills that are essential for effective citizenship. (Minn. Stat. § 120A.22, Subd. 1)

III. CONDITIONS FOR HOME SCHOOLING

The person in charge of a home school and the school district must provide instruction and meet the requirements specified in Minn. Stat. § 120A.22.

IV. IMMUNIZATION

The parent or guardian of a home-schooled child shall submit statements as required by Minn. Stat. § 121A.15, Subds. 1, 2, 3, 4, and 12, on the appropriate Minnesota Department of Education form, to the superintendent of the school district in which the child resides by October 1 of the first year of home schooling in Minnesota and the grade 7 year. (Minn. Stat. § 121A.15, Subd. 8)

V. TEXTBOOKS, INSTRUCTIONAL MATERIAL, STANDARD TESTS

Upon formal request, as required by law, the school district will provide textbooks, individualized instructional or cooperative learning materials, software or other educational technology, and standardized tests and loan or provide them for use by a home-schooled child as provided in Minn. Stat. § 123B.42 and Minn. Rules Ch. 3540. The school district is not required to expend any amount for this purpose that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for this purpose. If curriculum has both physical and electronic components, the school district will, at the request of the student or the student's parent or guardian, make the electronic component accessible to a resident student provided that the school district does not incur more than an incidental cost as a result of providing access electronically.

VI. PUPIL SUPPORT SERVICES

Upon formal request, as required by law, the school district will provide pupil support services in the form of health services and counseling and guidance services to a home-schooled child as provided by Minn. Stat. § 123B.44 and Minn. Rules Ch. 3540. The school district is not required to expend an amount for any of these purposes that exceeds the amount it receives pursuant to Minn. Stat. §§ 123B.40-123B.48 for any of these purposes.

VII. EXTRACURRICULAR ACTIVITIES

Resident pupils who receive instruction in a home school (where five or fewer students receive instruction) may fully participate in extracurricular activities of the school district on the same basis as other public school students. (Minn. Stat. §§ 123B.36, Subd. 1, and 123B.49, Subd. 4)

VIII. SHARED TIME PROGRAMS

Enrollment in class offerings of the school district.

- A. A home-schooled child who is a resident of the school district may enroll in classes in the school district as a shared time pupil on the same basis as other nonpublic school students. The provisions of this policy shall not be determinative of whether the school district allows the enrollment of any pupils on a shared-time basis.
- B. The school district may limit enrollment of shared-time pupils in such classes based on the capacity of a program, class, grade level, or school building. The school board and administration retain sole discretion and control over scheduling of all classes and assignment of shared time pupils to classes.

[Note: The provisions of Article VIII. - Shared Time Programs do not make a determination as to whether Shared Time Programs should be offered to any pupil. However, home-schooled children are required to be treated the same as all other nonpublic school children.]

IX. OPTIONAL COOPERATIVE ARRANGEMENTS

A. Activities

- 1. Minnesota State High School League-sponsored activities (where six or more students receive instruction in the home school or the home school students are not residents of the school district).

A home school which is a member of the Minnesota State High School League may request that the school district enter into a cooperative sponsorship arrangement as provided in Minnesota State High School League Bylaw 403.00. The approval of such an arrangement shall be at the discretion of the school board.

- a. The home school must become a member of the Minnesota State High School League in accordance with the rules of the Minnesota State High School League.
 - b. The home school is solely responsible for any costs or fees associated with its application for and/or subsequent membership in the Minnesota State High School League.
 - c. The home school is responsible for any and all costs associated with its participation in a cooperative sponsorship arrangement as well as any school district activity fees associated with the Minnesota State High School League activity.
2. Non-Minnesota State High School League activities where six or more students receive instruction in the home school.

A home-schooled child may participate in non-Minnesota State High School League activities offered by the school district upon application and approval from the school board to participate in the activity and the payment of any activity fees associated with the activity. However, home school students may not be charged higher activity fees than other public school students. An approval shall be granted at the discretion of the school board.

B. Transportation Services

1. The school district may provide nonpublic nonregular transportation services to a home-schooled child.
2. The school board of the school district retains sole discretion and control and management of scheduling routes, establishment of the location of bus stops, manner and method of transportation, control and discipline of school children, and any other matter relating to the provision of transportation services.

Legal References: Minn. Stat. § 120A.22 (Compulsory Instruction)
Minn. Stat. § 120A.24 (Reporting)
Minn. Stat. § 120A.26 (Enforcement and Prosecution)
Minn. Stat. § 121A.15 (Health Standards; Immunizations; School Children)
Minn. Stat. § 123B.36 (School Boards May Require Fees)
Minn. Stat. § 123B.41 (Definitions)
Minn. Stat. § 123B.42 (Textbooks, Individual Instruction Material, Standard Tests)
Minn. Stat. § 123B.44 (Provision of Pupil Support Services)
Minn. Stat. § 123B.49 (Cocurricular and Extracurricular Activities)

Minn. Stat. § 123B.86 (Equal Treatment - Transportation)
Minn. Stat. § 123B.92 (Transportation Aid Entitlement)
Minn. Stat. § 124D.03 (Enrollment Options Program)
Minn. Rules Ch. 3540 (Textbooks, Individualized Instruction Materials,
Standardized Tests)

Cross References: MSBA/MASA Model Policy 509 (Enrollment of Nonresident Students)
MSBA/MASA Model Policy 510 (School Activities)

Adopted: _____

Revised: _____

MSBA/MASA Model Policy 618

Orig. 1998

Rev. ~~2015~~ 2017

618 ASSESSMENT OF STUDENT ACHIEVEMENT

I. PURPOSE

The purpose of this policy is to institute a process for the establishment and revision of assessments to ~~be used to determine how well students have achieved the Graduation Standards~~ measure achievement toward meeting the Minnesota Academic Standards, track academic progress over time, and provide Minnesota graduates information related to career and college readiness.

II. GENERAL STATEMENT OF POLICY

The school district has established a procedure by which students shall complete ~~the~~ Graduation ~~Standards Requirements~~. This procedure includes the adoption of performance assessment methods to be used in measuring student performance. The school district strives to continually enhance student achievement of ~~the~~ Graduation ~~Standards Requirements~~.

III. DEFINITIONS

- A. "Above-grade level" test items contain subject area content that is above the grade level of the student taking the assessment and is considered aligned with state academic standards to the extent it is aligned with content represented in state academic standards above the grade level of the student taking the assessment. Notwithstanding the student's grade level, administering above-grade level test items to a student does not violate the requirement that state assessments must be aligned with state standards.
- B. "Academic standard" means a summary description of student learning in a required content area or elective content area.
- C. "Below-grade level" test items contain subject area content that is below the grade level of the student taking the test and is considered aligned with state academic standards to the extent it is aligned with content represented in state academic standards below the student's current grade level. Notwithstanding the student's grade level, administering below-grade level test items to a student does not violate the requirement that state assessments must be aligned with state standards.
- D. "Benchmark" means the specific knowledge or skill that a student must master to complete part of an academic standard by the end of the grade level or grade band.

- E. “Career and college ready,” for purposes of statewide accountability, means a high school graduate has the knowledge, skills, and competencies to successfully pursue a career pathway, including postsecondary credit leading to a degree, diploma, certificate, or industry-recognized credential and employment. Students who are career and college ready are able to successfully complete credit-bearing coursework at a two- or four-year college or university or other credit-bearing postsecondary program without need for remediation.
- F. “Computer-adaptive assessments” means fully adaptive assessments.
- G. “Cultural competence,” for purposes of statewide accountability, means the ability and will to interact effectively with people of different cultures, native languages, and socioeconomic backgrounds.
- H. “Elective standards” means a locally adopted expectation for student learning in career and technical education and world languages.
- I. “Experiential learning” means learning for students that includes career exploration through a specific class or course or through work-based experiences such as job shadowing, mentoring, entrepreneurship, service learning, volunteering, internships, or other cooperative work experience, youth apprenticeship, or employment.
- J. “Fully adaptive assessments” include on-grade level test items and items that may be above or below a student’s grade level. *[Note: Fully adaptive mathematics and reading assessments must be used for grades 3 through 7 beginning in the 2015-2016 school year and later.]*
- K. “On-grade level” test items contain subject area content that is aligned to state academic standards for the grade level of the student taking the assessment.
- L. “Required standard” means a statewide adopted expectation for student learning in the content areas of English language arts, mathematics, science, social studies, physical education, and the arts, or a locally adopted expectation for student learning in health or the arts.

IV. ESTABLISHMENT OF CRITERIA FOR ASSESSMENT

- A. The *[school board/superintendent/director of instruction]* shall establish criteria by which student performance of ~~locally adopted Graduation Standards~~ local academic standards and elective standards are to be evaluated and approved. The criteria will be submitted to the school board for approval. Upon approval by the school board, the criteria shall be deemed part of this policy.
- B. The superintendent shall ensure that students and parents or guardians are provided with notice of the process by which ~~program Graduation Standards~~ academic standards will be assessed.

- C. Staff members will be expected to utilize staff development opportunities to the extent necessary to ensure effective implementation and continued improvement of the implementation of assessments under the Minnesota Academic Standards.

V. **STANDARDS FOR MINNESOTA ACADEMIC STANDARDS PERFORMANCE ASSESSMENTS**

A. Benchmarks

The school district will offer and students must achieve all benchmarks for an academic standard to satisfactorily complete that state standard. These benchmarks will be used by the school district and its staff in developing tests to measure student academic knowledge and skills.

[School districts are required to formally establish a periodic review cycle for academic standards and related benchmarks in health, world languages, and career and technical education.]

B. Statewide Academic Standards Testing

1. The school district will utilize statewide assessments developed from and aligned with the state's required academic standards as these tests become available to evaluate student progress toward career and college readiness in the context of the state's academic standards.
2. The school district will administer annually, in accordance with the process determined by **MDE the Minnesota Department of Education**, the state-constructed tests aligned with state standards to all students in grades 3 through 8 and at the high school level as follows:
 - a. computer-adaptive reading and mathematics assessments in grades 3 through 8;
 - b. high school reading **in grade 10, and** mathematics **in grade 11**, and a high school writing test, when it becomes available; and
 - c. science assessments in one grade in the grades 3 through 5 span, the grades 6 through 8 span, and a life science assessment in the grades 9 through 12 span (a passing score on high school science assessments is not a condition of receiving a diploma).
3. The school district will develop and administer locally constructed tests in social studies, health and physical education, and the arts to determine if a student has met the required academic standards in these areas.
4. The school district may use a student's performance on a statewide assessment as one of the multiple criteria to determine grade promotion or

retention. The school district also may use a high school student's performance on a statewide assessment as a percentage of the student's final grade in a course, or place a student's assessment score on the student's transcript.

5. For students in grade 8 in the 2012-2013 school year and later, the school district must record on the high school transcript a student's progress toward career and college readiness. For other students, this record of progress must be made as soon as practicable. In addition, the school district may include a notation of high achievement on the high school diplomas of those graduating seniors who, according to established school board criteria, demonstrate exemplary academic achievement during high school.
6. Students who do not meet or exceed the Minnesota Academic Standards, as measured by the Minnesota Comprehensive Assessments administered in high school, must be informed that admission to a public school is free and available to any resident under 21 years of age. The school district will determine how this notice is given.

C. Rigorous Course of Study Waiver

1. Upon receiving a student's application signed by the student's parent or guardian, the school district must declare that a student meets or exceeds a specific academic standard required for graduation if the school board determines that the student:
 - a. is participating in a course of study, including an advanced placement or international baccalaureate course or program; a learning opportunity outside the curriculum of the school district; or an approved preparatory program for employment or post-secondary education that is equally or more rigorous than the corresponding state or local academic standard required by the school district;
 - b. would be precluded from participating in the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program if the student were required to achieve the academic standard to be waived; and
 - c. satisfactorily completes the requirements for the rigorous course of study, learning opportunity, or preparatory employment or post-secondary education program.
2. The school board also may formally determine other circumstances in which to declare that a student meets or exceeds a specific academic standard that the site requires for graduation under this section.

3. A student who satisfactorily completes a post-secondary enrollment options course or program or an advanced placement or international baccalaureate course or program is not required to complete other requirements of the academic standards corresponding to that specific rigorous course of study.

VI. CAREER EXPLORATION ASSESSMENT

- A. Student assessments, in alignment with state academic standards, shall include clearly defined career and college readiness benchmarks and satisfy Minnesota's postsecondary admissions requirements. ~~Students in grade 11 or grade 12 must be provided with an opportunity to participate on a nationally normed college entrance exam.~~ Achievement and career and college readiness in mathematics, reading, and writing must also be assessed. When administering formative or summative assessments used to measure the academic progress, including the oral academic development, of English learners and inform their instruction, schools must ensure that the assessments are accessible to the students and students have the modifications and supports they need to sufficiently understand the assessments.
- B. On an annual basis, the school district must use the career exploration elements in these assessments, beginning no later than grade 9, to help students and their families explore and plan for postsecondary education or careers based on the students' interests, aptitudes, and aspirations. The school district must use timely regional labor market information and partnerships, among other resources, to help students and their families successfully develop, pursue, review, and revise an individualized plan for postsecondary education or a career. This process must help increase students' engagement in and connection to school, improve students' knowledge and skills, and deepen students' understanding of career pathways as a sequence of academic and career courses that lead to an industry-recognized credential, an associate's degree, or a bachelor's degree and are available to all students, whatever their interests and career goals.
- C. All students, except those eligible for alternative assessments, ~~must be given the opportunity will be encouraged~~ to participate on a nationally normed college entrance exam in grade 11 or 12. A student under this paragraph who demonstrates attainment of required state academic standards on these assessments, which include career and college readiness benchmarks, is academically ready for a career or college and is encouraged to participate in courses awarding college credit to high school students. Such courses and programs may include sequential courses of study within broad career areas and technical skill assessments that extend beyond course grades.

To the extent state funding for college entrance exam fees is available, the school district will pay the cost, one time, for an interested student in grade 11 or 12, who is eligible for a free or reduced-priced meal, to take a nationally recognized college entrance exam before graduating. The school district may require a student who is not eligible for a free or reduced-priced meal to pay the cost of

taking a nationally recognized college entrance exam. The school district will waive the cost for a student who is unable to pay.

- D. As appropriate, students through grade 12 must continue to participate in targeted instruction, intervention, or remediation and be encouraged to participate in courses awarding college credit to high school students.
- E. In developing, supporting, and improving students' academic readiness for a career or college, the school district must have a continuum of empirically derived, clearly defined benchmarks focused on students' attainment of knowledge and skills so that students, their parents, and teachers know how well students must perform to have a reasonable chance to succeed in a career or college without need for postsecondary remediation.

Legal References: Minn. Stat. § 120B.018 (Definitions)
Minn. Stat. § 120B.02 (Educational Expectations for Minnesota's Students)
Minn. Stat. § 120B.021 (Required Academic Standards)
Minn. Stat. § 120B.022 (Elective Standards)
Minn. Stat. § 120B.023 (Benchmarks)
Minn. Stat. § 120B.11 (School District Process)
Minn. Stat. § 120B.30 (Statewide Testing and Reporting System)
Minn. Rules Parts 3501.0640-3501.0655 (Academic Standards for Language Arts)
Minn. Rules Parts 3501.0700-3501.0745 (Academic Standards for Mathematics)
Minn. Rules Parts 3501.0800-3501.0815 (Academic Standards for the Arts)
Minn. Rules Parts 3501.0900-3501.0955 (Academic Standards in Science)
Minn. Rules Parts 3501.1300-3501.1345 (Academic Standards for Social Studies)
Minn. Rules Parts 3501.1400-3501.1410 (Academic Standards for Physical Education)
20 U.S.C. § 6301, *et seq.* (Every Student Succeeds Act)

Cross References: MSBA/MASA Model Policy 104 (School District Mission Statement)
MSBA/MASA Model Policy 601 (School District Curriculum and Instruction Goals)
MSBA/MASA Model Policy 613 (Graduation Requirements)
MSBA/MASA Model Policy 614 (School District Testing Plan and Procedure)
MSBA/MASA Model Policy 615 (Testing Accommodations, Modifications, and Exemptions for IEPs, Section 504 Plans, and LEP Students)
MSBA/MASA Model Policy 616 (School District System Accountability)

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Detail Payment Register By Check No.

Board Bills

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54228	2998		EDUCATORS BENEFIT CONSULTANTS		Check
			B 01 215 090		Flex Plan		
PO#:		Voucher #:	58170	Invoice	Invoice No: 03/15/2019	3/14/2019	Paid Amt: \$750.45 Check Amount: \$750.45
0227	001	54229	5970		ALL-LINES LEASING		Check
			E 01 300 810 000 370		Rentals & Leases		
PO#:		Voucher #:	58171	Invoice	Invoice No: 2920392	3/14/2019	Paid Amt: \$457.83 Check Amount: \$457.83
0227	001	54230	6704		COTTER SCHOOLS SPEECH BOOSTER CLUB		Check
			E 01 300 298 210 000 305		Oth Personal Service		
PO#:		Voucher #:	58172	Invoice	Invoice No: 03142019	3/14/2019	Paid Amt: \$65.00 Check Amount: \$65.00
0227	001	54231	5231		IEA, INC.		Check
			E 01 005 865 000 352 311		Prof & Tech Services		
PO#:		Voucher #:	58173	Invoice	Invoice No: 00030124	3/14/2019	Paid Amt: \$445.50 Check Amount: \$445.50
PO#:	10744	Voucher #:	58174	Invoice	Invoice No: 00030129	3/14/2019	Paid Amt: \$2,150.00 Check Amount: \$2,150.00
0227	001	54232	5915		PAYMEE PEOPLE'S ENERGY COOPERATIVE		Check
			E 01 300 810 000 000 330		Electricity		
PO#:		Voucher #:	58175	Invoice	Invoice No: 2441300	3/14/2019	Paid Amt: \$6,004.62 Check Amount: \$6,004.62
PO#:		Voucher #:	58176	Invoice	Invoice No: 2441400	3/14/2019	Paid Amt: \$27.87 Check Amount: \$27.87
PO#:		Voucher #:	58177	Invoice	Invoice No: 2378500	3/14/2019	Paid Amt: \$5,497.90 Check Amount: \$5,497.90
PO#:		Voucher #:	58178	Invoice	Invoice No: 2440900	3/14/2019	Paid Amt: \$21.56 Check Amount: \$21.56
PO#:		Voucher #:	58179	Invoice	Invoice No: 2441000	3/14/2019	Paid Amt: \$21.56 Check Amount: \$21.56
0227	001	54233	6046		SCHOOL PERCEPTIONS L.L.C.		Check
			E 01 005 010 000 000 311		Prof&tech Services		
PO#:		Voucher #:	58180	Invoice	Invoice No: 3375	3/14/2019	Paid Amt: \$1,500.00 Check Amount: \$1,500.00
0227	001	54234	5376		TEACHERS ON CALL		Check
			E 01 100 203 000 000 305		Consulting Fees/ Fees for Serv		
			E 01 100 400 000 000 307		Contracted Subs for Spec Ed		

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0227	001	54234	5376		TEACHERS ON CALL		Check	
			E 01	300	211 000 000 305	Consulting Fees/ Fees for Serv		\$1,228.50
PO#:		Voucher #:	58181	Invoice	Invoice No: 101703	3/14/2019	Paid Amt:	\$3,097.41
							Check Amount:	\$3,097.41
0227	001	54235	6083		PAYMEI VOYANT COMMUNICATIONS, LLC		Check	
			E 01	300	810 000 000 320			\$323.58
PO#:		Voucher #:	58182	Invoice	Invoice No: 006000	3/14/2019	Paid Amt:	\$647.16
							Check Amount:	\$647.16
0227	001	54236	00704		BEST WESTERN KELLY INN		Check	
			E 01	300	292 000 000 366	Travel		\$211.74
PO#:		Voucher #:	58193	Invoice	Invoice No: 417120	3/20/2019	Paid Amt:	\$211.74
							Check Amount:	\$211.74
0227	001	54237	00133		CENTURY LINK		Check	
			E 01	100	810 000 000 320	Communication/Phone		\$166.97
PO#:		Voucher #:	58194	Invoice	Invoice No: 507 867-1495	3/20/2019	Paid Amt:	\$166.97
			E 01	300	810 000 000 320	Communication/Phone		\$49.31
PO#:		Voucher #:	58195	Invoice	Invoice No: 507 867-3898	3/20/2019	Paid Amt:	\$49.31
							Check Amount:	\$216.28
0227	001	54238	3252		CONSTELLATION NEWENERGY GAS		Check	
			E 01	300	810 000 000 440	Fuel For Buildings		\$668.80
PO#:		Voucher #:	58196	Invoice	Invoice No: 2547642	3/20/2019	Paid Amt:	\$668.80
							Check Amount:	\$668.80
0227	001	54239	00966		RATWIK, ROSZAK & MALONEY, P.A.		Check	
			E 01	005	010 000 000 311	Prof&tech Services		\$1,298.00
PO#:		Voucher #:	58197	Invoice	Invoice No: 63758	3/20/2019	Paid Amt:	\$1,298.00
							Check Amount:	\$1,298.00
0227	001	54240	5333		US ACADEMIC TRIATHLON		Check	
			E 01	100	218 000 388 369	Entry Fees/Student Travel		\$50.00
PO#:		Voucher #:	58198	Invoice	Invoice No: 03202019	3/20/2019	Paid Amt:	\$50.00
							Check Amount:	\$50.00
0227	001	54241	00033		BERNARD BUS SERVICE INC.		Check	
			E 01	005	760 000 720 361	Transp Contract-Pvt		\$30,866.67
PO#:		Voucher #:	58205	Invoice	Invoice No: APRIL REGULAR ROUTES	3/27/2019	Paid Amt:	\$30,866.67
							Check Amount:	\$30,866.67

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54242	6706		RUBE GOLDBERG, INC		Check
			E 01 300 298 223 000 366		Travel		
PO#:		Voucher #:	58206	Invoice	Invoice No: 2019-12773-Finals	3/27/2019	Paid Amt: \$500.00 Check Amount: \$500.00
0227	001	54243	3410		AFLAC		Check
			B 01 215 023		INS-AFLAC		
PO#:		Voucher #:	58207	Invoice	Invoice No: 860714	3/27/2019	Paid Amt: \$157.50 Check Amount: \$157.50
0227	001	54244	00964		CHATFIELD EDUCATION ASSOC		Check
			B 01 215 060		CEA Dues		
PO#:		Voucher #:	58208	Invoice	Invoice No: 03/29/2019	3/27/2019	Paid Amt: \$5,476.94 Check Amount: \$5,476.94
0227	001	54245	4276		DELTA DENTAL OF MINNESOTA		Check
			B 01 215 014		Delta Dental		
PO#:		Voucher #:	58209	Invoice	Invoice No: 7598120	3/27/2019	Paid Amt: \$2,506.55 Check Amount: \$2,506.55
0227	001	54246	2998		EDUCATORS BENEFIT CONSULTANTS		Check
			B 01 215 090		Flex Plan		
PO#:		Voucher #:	58210	Invoice	Invoice No: 03/29/2019	3/27/2019	Paid Amt: \$750.45 Check Amount: \$750.45
0227	001	54247	3409		HORACE MANN INS COMPANY		Check
			B 01 215 024		Auto Ins-Horace Mann		
PO#:		Voucher #:	58212	Invoice	Invoice No: 220012A	3/27/2019	Paid Amt: \$376.09 Check Amount: \$376.09
0227	001	54248	1004		MADISON NATIONAL LIFE INS CO., INC		Check
			B 01 215 050		Long Term Dis		
PO#:		Voucher #:	58213	Invoice	Invoice No: 1337487	3/27/2019	Paid Amt: \$827.54 Check Amount: \$827.54
0227	001	54249	4084		MN PUBLIC EMPLOYEES INS. PROGRAM		Check
			B 01 215 030		Public Employees Insurance Program		
PO#:		Voucher #:	58211	Invoice	Invoice No: 833570	3/27/2019	Paid Amt: \$60,822.64 Check Amount: \$60,822.64
0227	001	54250	5610		NATIONAL INSURANCE SERVICES OF WI, INC		Check
			B 01 215 040		Mill Life Ins		
PO#:		Voucher #:	58214	Invoice	Invoice No: 1337486	3/27/2019	Paid Amt: \$523.24 Check Amount: \$523.24

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54251	4017		SECTION 1A SPEECH		Check
PO#:		Voucher #:	E 01 300 298 210 000 369		Entry Fees/Student Travel		
			58224 Invoice	Invoice No: 03292019	3/29/2019	\$200.00	
						Paid Amt:	\$200.00
						Check Amount:	\$200.00
0227	001	54252	6643		1000 PETALS, LLC		Check
PO#:		Voucher #:	E 04 500 580 000 325 305		Oth Personal Service	\$1,125.00	
			58225 Invoice	Invoice No: 03302019	4/1/2019		
						Paid Amt:	\$1,125.00
						Check Amount:	\$1,125.00
0227	001	54253	6679		ABLENET, INC.		Check
			E 01 100 412 000 620 433		(1) Blue2Bluetooth switch product number 1000	\$0.00	
			E 01 100 412 000 620 433		Big Red product number 10033500	\$65.00	
			E 01 100 412 000 620 433		Freight	\$25.00	
PO#: 10725		Voucher #:	58296 Invoice	Invoice No: C11900925	4/1/2019		
			E 01 100 412 000 620 433		Hook and Switch Interface #10000018	\$185.00	
PO#: 10768		Voucher #:	58297 Invoice	Invoice No: C11902558	4/1/2019		
						Paid Amt:	\$185.00
						Check Amount:	\$275.00
0227	001	54254	6190		AFFELDT, KIRK		Check
PO#:		Voucher #:	E 01 100 203 400 000 430		Instruct Supplies	\$109.40	
			58226 Invoice	Invoice No: 04012019	4/1/2019		
						Paid Amt:	\$109.40
						Check Amount:	\$109.40
0227	001	54255	6485		PAYMEI/AMAZON CAPITAL SERVICES		Check
PO#: 10786		Voucher #:	E 01 300 408 000 740 433		The QBQ! Workbook: A Hands-on Tool for Pract	\$10.87	
			58298 Invoice	Invoice No: 16CD-JFKR-VYGN	4/1/2019		
			E 01 100 203 000 000 401		5880 Kids Reward Stickers (120+ sheets and 70	\$8.97	
			E 01 100 203 000 000 401		Pete the Cat My Groovy Punch Cards	\$23.30	
PO#: 10789		Voucher #:	58299 Invoice	Invoice No: 1XNH-4T99-YJHL	4/1/2019		
			E 01 100 203 237 000 401		Rhode Island Novelty Economy Playing Cards (t	\$53.67	
PO#: 10788		Voucher #:	58227 Invoice	Invoice No: 16CD-JFKR-6RDJ	4/1/2019		
			E 01 300 298 215 000 401		12 oz. Clear Plastic Cups - 200 count	\$13.99	
PO#: 10779		Voucher #:	58228 Invoice	Invoice No: 1HYM-FDK9-YRVH	4/1/2019		
						Paid Amt:	\$13.99
						Check Amount:	\$110.80
0227	001	54256	3720		ARMSTRONG, KIRSTEN		Check
PO#:		Voucher #:	E 01 100 630 000 000 406		Instruc Sftwre Lic	\$14.99	
			58229 Invoice	Invoice No: 04012019	4/1/2019		
						Paid Amt:	\$14.99
						Check Amount:	\$14.99
0227	001	54257	00031		BEACON ATHLETICS		Check
			E 01 300 294 230 000 350		Sparkle #6 Line Chalk 48/bags/Pallet - #240-392	\$124.80	
			E 01 300 296 206 000 350		Sparkle #6 Line Ch	\$124.80	

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54257	00031		BEACON ATHLETICS		Check
			E 01	300	296 206 000 350	FairBall Calcined Clay 40/bags/Pallet - fairball cc	\$208.00
			E 01	300	294 230 000 350	FairBall Calcined Clay 40/bags/Pallet - fairball cc	\$208.00
			E 01	300	296 206 000 350	shipping-estimate	\$132.50
			E 01	300	294 230 000 350	shipping-estimate	\$132.50
			E 01	300	296 206 000 350	Beacon Base Plugs Plug type- Black foam whist	\$97.50
			E 01	300	294 230 000 350	Beacon Base Plugs Plug type- Black foam whist	\$97.50
PO#:	10797	Voucher #:	58323	Invoice	Invoice No: 0502347-IN	4/1/2019	Paid Amt: \$1,125.60 Check Amount: \$1,125.60
0227	001	54258	00033		BERNARD BUS SERVICE INC.		Check
			E 01	300	294 208 000 366	Travel	\$38.16
PO#:		Voucher #:	58230	Invoice	Invoice No: CVHS WRESTLING JV	4/1/2019	Paid Amt: \$38.16
			E 01	300	298 210 000 366	Travel	\$234.51
PO#:		Voucher #:	58231	Invoice	Invoice No: CVHS SPEECH	4/1/2019	Paid Amt: \$234.51
			E 01	300	298 223 000 401	General Supplies	\$43.20
PO#:		Voucher #:	58232	Invoice	Invoice No: CVHS SCIENCE GROUP	4/1/2019	Paid Amt: \$43.20
			E 01	300	298 226 000 366	Travel	\$6.48
PO#:		Voucher #:	58233	Invoice	Invoice No: CVHS KNOWLEDGE BOWL	4/1/2019	Paid Amt: \$6.48
			E 01	300	298 216 000 366	Travel	\$274.46
PO#:		Voucher #:	58234	Invoice	Invoice No: CVHS HISTORY	4/1/2019	Paid Amt: \$274.46
			E 01	300	294 202 000 366	Travel	\$344.52
PO#:		Voucher #:	58235	Invoice	Invoice No: CVHS BBB VARSITY	4/1/2019	Paid Amt: \$344.52
			E 01	300	258 221 000 366	Travel	\$279.55
PO#:		Voucher #:	58236	Invoice	Invoice No: CVHS CHOIR	4/1/2019	Paid Amt: \$279.55
			E 01	300	258 222 000 366	Travel	\$333.74
PO#:		Voucher #:	58237	Invoice	Invoice No: CVHS BAND	4/1/2019	Paid Amt: \$333.74
			E 01	005	760 000 723 361	Transp Contract-Pvt	\$1,820.36
PO#:		Voucher #:	58238	Invoice	Invoice No: CHATFIELD HIGH SCHOO	4/1/2019	Paid Amt: \$1,820.36
			E 01	100	218 000 388 366	Travel	\$141.29
PO#:		Voucher #:	58239	Invoice	Invoice No: CVHS MATH WIZARDS	4/1/2019	Paid Amt: \$141.29
			E 01	005	760 000 723 361	Transp Contract-Pvt	\$62.91
PO#:		Voucher #:	58240	Invoice	Invoice No: CHATFIELD ELEMENTARY	4/1/2019	Paid Amt: \$62.91
			E 01	005	760 000 713 361	Transp Contract-Pvt	\$5,032.00
PO#:		Voucher #:	58241	Invoice	Invoice No: CVHS OE STUDENTS	4/1/2019	Paid Amt: \$5,032.00
			E 01	005	760 000 723 361	Transp Contract-Pvt	\$2,818.95
PO#:		Voucher #:	58242	Invoice	Invoice No: CVES PRESCHOOL	4/1/2019	Paid Amt: \$2,818.95
			E 01	300	810 000 000 350	Repair/Maint Service	\$26.99
PO#:		Voucher #:	58300	Invoice	Invoice No: 9158	4/1/2019	Paid Amt: \$26.99 Check Amount: \$11,457.12

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0227	001	54259	6222		BIG GIRL STICKERS		Check	
			E 01	300	298 215 000 401			\$126.00
PO#:		Voucher #:	58301	Invoice	Invoice No: 2019-42	4/1/2019	Paid Amt:	\$126.00
							Check Amount:	\$126.00
0227	001	54260	6642		BOOMBAH, INC.		Check	
			E 01	300	296 206 000 401	Per Estimate # 463055 10/8/2018		\$2,249.10
PO#:	10623	Voucher #:	58243	Invoice	Invoice No: 131049	4/1/2019	Paid Amt:	\$2,249.10
							Check Amount:	\$2,249.10
0227	001	54261	6585		BROADWATER CONTRACTING		Check	
			E 01	300	296 206 000 350	Repair/Maint Service		\$680.00
PO#:		Voucher #:	58244	Invoice	Invoice No: 1041	4/1/2019	Paid Amt:	\$680.00
			E 01	300	810 000 000 305	Oth Personal Service		\$2,925.00
PO#:		Voucher #:	58245	Invoice	Invoice No: 1045	4/1/2019	Paid Amt:	\$2,925.00
							Check Amount:	\$3,605.00
0227	001	54262	1763		BROOKLYN PUBLISHERS		Check	
			E 01	300	298 211 000 401	978-1-60003-923-2 Punch Line Script		\$7.50
			E 01	300	298 211 000 401	978-1-60003-618-7 The Zombie Apocalypse Sci		\$7.50
			E 01	300	298 210 000 401	978-1-60003-985-0 Hanging up the Cape Scrip		\$14.50
			E 01	300	298 211 000 401	shipping		\$3.50
			E 01	300	298 210 000 401	shipping		\$3.50
PO#:	10774	Voucher #:	58246	Invoice	Invoice No: 48708	4/1/2019	Paid Amt:	\$36.50
							Check Amount:	\$36.50
0227	001	54263	4198		BSN SPORTS, LLC		Check	
			E 01	300	294 230 000 450	MCCABE #7 Medium		\$65.00
			E 01	300	294 230 000 450	KOENIGS #17 Large		\$65.00
			E 01	300	294 230 000 450	OSTBY #14 Large		\$65.00
			E 01	300	294 230 000 450	Ericson #6 Medium		\$65.00
			E 01	300	294 230 000 450	GATHUE #23 Large		\$65.00
			E 01	300	294 230 000 450	DIETZ #54 XL		\$65.00
			E 01	300	294 230 000 450	AUG #4 Large		\$65.00
			E 01	300	294 230 000 450	ROLINE #00 XXL		\$65.00
			E 01	300	294 230 000 450	SALISBURY #3 Large		\$65.00
			E 01	300	294 230 000 450	FRETLAND #20 Large		\$65.00
			E 01	300	294 230 000 450	ROUND #37 Large		\$65.00
			E 01	300	294 230 000 450	STORM #8 Large		\$65.00
PO#:	10732	Voucher #:	58247	Invoice	Invoice No: 904748652	4/1/2019	Paid Amt:	\$780.00
							Check Amount:	\$780.00

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54264	6002		COMPUTER TASK GROUP, INC.		Check
			E 01 005 108 000 000 319		Comp & Tech Services		
PO#:		Voucher #:	58248	Invoice	Invoice No: 4431852	4/1/2019	Paid Amt: \$2,022.75 Check Amount: \$2,022.75
0227	001	54265	00030		CRAMERS WELDING & MFG.		Check
			E 01 300 301 000 830 433		Individual Inst Mate		
PO#:		Voucher #:	58249	Invoice	Invoice No: 13697	4/1/2019	Paid Amt: \$29.10 Check Amount: \$29.10
0227	001	54266	00257		CRESCENT ELECTRIC SUPPLY		Check
			E 01 300 810 000 000 410		Custodial Supplies		
PO#:		Voucher #:	58302	Invoice	Invoice No: S506341792.001	4/1/2019	Paid Amt: \$72.26 \$66.30
PO#:		Voucher #:	58304	Invoice	Invoice No: S506303859.001	4/1/2019	Paid Amt: \$66.30 Check Amount: \$138.56
0227	001	54267	5589		DAKOTA SUPPLY GROUP		Check
			E 01 300 810 000 000 420		Repair Supplies		
PO#:		Voucher #:	58303	Invoice	Invoice No: E585191	4/1/2019	Paid Amt: \$83.39 Check Amount: \$83.39
0227	001	54268	1204		DALCO		Check
			E 01 300 810 000 000 410		019230 TOILET TISSUE		
PO#:	10782	Voucher #:	58250	Invoice	Invoice No: 3431390	4/1/2019	Paid Amt: \$450.00 Check Amount: \$450.00
0227	001	54269	00608		DOVER-EYOTA SCHOOLS		Check
			E 01 300 292 005 000 369		Entry Fees/Student Travel		
PO#:		Voucher #:	58251	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$125.00 Check Amount: \$125.00
0227	001	54270	5196		DUNLAY, KAITLIN		Check
			E 01 100 203 237 000 401		General Supplies		
PO#:		Voucher #:	58252	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$22.75 Check Amount: \$22.75
0227	001	54271	00284		FOLLETT LIBRARY RESOURCES		Check
			E 01 300 620 000 000 470		first shipment		
PO#:	10775	Voucher #:	58253	Invoice	Invoice No: 439256	4/1/2019	Paid Amt: \$234.84 \$87.84
PO#:	10771	Voucher #:	58254	Invoice	Invoice No: 436332	4/1/2019	Paid Amt: \$87.84 Check Amount: \$322.68

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54272	2440		GATHJE, NORA		Check
				E 01	300 298 223 000 366	Travel	\$62.43
PO#:		Voucher #:	58255	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$62.43
							Check Amount: \$62.43
0227	001	54273	6359		GOPHERMODS, LLC		Check
				E 01	005 605 000 000 351	IPad Repair/Maintenance	\$577.00
PO#:		Voucher #:	58324	Invoice	Invoice No: 2069	4/1/2019	Paid Amt: \$577.00
							Check Amount: \$577.00
0227	001	54274	1209		GRANT, ANGELA		Check
				E 04	500 580 000 325 401	General Supplies	\$9.17
				E 04	500 580 000 325 401	General Supplies	\$219.60
PO#:		Voucher #:	58256	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$228.77
							Check Amount: \$228.77
0227	001	54275	00535		HANSEN, GARY		Check
				E 01	005 865 000 347 530	Equipment Purchased	\$179.99
PO#:		Voucher #:	58257	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$179.99
							Check Amount: \$179.99
0227	001	54276	3582		HANSON, JESSICA		Check
				E 01	300 211 000 000 366	Travel	\$22.62
PO#:		Voucher #:	58258	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$22.62
							Check Amount: \$22.62
0227	001	54277	5981		HERITAGE EMBROIDERY & DESIGN		Check
				E 01	300 294 202 000 401	Basketball Reversible Practice Jerseys	\$252.00
				E 01	300 294 202 000 401	Shipping	\$20.00
PO#:	10594	Voucher #:	58259	Invoice	Invoice No: 31339	4/1/2019	Paid Amt: \$272.00
							Check Amount: \$272.00
0227	001	54278	00874		HIAWATHA VALLEY ED DISTRICT		Check
				E 01	005 400 000 000 391	Reimb to MN District	\$1,825.50
				E 01	005 400 000 372 391	Reimb to MN District	(\$7.71)
				E 01	005 404 000 740 396	Sp Ed Sal Pur F Other D	\$548.70
				E 01	005 404 000 740 397	Sp Ed Ben Pur F Other D	\$130.77
				E 01	005 420 000 740 399	Cont.Sp.Ed Ser.Pur-Other Dist	\$78.50
				E 01	005 411 000 740 396	Sp Ed Sal Pur F Other D	\$69.32
				E 01	005 411 000 740 397	Sp Ed Ben Pur F Other D	\$22.64
				E 01	005 420 000 740 396	Sp Ed Sal Pur F Other D	\$10,493.33
				E 01	005 420 000 740 397	Sp Ed Ben Pur F Other D	\$2,759.36
PO#:		Voucher #:	58305	Invoice	Invoice No: 5829	4/1/2019	Paid Amt: \$15,920.41
							Check Amount: \$15,920.41

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Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54279	6709		HIAWATHA VALLEY MENTAL HEALTH CENTER		Check
			E 01	005	730 000 000 379	Qual Mental Health Profess	\$4,125.00
PO#:		Voucher #:	58306	Invoice	Invoice No: 2018-19SLMH	4/1/2019	Paid Amt: \$4,125.00 Check Amount: \$4,125.00
0227	001	54280	5926		INFORMATION SYSTEMS SCIENCES, LLC		Check
			E 01	005	010 000 000 311	Prof&tech Services	\$216.72
PO#:		Voucher #:	58260	Invoice	Invoice No: CHATFIELD-001-044	4/1/2019	Paid Amt: \$216.72 Check Amount: \$216.72
0227	001	54281	3593		INNOVATIVE OFFICE SOLUTIONS		Check
			E 01	100	203 000 000 401	PAC9203 PAPER,CNST,9X12,50PK,WE	\$21.80
			E 01	100	203 000 000 401	PAC8707 PAPER,CNST,12X18,50PK,BRW	\$53.75
			E 01	100	203 000 000 401	EPIE556 GLUE,STCK,.24OZ,30/BX,CLR	\$22.66
			E 01	100	203 000 000 401	UNV43661 CLEANER,WHITEBD,SPRAY 8OZ	\$13.80
PO#: 10787		Voucher #:	58261	Invoice	Invoice No: IN2459461	4/1/2019	Paid Amt: \$112.01
			E 01	005	110 000 000 401	UNV36321 ENVELOPE,#10 WDW,WH	\$33.40
			E 01	005	110 000 000 401	UNV35210 ENVELOPE,#10,WE,WOVE,24#	\$21.12
PO#: 10776		Voucher #:	58262	Invoice	Invoice No: IN2440244	4/1/2019	Paid Amt: \$54.52
			E 01	300	292 000 000 401	Earth Cork Board 36/48 Aluminum Frame SKU:	\$128.24
PO#: 10800		Voucher #:	58307	Invoice	Invoice No: IN2461250	4/1/2019	Paid Amt: \$128.24 Check Amount: \$294.77
0227	001	54282	6577		KNOX PIANO SERVICE		Check
			E 01	300	258 221 000 350	Repair/Maint Service	\$110.00
PO#:		Voucher #:	58263	Invoice	Invoice No: 804767	4/1/2019	Paid Amt: \$110.00 Check Amount: \$110.00
0227	001	54283	01575		L & M BOILER, INC.		Check
			E 01	300	865 000 380 350	Repair/Maint Service	\$673.90
PO#:		Voucher #:	58264	Invoice	Invoice No: 20855	4/1/2019	Paid Amt: \$673.90
			E 01	300	865 000 380 350	Repair/Maint Service	\$747.60
PO#:		Voucher #:	58265	Invoice	Invoice No: 20844	4/1/2019	Paid Amt: \$747.60 Check Amount: \$1,421.50
0227	001	54284	01005		LAKESHORE		Check
			E 01	100	412 000 620 433	LL240X - Fill in the blank magnetic activity tins	\$85.00
			E 01	100	412 000 620 433	FF667 - Magnetic shapes maze	\$39.99
			E 01	100	412 000 620 433	LL676 - Magnetic alphabet maze	\$29.99
			E 01	100	412 000 620 433	LA153 - Lakeshore First trike	\$199.00
			E 01	100	412 000 620 433	PP924 - Snap-dinos	\$79.98
			E 01	100	412 000 620 433	AA756 - Collage pots set of 15	\$19.99
			E 01	100	412 000 620 433	RR426 - Peel and Stick collage frames	\$19.99

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Detail Payment Register By Check No.

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54284	01005		LAKESHORE		Check
			E 01	100	412 000 620 433	LC2832 - Peel and Stick flexible foam shapes	\$16.99
			E 01	100	412 000 620 433	LL526 - space saver color changing light table	\$279.20
			E 01	100	412 000 620 433	LC590x - Light table manipulative center	\$99.50
			E 01	100	412 000 620 433	LK467 - Crystal climbers	\$24.99
			E 01	100	412 000 620 433	Coupon Code - 3732 for sale price on light table shipping	\$0.00
			E 01	100	412 000 620 433		\$144.68
PO#:	10772	Voucher #:	58266	Invoice	Invoice No: 1345370319	4/1/2019	Paid Amt: \$1,039.30 Check Amount: \$1,039.30
0227	001	54285	1151		LEWISTON-ALTURA SCHOOLS		Check
			E 01	300	292 205 000 369	Entry Fees/Student Travel	\$300.00
PO#:		Voucher #:	58267	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$300.00 Check Amount: \$300.00
0227	001	54286	6141		MACLEOD, JESSICA		Check
			E 01	100	203 000 000 401	General Supplies	\$44.92
PO#:		Voucher #:	58268	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$44.92 Check Amount: \$44.92
0227	001	54287	6648		MCBROOM, SHANE		Check
			E 01	100	640 000 316 366	Travel	\$273.76
PO#:		Voucher #:	58269	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt: \$273.76 Check Amount: \$273.76
0227	001	54288	3864		MECA SPORTSWEAR		Check
			E 01	300	292 000 000 401	General Supplies	\$218.00
PO#:		Voucher #:	58270	Invoice	Invoice No: SIP165874	4/1/2019	Paid Amt: \$218.00 Check Amount: \$218.00
0227	001	54289	6689		MIDAMERICA BOOKS		Check
			E 01	300	620 000 000 470	Library Books	\$21.95
PO#:		Voucher #:	58271	Invoice	Invoice No: 478790	4/1/2019	Paid Amt: \$21.95 Check Amount: \$21.95
0227	001	54290	3142		MINNESOTA ENERGY RESOURCES CORPORATION		Check
			E 01	100	810 000 000 440	Fuel For Buildings	\$80.17
PO#:		Voucher #:	58272	Invoice	Invoice No: 0503372028-00001	4/1/2019	Paid Amt: \$80.17 Check Amount: \$80.17
0227	001	54291	4890		MINNESOTA STATE UNIVERSITY, MANKATO		Check
			E 01	300	260 000 000 430	Instruct Supplies	\$15.00
PO#:		Voucher #:	58273	Invoice	Invoice No: 01094222	4/1/2019	Paid Amt: \$15.00 Check Amount: \$15.00

Chosen Valley Public Schools #227

Detail Payment Register By Check No.

Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type	
0227	001	54292	4440		O'CONNOR, TRISTA		Check	
			E 01 005 640 000 316 366		Travel			\$109.04
PO#:		Voucher #:	58308	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt:	\$109.04
							Check Amount:	\$109.04
0227	001	54293	3711		OTICON, INC.		Check	
			E 01 100 402 000 740 433		Oticon FM9 adapter for Safari/Sensei BTE heard			\$70.00
			E 01 100 402 000 740 433		shipping/handling			\$10.00
PO#:	10784	Voucher #:	58274	Invoice	Invoice No: INV6768879	4/1/2019	Paid Amt:	\$80.00
							Check Amount:	\$80.00
0227	001	54294	3614		PAAPE ENERGY SERVICES, INC.		Check	
			E 01 100 810 000 000 350		Repair/Maint Service			\$335.00
PO#:		Voucher #:	58275	Invoice	Invoice No: 026435	4/1/2019	Paid Amt:	\$335.00
			E 01 300 810 000 000 350		Repair/Maint Service			\$186.75
PO#:		Voucher #:	58276	Invoice	Invoice No: 026433	4/1/2019	Paid Amt:	\$186.75
			E 01 300 810 000 000 350		Repair/Maint Service			\$487.50
			E 01 300 810 000 000 420		Repair Supplies			\$450.08
PO#:		Voucher #:	58277	Invoice	Invoice No: 026425	4/1/2019	Paid Amt:	\$937.58
							Check Amount:	\$1,459.33
0227	001	54295	00811		PLAINVIEW-ELGIN-MILLVILLE SCH.		Check	
			E 01 300 292 205 000 369		Entry Fees/Student Travel			\$175.00
PO#:		Voucher #:	58278	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt:	\$175.00
							Check Amount:	\$175.00
0227	001	54296	01472		PAYMEI PRAXAIR DISTRIBUTION INC.-448		Check	
			E 01 300 301 000 830 433		Individual Inst Mate			\$79.90
PO#:		Voucher #:	58309	Invoice	Invoice No: 87852326	4/1/2019	Paid Amt:	\$79.90
			E 01 300 301 000 830 433		Individual Inst Mate			\$108.32
PO#:		Voucher #:	58310	Invoice	Invoice No: 88386212	4/1/2019	Paid Amt:	\$108.32
							Check Amount:	\$188.22
0227	001	54297	3455		RCTC		Check	
			E 01 300 211 000 000 394		To Ed Agency-Nondist			\$35,524.47
PO#:		Voucher #:	58280	Invoice	Invoice No: 00308732	4/1/2019	Paid Amt:	\$35,524.47
							Check Amount:	\$35,524.47
0227	001	54298	1756		REINECKE, KELLY		Check	
			E 01 100 203 228 000 401		General Supplies			\$197.25
PO#:		Voucher #:	58279	Invoice	Invoice No: 04012019	4/1/2019	Paid Amt:	\$197.25
							Check Amount:	\$197.25

Chosen Valley Public Schools #227

Detail Payment Register By Check No.

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	001	54299	2784		ROCHESTER DRAIN RITE INC.		Check
			E 01	300	810 000 000 350		
PO#:		Voucher #:	58281	Invoice	Invoice No: 0344N	4/1/2019	
							Paid Amt: \$1,420.00
							Check Amount: \$1,420.00
0227	001	54300	6114		RONCO ENGINEERING SALES, INC		Check
			E 01	300	810 000 000 410		
PO#:		Voucher #:	58311	Invoice	Invoice No: 3163016	4/1/2019	
					Custodial Supplies		Paid Amt: \$63.47
							Check Amount: \$63.47
0227	001	54301	4129		RUSHFORD-PETERSON HIGH SCHOOL		Check
			E 01	300	292 205 000 369		
PO#:		Voucher #:	58282	Invoice	Invoice No: 04012019	4/1/2019	
					Entry Fees/Student Travel		Paid Amt: \$175.00
							Check Amount: \$175.00
0227	001	54302	6149		SALISBURY ELECTRIC INC.		Check
			E 01	100	865 000 370 350		
PO#:		Voucher #:	58283	Invoice	Invoice No: 15689	4/1/2019	
					Repair/Maint Service		Paid Amt: \$751.20
							Check Amount: \$751.20
0227	001	54303	6077		SCHEELS		Check
			E 04	500	505 209 321 401		
PO#:	10792	Voucher #:	58312	Invoice	Invoice No: 0000003181	4/1/2019	
			E 01	100	216 637 401 401		
			E 01	100	216 637 401 401		Paid Amt: \$2,496.00
			E 01	100	216 637 401 401		\$49.99
			E 01	100	216 637 401 401		\$64.99
			E 01	100	216 637 401 401		\$59.99
			E 01	100	216 637 401 401		\$5.99
PO#:	10781	Voucher #:	58284	Invoice	Invoice No: 0000003171	4/1/2019	
					SOCK MVP-9/11/MAROON		Paid Amt: \$180.96
							Check Amount: \$2,676.96
0227	001	54304	5216		SCHINDLER, DAN		Check
			E 01	300	298 000 000 366		
			E 01	300	292 000 000 366		Paid Amt: \$88.66
			E 01	300	294 208 000 366		\$237.80
			E 01	300	294 202 000 366		\$26.78
			E 01	300	294 202 000 366		\$63.80
PO#:		Voucher #:	58313	Invoice	Invoice No: 04012019	4/1/2019	
							Paid Amt: \$417.04
							Check Amount: \$417.04
0227	001	54305	00779		SELCO - SOUTHEASTERN LIBRARIES COOP		Check
			E 01	300	620 000 000 350		
			E 01	100	620 000 000 350		Paid Amt: \$200.00
PO#:		Voucher #:	58285	Invoice	Invoice No: 046168	4/1/2019	
							Check Amount: \$400.00
							\$200.00

Detail Payment Register By Check No.

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Co	Bank	Check No	Code	Rcd	Vendor	Pmt/Void Date	Pmt Type
0227	004	2631	4198	E 06	BSN SPORTS, LLC 300 870 000 000 530 Basketball Structures-Stationary for 2-3' out from Shipping - Estimate	\$1,860.00	Check
		Voucher #:	57954	Invoice	Invoice No: 903369054	\$350.00	
		PO#: 10589		E 06	RETURN	\$1,838.00	Paid Amt: \$2,210.00
		PO#:	Voucher #:	57955	Credit Invoice No: 904405835		Paid Amt: (\$1,838.00) Check Amount: \$372.00
0227	004	2632	6388	E 06	A-1 STORAGE AND CRANE SERVICE, INC. 300 870 000 000 305 Architect/Professional Fees	\$155.00	Check
		PO#:	Voucher #:	58162	Invoice No: 81730		Paid Amt: \$155.00 Check Amount: \$155.00
0227	004	2633	2029	E 06	EHLERS AND ASSOCIATES, INC. 300 870 000 000 305 Architect/Professional Fees	\$131.09	Check
		PO#:	Voucher #:	58163	Invoice No: 02/01/19-02/28/19		Paid Amt: \$131.09 Check Amount: \$131.09
0227	004	2634	3614	E 06	PAAPE ENERGY SERVICES, INC. 300 870 000 000 520 Building Construction	\$259.97	Check
		PO#:	Voucher #:	58164	Invoice No: 026303		Paid Amt: \$259.97 Check Amount: \$259.97
0227	004	2635	6408	E 06	WELLS CONCRETE 300 870 000 000 520 Building Construction	\$20,487.00	Check
		PO#:	Voucher #:	58165	Invoice No: DRAW 21		Paid Amt: \$20,487.00 Check Amount: \$20,487.00
0227	004	2636	6388	E 06	A-1 STORAGE AND CRANE SERVICE, INC. 300 870 000 000 305 Architect/Professional Fees	\$155.00	Check
		PO#:	Voucher #:	58325	Invoice No: 82684		Paid Amt: \$155.00 Check Amount: \$155.00
0227	004	2637	6398	E 06	BARTLEY SALES COMPANY, INC. 300 870 000 000 520 Building Construction	\$477.00	Check
		PO#:	Voucher #:	58326	Invoice No: DRAW 22		Paid Amt: \$477.00 Check Amount: \$477.00
0227	004	2638	6399	E 06	BENS STRUCTURAL FABRICATION, INC. 300 870 000 000 520 Building Construction	\$6,592.00	Check
		PO#:	Voucher #:	58327	Invoice No: DRAW 22		Paid Amt: \$6,592.00 Check Amount: \$6,592.00

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MONTHLY TREASURERS REPORT
CHATFIELD PUBLIC SCHOOL
2018-2019 SCHOOL YEAR

	Jul-18	Aug-18	Sep-18	Oct-18	Nov-18	Dec-18	Jan-19	Feb-19	Mar-19	Apr-19	May-19	Jun-19 12th Month	Jun-19 13th Month
Receipts													
Fed/State Receipts	\$274,334.19	\$1,294,422.93	\$843,320.62	\$1,096,860.90	\$671,551.22	\$1,004,487.23	\$823,614.73	\$767,749.14	\$953,817.92				
Local Receipts	\$79,223.37	\$77,262.99	\$133,176.43	\$88,608.05	\$93,113.38	\$61,761.05	\$103,932.70	\$61,103.96	\$152,178.69				
Bond Interest	\$13,038.15	\$7,366.47	\$8,333.01	\$4,815.43	\$2,474.07	\$1,528.88	\$1,693.00	\$1,060.40	\$1,033.75				
Construction Fund Ckg	\$51.18	\$46.77	\$57.44	\$27.21	\$28.12	\$38.84	\$13,633.63	\$617.93	\$12.45				
Total Month Receipts:	\$366,646.89	\$1,379,099.16	\$984,887.50	\$1,190,311.59	\$767,166.79	\$1,067,816.00	\$944,874.06	\$830,531.43	\$1,107,042.81				
Expenditures													
15th payroll (net)	\$137,487.10	\$145,919.05	\$158,091.42	\$167,402.91	\$173,401.79	\$162,041.10	\$153,785.96	\$162,880.91	\$162,491.42				
30th payroll (net)	\$140,445.91	\$159,978.13	\$162,492.55	\$203,294.82	\$179,150.44	\$168,764.82	\$170,151.01	\$198,783.68	\$167,430.79				
Board Bills. & PR Related	\$1,821,084.07	\$1,961,175.84	\$1,857,508.62	\$982,632.84	\$854,724.59	\$1,572,203.49	\$496,437.13	\$600,499.02	\$538,255.48				
Bond Payment	\$500,787.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,350,787.50	\$0.00	\$0.00				
JE's	\$0.00	\$0.00	-\$1,126.05	\$0.00	\$0.00	-\$1,141.04	\$180.00	\$0.00	-\$1,108.16				
Total Disbursement:	\$2,599,804.58	\$2,267,073.02	\$2,176,966.54	\$1,353,330.57	\$1,207,276.82	\$1,111,868.37	\$2,171,341.60	\$962,163.61	\$917,069.53				
Fund Balances													
General Fund	\$2,288,599.74	\$2,758,184.65	\$2,803,485.94	\$2,615,835.87	\$2,161,647.65	\$2,201,895.15	\$2,275,889.66	\$2,274,524.16	\$2,497,362.89				
Investment	\$374,861.92	\$374,861.92	\$375,987.97	\$375,987.97	\$375,987.97	\$377,117.40	\$377,117.40	\$377,117.40	\$378,225.56				
Food Service	\$17,772.66	\$15,286.95	\$4,313.35	-\$36,001.96	-\$25,667.60	-\$34,704.24	\$608.70	-\$12,818.38	-\$54,076.26				
Community Education	\$73,185.74	\$55,813.75	\$46,830.77	\$55,124.02	\$62,807.81	\$47,343.59	\$78,514.88	\$67,478.91	\$88,575.31				
Debt Service	\$605,644.50	\$701,662.05	\$785,215.22	\$1,209,914.26	\$1,438,364.66	\$1,576,954.49	\$257,292.66	\$257,692.43	\$238,146.46				
Trust Fund	\$15,624.34	\$14,341.94	\$2,969.19	\$5,239.83	\$4,979.40	\$4,979.40	-\$1,020.60	-\$1,020.60	\$4,700.10				
Library Donation	\$15,137.82	\$15,137.82	\$15,137.82	\$15,137.82	\$15,137.82	\$15,149.43	\$15,149.43	\$15,149.43	\$15,149.43				
Construction Investment	\$4,378,749.30	\$2,935,829.42	\$1,572,321.03	\$1,276,844.40	\$1,078,986.50	\$830,182.61	\$831,515.00	\$722,175.63	\$723,209.38				
Construction Checking	\$38,214.71	\$48,698.37	\$121,476.54	\$46,636.64	\$12,364.61	\$61,638.62	\$19,021.78	\$22,157.75	\$1,137.14				
TOTAL	\$7,807,790.73	\$6,919,816.87	\$5,727,737.83	\$5,564,718.85	\$5,124,608.82	\$5,080,556.45	\$3,854,088.91	\$3,722,456.73	\$3,912,430.01				
Library Donation	\$15,137.82	\$15,137.82	\$15,137.82	\$15,137.82	\$15,137.82	\$15,149.43	\$15,149.43	\$15,149.43	\$15,149.43				
Investment	\$374,861.92	\$374,861.92	\$375,987.97	\$375,987.97	\$375,987.97	\$377,117.40	\$377,117.40	\$377,117.40	\$378,225.56				
Cash Total	\$3,000,826.98	\$3,545,289.34	\$3,642,814.47	\$3,850,112.02	\$3,642,131.92	\$3,796,468.39	\$2,611,285.30	\$2,385,856.32	\$2,794,708.50				
Construction Fund	\$4,416,964.01	\$2,984,527.79	\$1,693,797.57	\$1,323,481.04	\$1,091,351.11	\$891,821.23	\$850,536.78	\$744,333.38	\$724,346.52				

2018/2019 Budget ProjectionApril, 2019

- 100 - Salaries & Wages
 200- Employee Benefits (Insurances, FICA, Retirement, Severance, Workman's Compensation, Unemployment)
 300- Purchased Services (Communication, Postage, Utility Services, Property Insurance, Repair & maint., Transportation costs, Travel, Leases)
 400- Supplies and Materials (Supplies, Textbooks, Fuel for Buildings)
 - Equipment
 800 - Other Expenditures (Dues and Memberships, Real Estate Taxes, Entry Fees)

<u>Expenditures</u>	
100 - Salaries & Wages	\$5,660,084.00
200- Employee Benefits	\$1,372,967.00
300- Purchased Services	\$1,859,646.00
400- Supplies and Materials	\$544,690.00
500 - Equipment	\$19,000.00
800 - Other Expenditures	\$76,785.00

Total \$9,533,172.00

Change (\$398,263.00)
 (unreserved /undesignated)

Long Term Facilities Management	\$178,795.00
Capital	\$162,434.00
Gifted & Talented	\$12,787.00

<u>Revenues</u>	
Aid	\$6,923,973.00
Literacy Aid	\$55,295.00
Levy	\$969,213.00
Transfer Health & Safety	\$78,647.00
Federal - (Title - HVED)	\$168,227.00
Carl Perkins	\$2,500.00
Misc. Local	\$151,318.00
Special Education	\$701,236.00
Resale	\$1,250.00
Athletics	\$83,250.00
<i>Total</i>	\$9,134,909.00

Transfer Health & Safety	(\$78,647.00)
Long Term Facilities Management	\$109,293.00
Capital	\$211,046.00
Gifted & Talented	\$12,630.00

Total Expenditures \$9,887,188.00

Total Revenues \$9,389,231.00

Change in Fund Balance (\$497,957.00)

Enrollment Used for Projection

Pre-K	10
HDK	6
KDG	49
1st - 3rd	194
4th - 6th	218
7th - 12th	<u>413</u>
	890

Fund 02 - Food Service

Revenue	\$415,182.00
Expenditures	\$420,668.00
Net	-\$5,486.00

2017/2018	
Meal Prices	
Breakfast	\$1.50
Breakfast Adult	\$2.25
Elementary Lunch	\$2.20
High School Lunch	\$2.40
Adult Lunch	\$3.85
Milk	\$0.45

2018/2019	
Meal Prices	
Breakfast	\$1.50
Breakfast Adult	\$2.25
Elementary Lunch	\$2.20
High School Lunch	\$2.40
Adult Lunch	\$3.85
Milk	\$0.45

Fund 04 - Community Service

	<u>Revenue</u>	<u>Expenditures</u>
Community Education	\$344,606.00	\$342,532.00
ECFE	\$48,030.00	\$43,652.00
Learning Readiness	\$199,587.00	\$206,863.00
EC Screening	\$1,608.00	\$1,512.00
Total	\$593,831.00	\$594,559.00
Net	-\$728.00	

Fund 06 - Construction Fund

Revenue	\$56,300.00
Expenditures	\$5,555,000.00

Fund 07 - Debt Service

This fund includes the payment of Alternative Facilities Bonds and Building Bonds.

Revenue	\$1,869,706.00
Expenditures	\$1,851,575.00
Net	\$18,131.00

Fund 08 - Trust Fund

Different organizations award scholarships to graduating students each year. The money is ran through Fund 08. Alice Groen trust fund is ran through fund 08. Projected to spend from that money this year.

Revenue	\$24,100.00
Expenditures	\$21,000.00
Net	\$3,100.00