NWEA Map Training Home:

Official Map Training Videos:

1. [Setting Up Test Sessions](#) (2 mins)
2. [Interrupt & Continue Testing](#) (4 mins)
3. [Make Up Testing](#) (2 mins)
4. Teacher Interactive: [What does the test look like?](#) (play through 3 questions to see drag and drop)

Minooka How To Documentation:

[Checking Roster](#) - Explains how to check your roster and Add or remove transfer in / out students

[Teacher Day of Test](#) - Goes over how to assign a test to your students

[Student Action / Status](#) - Explains the different action or status menus and when they appear.

[Assigning Accommodations](#) - How to Assign Accommodations -- only used for reporting

[Make Up Sessions](#) - Explains how to search for all suspended and/or not tested students and how to assign them into a testing session for makeups

Minooka 201 [Video Summary:](#) (8 mins)

Official Map Documentation:

[MAP: Proctor Guide](#) From MAP, official proctor guide

[MAP: Teacher script](#) From MAP, what to say to students prior to test

Student Device Specific Information:

[Chromebooks](#)	[Desktops / Labs](#)	[Ipads](#)

Grade Specific Related Things:

- K & 1st
  - [K & 1st Grade MAP Pre-Test Video](#) (6 minutes)
    - Shows students how to navigate in and around the test
    - The fact that the students may not know the answers and is designed to be hard
- K-2
  - Will need headphones for the test
  - Will see a picture at the end of the test before their score is shown (similar to the ladybug in Discovery)
  - For some of the dragging and dropping of questions, some of the dropping has to be in a precise location. If frustration is starting to set in, try pause > resume to get a different question

- ○ Will take the K-2 version of tests, not the 2-5 version.
- 3-8
  - ○ No headphones required for the test, unless it's part of the accommodation
  - ○ Calculator will popup on its own then the students are allowed to use it.

Useful Information:

- Test is adaptive and not timed.
- Students also cannot go back and review questions.
- If a student just flies through the test by clicking any random answer, and doesn't take enough time, their score will be invalidated.
- For K-4, make sure sound is working prior to starting MAP application
- If a question is not functional, pause the student's test, and then resume the test. If that doesn't work, try suspend > resume
- Don't terminate a test-- it deletes answers submitted
- Teachers can assign a test to any student, but only see results of students in their classroom roster
- Reports are not available until the next FULL 24-hour cycle.
- Accommodations can be set by the teacher, but needs to be done BEFORE the student is in the *confirmed* status.They are for reporting usage only, does not impact the test.

General Troubleshooting Issues:

- Student's name is missing from the sign in page?
  - ○ Make sure the student is on the testing session roster.
  - ○ The student's status must be **Awaiting Student** in order for it to appear on the Sign in page. Depending on the student's status:
    - ■ If Confirmed, then you need to set the status to **Do Not Confirm**
    - ■ If Testing, then you need to set the status to **Suspend**
    - ■ If Suspended, you need to set the status to **Test Again / Resume**
  - ○ Have the student try to sign in as usual and their name should be on the list
- Question doesn't load or the controls are broken?
  - ○ Try **Pausing** the student's test and then resuming the student's test. After the student clicks **Resume**, a new question will appear