

WEB CALENDAR USER'S GUIDE

Filtering by Age Group.

- Tick Senior or Prep to see all events for one School only
- Tick one or more of the academic age groups and sports age groups to see only their events

Filtering by Event

- Tick one or more category
- 'All Important Information' lists events, many of which will be relevant to your family. You are recommended to select it every time.
- Review the categories carefully for your daughter's chosen extra-curricular programme and activities.

Search for all forthcoming events

- Click on 'Untick All'
- Click on a day in the green calendar box to see all events on that date.
- Select a day then click on 'Week' to see all events during that week.
- Click on time filter 'Week' or 'Month' or 'Year' to see forthcoming events in the specified time period.

After making any change to the filtering categories, please re-select a time frame (either 'Week' or 'Month' or 'Year'). This refreshes the page.

See details of each event, e.g. times of matches, coach departures etc.

Click on the small green arrow beside a listing to access more information

You can combine age group and category filters

e.g select L4 + U13+Drama+Netball so see events of involving a particular girl

Select 'Untick All' to see a full list of all events or to begin your search again.

The calendar for the term ahead is published in its entirety shortly after the previous term. There will be no additions to it other than details to flesh out specific events, e.g. precise timings for the weekend's Games matches. These are uploaded each week on Wednesdays by 7.00 pm.

No additional events of any kind will be added without a separate 'ClarionCall' being sent to parents.