

WASHINGTON STATE UNIVERSITY COLLEGE TRANSITION CHECKLIST

CONGRATULATIONS

Congratulations on your decision to attend Washington State University!

Remember receiving an acceptance is just the start of your college journey – there is a lot you have to do before you show up to school on the first day of classes. Read the full list below to make sure you are ready to start and be sure to check your personal and WSU email (and regular mail) often so you do not miss any important information or requests from the school.

Unlike in high school, during college your professors and staff will not typically check-in with you about deadlines and missing work or information. You will be expected to reach out for assistance and information. Do not be afraid to ask questions, check-in with advisors and professors, or seek out additional support if you need it: staff and services are there for you!

FINISH THE FINANCIAL AID PROCESS

Financial Aid Application:

- If you haven't already, submit your FAFSA or WASFA as soon as possible as there may still be aid available to you. https://fafsa.ed.gov or http://www.readysetgrad.org/wasfa, and https://financialaid.wsu.edu/
 - ▶ VERIFICATION: The WSU Financial Aid Office may contact you requesting more information related to your FAFSA/WASFA. Respond as soon as possible to WSU requests in your MyWSU account. Your FAFSA/ WASFA is not considered complete until you submit requested information.
 - ► HB 1079: Eligible undocumented students can receive in-state tuition. http://realhopewa.org/

Financial Aid Award Letter:

■ Accept or decline part or all of your financial aid award before the listed reply date (will vary depending on your award letter date) and return it to WSU in order to receive accepted aid. When your award is ready you will receive a notice to your WSU student email and can then view your award through your MyWSU account.

https://financialaid.wsu.edu/awarding-process/

Request To Revise Award (if needed)

■ Request more or different financial aid if you were not awarded enough to pay for school and related expenses or you/your family's financial situation has changed since you applied. Special circumstances requests are reviewed and approved on a case-by-case and funds available basis:

https://financialaid.wsu.edu/special-circumstances/

Scholarships:

☐ If you received outside scholarships (not awarded through financial aid and/or WSU), you need to report them to the Financial Aid Office as soon as possible.

Contact the Financial Aid office if you have any questions or concerns online at *financialaid@wsu.edu* or (509)335-9711.

EVERY YEAR:

Resubmit FAFSA or WASFA before the returning student deadline and return your award letter.

▶ GOOD TO KNOW

Emergency Funds:

Limited financial resources are available to support students who may be experiencing a housing or food emergency or unexpected financial hurdle. Learn more about how to apply if you ever need access to these funds at:

https://deanofstudents.wsu.edu/services/emergency-financial-support/

SEND A FINAL HS TRANSCRIPT & SCORES

■ Request an official final high school or college transcript with final grades and AP/IB/AICE scores (if you have eligible scores and would like to receive college credit) be sent to WSU Admissions. Official transcripts and scores sealed and are typically sent directly from your high school or the testing agency, though sometimes you are asked to mail the sealed documents. Usually, transcripts are due in July.

https://admission.wsu.edu/apply/ap-ib-and-running-start/

▶ If you need assistance requesting scores or transcripts, ask your high school counselor for assistance.

REGISTER FOR & COMPLETE ORIENTATION

- Register for a required two-day Alive! Summer Orientation session, which includes a student matriculation fee. Learn more about orientation at http://alive.wsu.edu/. You must attend orientation to register for classes.
 - ▶ Orientation sessions run from late June through August. View sessions dates and select the session that works best for you: http://alive.wsu.edu/2019-orientation-dates/
 - ► You will be required to pay a one-time student matriculation fee of \$240. This fee is required as part of orientation. The student-matriculation fee can be paid when you register for orientation or billed to your student account. Learn more about the fee and how to request a deferral, if needed, to your student account at http://alive.wsu.edu/costs/.
 - ▶ If your parents or a guest supporting you would like to attend orientation, there is an additional fee. Register your parent or guest at the time you register for orientation. The parent/guest fee cannot be deferred (must be paid when you register or check in at orientation).
 - ► Housing accommodations in student residence halls are offered to students and, if attending, parents/guests for orientation. Parents/guests can opt out of campus housing offerings. Learn more at https://alive.wsu.edu/housing-accomodations/

Contact New Students Program if you have any questions or concerns at orientation@wsu.edu or (509)335-4242.

COMPLETE PLACEMENT TESTING

- Figure out if you need to take the online math, writing, or language placement tests or if you can instead use eligible college credits or SBAC scores for required course placement.
 - ► Learn more about what SBAC, math college coursework, and AP scores can be used for placement instead of the test: http://www.math.wsu.edu/ placement/exceptions.php. Even with scores, WSU strongly suggests that students planning to major in STEM fields take the math placement.
 - ▶ Learn more about SBAC, English college coursework, AP and other scores that can be used for placement instead of the test: https://writingprogram.wsu.edu/ writing-placement/.
 - ▶ If you are considering any foreign language courses, you will need to take the foreign language placement exam before enrolling in any foreign language courses. The foreign language placement exam is not required if you do not intend to enroll in foreign language courses. https://slcr.wsu.edu/placement-testing/

☐ If you have any questions about whether you need to test and to have your transcripts or scores reviewed for placement contact your admission counselor. Find your counselor at: https://admission.wsu.edu/counselors/.

If You Need To Take A Placement Exam:

- Learn more about the math and writing placement exams at: http://www.math.wsu.edu/placement/ and https://writingprogram.wsu.edu/writing-placement/.
 - ▶ Math: Is taken online and costs \$45 dollars. The testing fee will be added to your student bill and must be paid at the time your tuition is due. There are two access periods for the math placement test: March 1 to February 28 for students starting in a fall semester, and October 1 to September 30 for students starting in a spring semester.
 - http://www.math.wsu.edu/placement/
 - ▶ Writing: Can be taken in-person or online. The cost of the in-person test is \$40, and can be completed during Alive! Orientation. If you elect to take it online the cost is \$58 (\$40 billed to your student account and \$18 which must be paid with credit card at the time you test). Online testing should be completed at least one week prior to attending your Alive! Orientation session. https://writingprogram.wsu.edu/ writing-placement/.
 - ► Foreign language: Is taken online. The cost is \$10, which must be paid at the time you test with credit card. https://sclr.wsu.edu/placement-testing/

If you have any questions or concerns, reach out to your admissions counselor. Find your counselor at: https://admission.wsu.edu/counselors/

REGISTER FOR CLASSES

☐ First-year students register for their fall semester classes during their Alive! Orientation session (you will have the opportunity to meet with an advisor and register). In the future, you will register for classes online with your designated enrollment time through your myWSU.

EVERY QUARTER:

Register for classes during your assigned registration access time (can be found through your MyWSU)

GET HOUSING

- First-year students and those under age 20 with less than one year of post-high school credit are required to live on campus, and so you will need to submit a housing application and select a dining plan (required) as soon as possible after you confirm your enrollment (you can typically apply for housing 24 hours after you confirm your enrollment). Learn more and access the housing and dining plan application at https://housing.wsu.edu/home/.
 - ► The housing application requires a \$400 advanced housing payment and a \$150 security deposit, which typically must be paid at the time you apply for housing.
 - ▶ If you cannot pay the \$400 advanced housing payment, contact your admissions counselor to request to defer the payment until the fall semester tuition payment deadline (first day of classes). The \$150 housing damage deposit cannot be deferred and must be paid at the time you apply for housing. Find your counselor at https://admission.wsu.edu/counselors/
 - ➤ You will need to select a dining plan at the time you apply for housing. Costs of plans vary depending on which plan you select:

https://dining.wsu.edu/residence-dining-account/

Contact Housing and Residence Life if you have any questions or concerns. Go to http://housing.wsu.edu/contact-us/ to determine who you should contact. For financial and payment related questions for housing and dining, call (509) 335-8625.

EVERY YEAR:

Review your housing plans and reapply if you would like to live on-campus.

SUBMIT HEALTH REQUIREMENTS

■ Complete the required measles immunization documentation and bring it to your Alive! Orientation session. You are required to show that you have been vaccinated against or are otherwise immune to measles to register for classes. Learn more and access the required form at: https://hws.wsu.edu/ medical-clinic/measles-requirement/

Contact Health and Wellness Services at hws@wsu.edu with questions.

FIGURE OUT TRANSPORTATION

- If you need to park on-campus, you are required to purchase a parking pass. Prices vary and a new pass must be purchased every year. https://parking.wsu.edu/
- ☐ There is a great public transit system in Pullman and many students who have cars find that they do not use them on and around campus. Learn more about the Pullman Transit, which offers free rides to students around town and campus.

https://wsu.edu/life/transportation/

EVERY YEAR:

Determine if you will need to purchase a parking pass.

GET YOUR TEXTBOOKS & MATERIALS

- Look up the textbooks you need for class by visiting https://wsubookie.bncollege.com Purchase your books from the WSU bookstore or online. You can buy your books used or rent them, which is usually cheaper than buying new.
- Most students want their own laptop at school, which means you may need to purchase one. WSU also has free computer labs on campus. Consider your options and study habits and buy a laptop if needed.
 - ➤ As part of the Pullman Student Technology Fee, every semester you get 75 black/white prints or 25 full-color prints per semester (which roll over to the next semester if not used). Additional prints may be purchased using CougarCASH. https://cougprints.wsu.edu/

EVERY QUARTER:

Get your books before your semester begins.

PAY TUITION

- Pay your Fall Semester tuition and fees by the payment deadline, which is usually the first day of class. If you receive financial aid, it will not be visible in your account until Thursday night before classes begin. Once your financial aid is visible, if you have a "remaining balance", you still owe money. https://studacct.wsu.edu/student-charges/
- View your statement using your myWSU account (can be as early as the beginning of August and as late as the week before classes start). https://studacct.wsu.edu/tuitionduedate.html
 - ► Know your options for making a payment before the deadline (there are online, in-person and mail options): https://studacct.wsu.edu/howtopay.html.

PAY TUITION CONT'D.

➤ WSU does not mail tuition invoices, you must access your MyWSU to view your tuition balance. If another individual (parent, grandparent, etc.) pays your tuition, you will need to share the balance and payment information with that person. If a company or agency pays your tuition, there is paperwork you can complete to have those entities receive billing (see Third-Party Payments).

https://studacct.wsu.edu/howtopay.html

Contact Student Accounts with questions about billing and paying tuition: https://studacct.wsu.edu/contact.html

EVERY QUARTER:

Keep track of when payments are due to pay your tuition on time and avoid late fees.

► ACCESS THIS LIST ONLINE

Lists are available at: http://psccn.org/college-transition-checklists/

All information has been compiled through college/university resources, but lists are not made by the college/university. Information is accurate as of March 2019. Be aware: information might change - check with your college if you have questions.

FIND SUPPORTS & COMMUNITY

- ☐ Find community, access student supports, and get involved! Don't be afraid to reach out if you are interested in something or need assistance groups and resources are there for you! Check out some options below:
 - ▶ Learn more about the Health & Wellness Services on campus that students, taking 7 or more credits, can use. Students are charged a health fee on their tuition, which is why students can access these services.

https://hws.wsu.edu/medical-clinic/services/

- ► Explore different clubs you can join: http://studentinvolvement.orgsync.com/
- ► Learn more about free mental health and wellness counseling services: https://counsel.wsu.edu/
- ➤ Apply to be a part of the TRIO Student Support Services program to receive advising and support if you are first-generation and/or low-income: http://sssp.wsu.edu/
- ► Learn more about the office of Equity and Diversity that offers support for underrepresented students: http://diversity.wsu.edu/
- ➤ Consider using academic supports, such as tutoring: https://ascc.wsu.edu/academic-services

STAY UPDATED

- □ Check your WSU student email at least once a week (or more!). Once you're on campus you will probably check it every day. https://portal.wsu.edu/
- Make sure to keep your email and mailing address updated with the college through your MyWSU account so you don't miss important notices and information.