

# SEATTLE CENTRAL COLLEGE

## COLLEGE TRANSITION CHECKLIST

## CONGRATULATIONS

### on your decision to attend Seattle Central College (SCC)!

Deciding to attend SCC is just the start of your college journey – there is a lot you have to do before you show up to school on the first day of classes. Read the full list below to make sure you are ready to start and be sure to check your email (and regular mail) often so you do not miss any important information or requests from the school.

Unlike in high school, during college your professors and staff will not typically check-in with you about deadlines and missing work or information. You will be expected to reach out for assistance and information. Do not be afraid to ask questions, check-in with advisors and professors, or seek out additional support if you need it; staff and services are there for you!

## FINISH THE FINANCIAL AID PROCESS

### Financial Aid Application:

- ❑ If you haven't already, submit your FAFSA or WASFA as soon as possible as there may still be aid available to you. <https://fafsa.ed.gov> or <http://www.readysetgrad.org/wasfa>, and <https://seattlecentral.edu/enrollment-and-funding/financial-aid-and-funding>
- ▶ **VERIFICATION:** The SCC Financial Aid Office may contact you requesting more information related to your FAFSA/WASFA. Respond as soon as possible to SCC requests in your student financial aid portal account. Your FAFSA/WASFA is not considered complete until you provide requested information.
- ▶ **HB 1079:** Eligible undocumented students can receive in-state tuition. <http://realhopewa.org/>

### Financial Aid Award Letter:

- ❑ Accept or decline part or all of your financial aid award and return it to SCC in order to receive accepted aid. Your award letter can be viewed in the Student Financial Aid Portal usually starting in March or April. <https://seattlecentral.edu/enrollment-and-funding/financial-aid-and-funding/financial-aid/portal>

### Scholarships:

- ❑ If you received outside scholarships (not awarded through financial aid and/or SCC), you need to report them to the Financial Aid Office as soon as possible by email or your funding may be impacted.

Contact the Financial Aid Office at (206) 934-3844 or [FinancialAid.Central@seattlecolleges.edu](mailto:FinancialAid.Central@seattlecolleges.edu) with any questions or concerns.

### EVERY YEAR:

Resubmit FAFSA or WASFA before the returning student deadline and return your award letter.

## ▶ GOOD TO KNOW

### Emergency Funds:

*Funds are available to students on a limited basis to pay for emergencies related to housing, food, and other personal basic needs. Learn more about what is covered and how to apply if you ever need access to these funds at: <https://seattlecentral.edu/campus-life/student-support-and-services/emergency-funding>*

## COMPLETE TESTING OR SEND TRANSCRIPTS

- ❑ Determine if you need to take an English and/or Math placement test or if you can instead use AP/IB, SAT/ACT, SBAC transcripts, or other scores for required course placement. <http://seattlecentral.edu/testing/faq.php>

### If You Don't Need To Take A Placement Exam:

- ❑ Submit your test scores or transcripts to SCC for review. Ask your high school counselor for help getting these documents if needed. <https://seattlecentral.edu/enrollment-and-funding/enrollment-and-admissions/placement-for-classes/faq>

### If You Need To Take A Placement Exam:

- ❑ Placement testing is available at specific times in the Testing Office, Room BE1106. Learn when you can take the test and what is needed at <http://seattlecentral.edu/enrollment-and-funding/enrollment-and-admissions/placement-for-classes>

## COMPLETE TESTING OR SEND TRANSCRIPTS CONT'D.

- ❑ You will be required to pay a fee to take the math assessment (which may be taken online) and/or English assessment. If you cannot pay this fee, contact the Testing Office. Bring your photo ID on the day of your test. <https://seattlecentral.edu/enrollment-and-funding/enrollment-and-admissions/placement-for-classes>

Contact the Testing Office with any questions or concerns online at [testing.central@seattlecolleges.edu](mailto:testing.central@seattlecolleges.edu), or call 206.934.6344, or visit room BE1106.

## REGISTER FOR & COMPLETE ORIENTATION

- ❑ Register online for a required START: New Student Orientation session: <https://seattlecentral.edu/enrollment-and-funding/enrollment-and-admissions/registration/orientation>. SCC strongly suggests new students complete an in-person session, but you also have the option to complete orientation online. You must complete placement testing or have copies of scores/transcripts (unofficial is okay) before orientation.

## REGISTER FOR CLASSES

- ❑ If you attend START orientation in-person you will have the opportunity to register for classes during your session. If not, you will need to register for classes online during an assigned registration appointment after orientation. <https://seattlecentral.edu/enrollment-and-funding/enrollment-and-admissions/registration/how-to-register>.

## FIND TRANSPORTATION

- ❑ Purchase a parking permit if you would like to park your car on campus. There are several permit options including all hours, afternoon and evening, and evening only permits. <https://seattlecentral.edu/campus-life/student-support-and-services/transportation/student-parking>.
- ❑ Purchase a discounted bus pass for \$125 per quarter to travel throughout the Puget Sound during peak and off-peak times without zone-restrictions. <http://seattlecentral.edu/transportation/orca.php>.

### EVERY QUARTER:

determine if you need to purchase a parking or bus pass.

## PAY TUITION

- ❑ Pay your Fall Quarter tuition before the tuition deadline, which is typically about a month before the quarter begins. Your financial aid will be applied to your account before the bill is issued, **which means if you have a "remaining balance" on the bill, you still owe money.**
  - ▶ If you haven't received a bill by early August, contact the Cashier's Office (206-934-4108). You should receive a bill in your student account shortly after you register for classes.
  - ▶ Pay tuition and fees online with a credit card, in person with cash, check, money order, or credit card, or by completing a payment form and submitting payment to the drop-box outside the Registration Office (BE1104). <https://seattlecentral.edu/enrollment-and-funding/enrollment-and-admissions/tuition-and-payment/payment-and-deadlines>
  - ▶ If you cannot pay your full tuition balance by the due date, set up an automatic payment plan to pay smaller amounts over the course of the quarter. <https://seattlecentral.edu/enrollment-and-funding/enrollment-and-admissions/tuition-and-payment/payment-plan>

### EVERY QUARTER:

Keep track of when payments are due to pay your tuition on time.

## GET YOUR TEXTBOOKS & MATERIALS

- ❑ Get your required student ID by visiting the Enrollment Services. You can obtain an ID as soon as you pay for your courses or show proof of payment through a payment plan. <https://seattlecentral.edu/node/5601>
- ❑ Find the textbooks you need for class by visiting: <http://seattlecentral.bncollege.com/>. Purchase books from the SCC bookstore or online. You can purchase your books used or rent them, which is usually cheaper than buying new.
- ❑ Most students want their own laptop at school, which means you may need to purchase one. SCC also has free computer labs on campus (<https://seattlecentral.edu/node/901>). Consider your options and study habits and buy a laptop if needed.
  - ▶ The SCC Computer Center has printers available. Your students ID card is required.

### EVERY QUARTER:

Get your textbooks before classes begin.

## FIND SUPPORTS & COMMUNITY

❑ **Find community, access student supports, and get involved on campus!** Don't be afraid to reach out if you are interested in something or need assistance – groups and resources are there for you! Check out some options below:

- ▶ Explore different clubs you can join: <http://seattlecentral.edu/student-leadership/clubs.php>
- ▶ Access tutoring if you need academic assistance: <https://seattlecentral.edu/campus-life/student-support-and-services/learning-support-and-tutoring>
- ▶ Access free advising services: <http://seattlecentral.edu/advising/index.php>
- ▶ Learn about the office of Multicultural Services that offers support for underrepresented students: <https://seattlecentral.edu/campus-life/student-support-and-services/multicultural-services>
- ▶ Apply to be a part of the TRIO program to receive advising and support if you are first-generation and/ or low-income: <http://seattlecentral.edu/trio/index.php>
- ▶ Learn more about on-campus child care services if you need additional support: <http://seattlecentral.edu/student-support/student-parent-support.php>

## STAY UPDATED

- ❑ Check your myCentral student account at least once a week. Once you're on campus you will probably check it every day. <https://mycentral.seattlecolleges.edu/>
- ❑ Make sure to keep your email and mailing address updated with the college through your Student Online Services so you don't miss important notices and information.

## ▶ ACCESS THIS LIST ONLINE

Lists are available at:

<http://pscncn.org/college-transition-checklists/>

All information has been compiled through college/ university resources, but lists are not made by the college/university. Information is accurate as of March 2019. Be aware: information might change - check with your college if you have questions.