

**English Learner Advisory Committee (ELAC)
Vaughn Next Century Learning Center**

**AGENDA
September 28, 2017**

| <u>Agenda Items</u> | <u>Person Responsible</u> |
|--|----------------------------------|
| A. Welcome/Opening | <i>Chairperson</i> |
| B. Approval of Minutes from 5/17/17 | <i>Chairperson</i> |
| C. Reports | |
| a) SSC Report | <i>SSC Representative</i> |
| D. Discussion Items | |
| a) Purpose of ELAC - explanation and review of Legal Requirements (box below) | <i>Ana Martinez</i> |
| b) Update ELAC Membership (to meet EL percentage requirement) | <i>Ana Martinez</i> |
| c) Review procedures and officer responsibilities | <i>Ana Martinez</i> |
| d) Review of CELDT and RFEP | <i>Ana Martinez</i> |
| e) Update on EL needs | <i>Anita Zepeda</i> |
| E. Upcoming Events/Announcements | <i>Ana Martinez</i> |
| F. ELAC Suggestions to school | <i>Members</i> |
| G. Adjournment | <i>Chairperson</i> |

| Date Covered | Legal Requirement to be covered at this meeting |
|--------------|---|
| 9/21/16* | Parent members are elected by parents or guardians of English learners. (5 CCR 11308[b]); EC 62002.5) |
| 9/28/17 | Parents of English learners constitute at least the same percentage of the committee as their children represent of the student body. (EC 62002.5, 52176[b]) |
| | The ELAC has advised the School Site Council on the development of the Single School Plan for Student Achievement. (EC 64001[a]) |
| 9/28/17 | The ELAC has advised the principal and staff on the school's program for English learners. (EC 52176[c], 62002.5) |
| | The ELAC has assisted in the development of the school's: <i>1) Needs Assessment,</i> |
| | <i>2) Language Census (R-30LC Report)</i> |
| | and <i>3) Efforts to make parents aware of the importance of regular school attendance.</i> (EC 62002.5, 52176[c]) |
| 9/21/16 | The ELAC has received training materials and training, planned in full consultation with committee members, to assist members in carrying out their legal responsibilities. (EC 35147[c]; 5 CCR 11308[d]) |