
**Request for Taxpayer
Identification Number and Certification**

1. Name (as shown on your income tax return). Name is required on this line; do not leave this line blank:

2. Business name/disregarded entity name, if different from above:

3. Check appropriate box for federal tax classification; check only **one** of the following six boxes:

Individual/sole proprietor or single-member LLC

C Corporation

S Corporation

Partnership

Trust/estate

Other _____

4. Exemptions (codes apply only to certain entities, not individuals):

Exemption payee only (if any) _____

Exemption from FATCA reporting code (if any) _____

5. Address (number, street, and apt. or suite no.):

6. City, State, and ZIP code:

7. Tax Identification Number (TIN)

The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). For entities, it is your employer identification number (EIN).

Social Security Number _____ - _____ - _____

Employer Identification Number _____ - _____

8. Certification

Under penalty of perjury, I certify that:

- a. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- b. I am not subject to backup withholding because: (i) I am exempt from backup withholding, or (ii) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (iii) the IRS has notified me that I am no longer subject to backup withholding; and
- c. I am a U.S. citizen or other U.S. person who is legally allowed to work in the U.S.; and
- d. I am authorized to conduct business within the State of Oregon; and
- e. The FATCA codes(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions: You must cross out item 8.b. above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

Sign here:

Date:

Additional Information

SEND CONTRACTS/PURCHASE ORDERS TO	SEND/REMIT PAYMENT TO
Sales contact person:	Accounts Receivable contact person:
Address (number, street, and apt. or suite no.):	Address (number, street, and apt. or suite no.):
City, state, and ZIP code:	City, state, and ZIP code:
Phone:	Phone:
Email (Contracts/Purchase Orders will be emailed):	Email:
Website URL:	

Certifications

Please indicate any certifications held:

- 8A
- Emerging Small Business
- Disadvantage Business Enterprise
- Hub Zone
- Minority Owned
- Oregon COBID Certified
- Service Disable Veteran Owned
- Women Owned
- Other _____

Certifying Organization: _____