

Teach, Learn, Inspire!



**MARK
DAY
SCHOOL**



LINKS: [Curriculum Guide](#) [Strategic Plan](#)
www.markdayschool.org

Our Mission

Mark Day School discovers and nurtures what is finest in each child in a vibrant, inclusive learning community. Innovative and full of heart, Mark Day School strives to develop well-rounded critical thinkers in a challenging program that fosters academic excellence and responsible world citizenship.



Now Hiring:

Intern Teacher (K-3)

Starting August 2019 - Full-Time Role

Mark Day School seeks a collaborative, innovative educator with a passion for working with lower school (K-3) students. A great opportunity to collaborate with an experienced mentor teacher while working in a thoughtful and inclusive learning community.

Come join us and teach in a community characterized by academic excellence, innovative teaching methods, close collaboration between colleagues, a block schedule, a 1:1 laptop program, and a commitment to diversity and inclusivity.

Full Description Below



Mark Day School nurtures a love of learning by uniting a strong and engaging academic program with a kind and inclusive community. Mark Day School is known for

thoughtful innovation, reciprocal global and local partnerships, our nationally recognized Media Literacy program, and K-8 social-emotional learning. Our rich and challenging program is delivered by an innovative and passionate faculty

380 students K-8 **23 yrs. avg. faculty experience**
7:1 student:teacher ratio **37% students of color**
4 global partnerships **Mandarin & Spanish K-8**
24% of families pay below the top of the index

Mark Day School is a vibrant and diverse community, and all community members continue to work towards the furthering of an inclusive and supportive school. The school is an equal opportunity employer committed to excellence through diversity and multiculturalism.

Interested candidates please send a resume and cover letter to lsresumes@markdayschool.org



MARK DAY SCHOOL

Independent, Co-educational K-8

Intern Teacher (K-3)

Full-Time Position Beginning August 2019

Mark Day School seeks a collaborative, innovative educator with a passion working with lower school (K-3) students. A great opportunity to collaborate with an experienced mentor teacher while working in a thoughtful and inclusive learning community. Come join us and teach in a community characterized by academic excellence, innovative teaching methods, close collaboration between colleagues, a block schedule, a 1:1 laptop program and a commitment to diversity, equity, and inclusivity. Teachers nurture, engage and challenge all learners by mixing traditional best practices with progressive, student-centered approaches such as project-based learning, student-centered inquiry, and inclusive discussion formats that are responsive to the developmental stages of adolescent learners. Mark Day School's current strategic plan (available on our school website) also calls for the integration and development of our four cross-disciplinary literacies throughout a student's experience: social and emotional literacy, media and information literacy, global and cross-cultural literacy, and ecological literacy.

Ideal Candidates:

This position is designed for:

- Teachers who are new to the profession and may be looking to gain experience in different grade levels and subject areas under the mentorship of an experienced teacher.
- Individuals who may be considering a teaching credential or masters program, as a way to better understand what grade level and/or subject areas might be the best match for their skills and interests.

*This position is not a match for experienced teachers.

Description:

Mark Day School is an independent, co-educational, K-8 school located in San Rafael, CA with an enrollment of 380 students. Innovative, inclusive, and full of heart, Mark Day School unites an enriched, rigorous academic program with a kind and inclusive community. The school nurtures a love of learning, engagement in the community, and development of compassion and an ethical framework. Students learn and practice the intellectual, social, and emotional skills they will apply to the unique challenges and opportunities of their time; graduates stand out not only for their intellectual curiosity and pursuit of ideas but also for their joy of learning and a deep sense of responsibility to be active, engaged citizens.

With rich programs, experienced and creative faculty, and a commitment to thoughtful innovation, Mark Day School serves as an ideal environment for new teachers to develop and hone their skills. Intern teachers are paired with a mentor teacher and may work with a variety of teachers and specialists across different grade levels. Through conversations with the mentor teacher and the appropriate division director, an experience is designed for the intern teacher to allow for exposure to a variety of subjects and teaching styles to advance their own teaching practice.

Intern teachers work collaboratively within their colleagues and are expected to actively participate in all aspects of the school year. Interns benefit from this depth of experience, and in return, bring their own ideas, perspective, and questions.

We ask for a two-year commitment from intern teachers, with the opportunity to apply for an additional third year.

Teaching assignments may vary from year to year, but intern teachers are contracted for a minimum of 30 hours a week, and follow the same vacation and pay schedules as classroom teachers. At the conclusion of the two year period, we will

work with intern teachers to help them find employment. Should a relevant position open up within the school, the intern teacher may also apply for it, however, permanent employment is not guaranteed.

Responsibilities

- Intern teachers will be placed with an experienced mentor teacher. Ideally, the mentor teacher will be the same for year one and two. This is subject to change based on teaching assignments.
- Intern teachers are expected to work a minimum of 30 hour week. Time worked beyond 30 hours for prep and planning will be compensated but should not go beyond 8 hours in a workday or 40 hours in a workweek.
- Intern teachers will develop a schedule with their mentor teacher that maximizes their effectiveness in the classroom. Classroom responsibilities include, but are not limited to; administrative work, preparing materials, managing homework, attending specialist classes (art, music, drama), working with individual students or small groups, and teaching lessons.
- Intern teachers are required to do recess and lunch duties (2-4 a week).
- Intern teachers are required to attend two formal meetings each year with the mentor teacher and the division director. One meeting will take place in the fall to go over expectations and goals for the year. A second meeting will take place in the spring to reflect on the year and look ahead.
- Intern teachers will take part in weekly meetings with the mentor teacher.
- Intern teachers are expected to attend full faculty Meetings whenever possible.
- Intern teachers are expected to attend all full faculty professional development (usually 3 days a year).
- Intern teachers are required to attend the "New Teacher Orientation Day" at the beginning of their first year.

Qualifications and Compensation:

Interested candidates should be enthusiastic, self-motivated, and have a strong desire to pursue a career as a classroom teacher. Candidates may have between 1 or more years of applicable experience working with kids. Though not required, intern teachers may have or be working towards a teaching credential. A minimum of a bachelor's degree is preferred.

Intern teachers receive a yearly salary, paid over 12 months, along with benefits.

Year 1 = \$34,000 annual salary, plus full personal benefits

Year 2 = \$36,000 annual salary, plus full personal benefits

*Year 3 = TBD

*Requires approval from the appropriate division director and Head of School

To Apply:

Please send a cover letter explaining why your experience is appropriate for this position, along with a resume, and three professional references. Materials may be submitted to Thad Reichley, Head of Lower School, electronically via lsresumes@markdayschool.org