

**Orchard Elementary PTO  
Meeting Minutes  
October 17, 2018**

**I. Call To Order-** President, Jen Drake, called the meeting to order at 6:31 pm.

**II. Approval of Minutes-** Minutes from the last PTO meeting on September 18<sup>th</sup>, 2018, were reviewed by everyone present. Megan Pratt made a motion to accept the meeting minutes as presented, Shelly Owens seconded the motion, motion voted and passed.

**III. Treasurer's Report-** Megan Pratt gave the treasurer's report. The available balance as of October 17<sup>th</sup>, 2018 is \$22,532.19. The online donations for the Jog-a-thon are not included in the balance. Sarah Hall estimates another \$8,000-\$10,000 will be collected from online donations. Some of the prizes for Jog-a-thon have been purchased. See treasurer's report for additional information.

**IV. Principal's Report-**Mrs. Arsanto reported the Jog-a-thon will take place on Friday. Jog-a-thon t-shirts have been delivered to teachers. The Book Fair and Readers Theater went very well. Conferences are coming up in November. Science on Wheels schedule has been created and will take place in November.

**V. Teacher Representative Report-** Mrs. Morrow stated the Kindergarten classes took a field trip to a Pumpkin Patch. All Kindergarten classes wore their class t-shirts. Students ate lunch at the Pumpkin Patch and each got a pumpkin. The 1st Grade classes are going to Broetje Apple Orchard on Thursday October 18, and Monday October 22<sup>nd</sup>. Mrs. Preszler suggested PTO post Amazon Wish Lists for teachers. Teachers could create lists of items they need or want for their classrooms. Parents could purchase items from the list and donate to the teachers if they choose to. The wish list cannot be posted to the school website, and teachers cannot ask parents for donations. Jen Drake and Kriste Kummer will check to see if a wish list could be posted to the PTO Facebook page.

**VI. Committee Reports-**

**Cultural Leadership Team (CLT)-** Sarah Landon reported Reading With The Owls will take place once a month. Grade level teams will take turns Reading With The Owls each month. The CLT has set a goal for PBIS (Positive Behavioral Intervention and Support Program) to hand out 1,000 rewards before Winter Break. The CLT needs volunteers to hand out rewards during Kindergarten lunch.

**Instructional Leadership Team (ILT)-** Janet Wright went to the meeting. Nothing new to report.

**Hospitality Committee-** Sarah reported Jessica is working on something for the teachers for next month.

**Spirit Wear-** Spirit Wear will include short and long sleeve shirts, hoodies, hair bows, and possibly socks. There are two new designs. Order forms will be sent out at the end of the month.

**Yearbook-** Sally Yoshida will work with C.J. on yearbook pictures.

**Chess Club-** Approximately 80 students are participating in Chess Club. Students have been asked to sign behavior contracts to participate in the club. Chess Club plans on having t-shirts this year.

**VII. Old Business-**

**Water Filling Stations-** The cost to add water bottle filling stations to drinking fountains is \$800 per fountain. The water fountain in the hallway under the mosaic is not a possibility. Megan Pratt made

a motion to put a water bottle filling station in the fountain in the commons. Suzy Isteiteh seconded the motion, motion voted and passed. A work order will be placed for the addition of a water bottle filling station.

#### **VIII. New Business-**

Jog-a-thon- Sarah Hall reported Jog-a-thon preparation is going well. Help is needed making the balloon arch and filling water cups during the event. Angelina offered her sound equipment for the event. Sarah made a motion to use "The Get Movin' Crew" website to assist with Jog-a-thon. The cost is \$500.00. Megan Pratt seconded the motion. Motion voted and passed. Sarah Hall asked for volunteers for next year's Jog-a-thon.

Science on Wheels- Scheduled for November 5<sup>th</sup> and 6<sup>th</sup>. The theme is Physics on Wheels. Additional Science Center employees and PNNL employees will come to the event to observe. Megan Pratt suggested we schedule Science on Wheels for the 2019-2020 school year as soon as possible. Mrs. Arsanto asked PTO to avoid scheduling the event on Mondays and Fridays.

#### **IX. Questions or Comments-**

Megan Pratt mentioned PTO has a large assembly budget and asked for assembly ideas. Mr. Langdon is going to research Missoula Children's Theater. Mrs. Arsanto will check with Mrs. Workman to get her contact information for authors. Cat Roberts gave the dates for the Stick and Stone pizza nights: January 22<sup>nd</sup>, February 19<sup>th</sup>, April 16<sup>th</sup>. Suzy is working on Coats for Kids. Mrs. Arsanto will continue with Compassion Tree this school year. Jess Johnson suggested having a Career Day. Shelly Owens and Kriste Kummer will contact SARC about giving their presentation at Orchard.

#### **X. Adjournment-** meeting adjourned at 7:22

#### **Those in Attendance:**

Shelly Owens  
Megan Pratt  
Kriste Kummer  
Jen Drake  
Cat Roberts  
Aga Tashea  
Sean Langdon  
Alysia Arsanto  
Jana Mapes  
Theresa Buczek  
Heather Bryant  
Kathy Preszler  
Tammy Morrow  
Danica Garcia  
Sarah Hall  
Suzy Steitieh  
Jessica Johnson  
Charlotte Speight

Angelina Shaber  
Sarah Landon  
Blanca Wells