

**Orchard Elementary PTO
Meeting Minutes
September 18th, 2018**

I. Call To Order- President, Jen Drake, called the meeting to order at 6:35 p.m

II. Approval of Minutes- Minutes from the last PTO meeting on June 6, 2018, were reviewed by everyone present. Megan Pratt made a motion to approve the minutes, Shelly Owens seconded the motion, motion voted and passed.

III. Treasurer's Report- The treasurer's report was given by Megan Pratt. The available balance as of September 18th, 2018 is \$20,134.31. Megan reported \$8,914 was spent on teacher gift cards. Each teacher was given a \$250 gift card at the beginning of the school year. Approximately \$6,000 will be spent on Science on Wheels, which is an upcoming expense. See Treasurer's Report for additional information.

IV. Principal's Report- Mrs. Arsanto reported the first week of school went well. She received feedback from teachers that they are seeing students display the characteristic traits Orchard focuses on each month. Mrs. Arsanto introduced Sean Langdon, the new Vice Principal. The 3rd, 4th, and 5th grades are currently taking the M.A.P. test. Kindergarten, 1st and 2nd grades are taking the Dibbles test. Individual pictures will be October 3rd. School counselors are teaching 2nd Step; an anti-bullying program that is being implemented district-wide. Kriste Colley-Kummer (school counselor) has applied for a grant to purchase anti-bullying, silicone bracelets. Para-professionals are interacting with students during recess. Mrs. Arsanto also reported Leadership club is taking applications for 4th and 5th grade students.

V. Teacher Representative Report- Mrs. Morrow and Mrs. Preszler thanked PTO for the gift cards teachers received. Mrs. Morrow suggested PTO purchase a Buddy Bench, or water bottle filling stations at water fountains. During an in-service training Mrs. Morrow heard about a website: win211.org. The website provides information about community resources for families in need. On September 24th Kindergarten teachers will have their 3rd Family Connection day. Kindergarten students will not have school on this day. Mrs. Morrow reported Buddy Classrooms will have all new partners this year.

VI. Committee Reports-

Cultural Leadership Team (CLT)- Sarah Landon reported CLT implemented the Kids @ Hope program. Kids @ Hope takes place at the beginning of each day. Mrs. Arsanto reported the school is now using a book similar to the 7 Habits of Highly Successful People. Teachers are integrating this into classrooms. Currently the Kindergarten and 1st grade teachers are sharing 1 book per grade level. Megan Pratt moved to purchase 8 additional book sets, Angelina seconded the motion, motion voted and passed: books will be purchased. Mrs. Arsanto reported the Reading With the Owls program is being restructured. Next year Open House may be moved to a date later in the school year. Sarah Landon reported the CLT discussed Bite-2-Go, a program for kids in need to have food to take home on the weekends. Around 130 students at Orchard could be eligible for this program. Justen Merkt will contact Second Harvest to gather information on Bite-2-Go.

Instructional Leadership Team (ILT)- Janet Wright went to the ILT meeting. Nothing in need of PTO support at this time.

Hospitality Committee- Sarah Hall reported October 6th is Janitor Day.

Spirit Wear- Aubri Smith reported the Spirit Wear committee is looking at printing companies and deciding which company to use in the future. The first order will be placed at the end of October. The spirit wear design competition will take place in the Spring.

Picture/Yearbook- October 3rd is picture day. The Yearbook committee has new leadership.

Chess Club- Sarah Landon reported there will be a \$25 fee to participate in Chess Club this year. The fee covers the cost of membership to chesskid.com: a computer program that helps kids learn chess. The club will meet Thursdays after school until 4:00. The first two weeks will be beginner classes. Chess Club has asked PTO to cover the cost of kids that want to participate, but cannot pay the \$25 fee. Sarah Hall suggested having Chess Club sessions similar to Lego Club sessions.

Old Business- No Old Business

New Business-

Co-Treasurer and Co-Secretary- By-laws state Treasurer and Secretary cannot be Co positions. Sarah Landon moved we change the Co positions to Assistant positions, Megan seconded the motion, motion voted and passed.

Jog-a-Thon- Sarah Hall reported \$1,700 has been raised in online donations. Pledges are due October 6th. Sarah will need help distributing shirts to teachers. Teachers will hand out shirts the day of the event. Due to an unforeseen scheduling conflict, the Jog-a-thon date is now October 19th.

Lego Club- Several parents have volunteered to lead Lego Club. Shelly Owens will contact these volunteers and connect them with Mrs. Morrow and Ms. Preszler.

Box Tops- October 15th- 26th is Box Top competition. There will be a reward for the most collected in Kindergarten through 2nd and 3rd -5th.

Book Fair- Rebecca Boyd reported the Book Fair is October 1st-5th. Fliers are printed and ready to be sent home. Rebecca reported the committee hopes to increase online ordering. The committee is in need of help during the book fair. They are planning to have a Thursday evening event: Enchanted Night of Reading.

IX. Questions or Comments- Introductions

X. Adjournment- Meeting adjourned at 7:35

Those in Attendance:

Kriste Colley-Kummer

Jen Drake

Megan Pratt

Joni Krantz

Sarah Landon

Kiara Roberts

Cassie Black

Angelina Shaker

Vana Mapes

Sean Langdon

Chris Spiegel

Kathy Preszler
Alysia Arsanto
Tammy Morrow
Justen Merkt
Aga Tashea
Sarah hall
Aubri Smith
Kylee McCann
Cat Roberts
Rebecca Boyd
Janet Wright
Shelly Owens