

**Parent's Representative Council Meeting**  
**Friday, February 15, 2019**  
**12:00-1:30PM**  
**Central Office- Hammonasset Room**

**Purpose**

The general purpose of the Parents' Representative Council (PRC) is to advise the Superintendent regarding parental concerns about the schools, to provide a forum for parent liaisons from each school to have a voice in decision making and problem solving and to foster a spirit of cooperative community and parental involvement in the promotion of the Madison Public Schools.

**PRC Meeting Dates**

September 21	January 18	May 17
October 19	February 15	No June mtg.
November 16	March 15	
No December mtg.	April 26	

**AGENDA**

**Attendees:**

<b>Superintendent</b>	Tom Scarice
<b>Board Chairperson</b>	Katie Stein
<b>PRC Chairperson</b>	Maureen Lewis
<b>Hand</b>	Keiler Snow, Katy Wallace
<b>Polson</b>	Tracy Hardy
<b>Brown</b>	Jan Scott
<b>Jeffrey</b>	Lisa Lee
<b>Ryerson</b>	Bee Gordon
<b>Island</b>	Kara Shia

**Meeting Notes**

**1) Welcome/Introductions**

Meeting was called to order at 12:07 p.m. by Maureen Lewis.

**2) Board of Education Update / Budget – Katie Stein**

Mrs. Stein distributed the February, 2019 Board of Education Newsletter to the group, a product of the Communications Committee of the Board. Mrs. Stein addressed the budget issues outlined in the newsletter:

- The closing of Island Avenue School
- Reassignment and reduction of building administrators
- Four new employee costs and the district taking over the expense of one School Resource Officer

The \$58,048,102 budget illustrates a reduction of .10% from the 2018-2019 school year.

Mrs. Stein also spoke about the Tri-Board School Facilities Working Group – their task of looking at the district's aging school buildings, and what has been accomplished to-date.

In answer to a question regarding how the reassignment of building administrators was decided, Superintendent Scarice stated work has been ongoing with the admin team; talks regarding how teams will change, cultural changes, individual aspirations. Current administrators have been in their positions for the past 7 years. New challenges and the rebranding of the schools have provided opportunities for growth and change.

### 3) Superintendent's Report

(Refer to comments above)

### 4) Review/ Approve Minutes

Motion to approve January 18, 2019 meeting minutes by Bee Gordon, 2<sup>nd</sup> by Keiler Snow, all in favor.

### 5) Round Table:

**Polson:** Be Smart presentation scheduled for March 6. Water bottle fountain installed over the holidays.

**Ryerson:** Popcorn & movie night last Friday. Winter workshops have come to a close. Pancake and p.j. dinner scheduled for March 8<sup>th</sup>. Fun fair and Good to Grow scheduled. Mini-golf with Jeffrey on February 28.

**Hand:** The Guidance Department, as well as students, gave a presentation on Naviance at the February 5<sup>th</sup> PTO meeting. Mr. Salutari reported vaping incidents have decreased. Career fair scheduled for March 14<sup>th</sup>. Winter sports coming to an end. "Stress and Resilience" will be the topic at the next meeting, with focus on the "40 Assets". Katy Wallace and Keiler Snow have been asked to participate in the Assistant Principal search process.

**Jeffrey:** PTO Be Smart campaign presentation next Wednesday; Ryerson and Island have been invited to attend. Family Math night scheduled for January 31. Mini golf with Island to occur on March 1.

**IAS:** Students wrote letters to their bus drivers to "fill their buckets" with appreciation. Students also made Valentines for the seniors in February and will write "you matter" letters to the person of their choice in March. Working with Jeffrey on the mini-golf event. Working to set-up a joint PTO meeting.

**Brown:** Book fair taking place in March; PTO hosting a pizza dinner during the fair. Three students approached Mrs. Phelps about having a movie night fundraiser to benefit the Branford Food Pantry. Planning for Spring Fling. Family math night successful.

### 6) Subcommittee Reports

**Island – Food Services:** no update.

**Ryerson – Transportation Council:** no update; meeting occurring this week.

**Polson – MYFS:** Meeting cancelled.

**Brown – K12 Art Show Hospitality:** no report.

**Jeffrey – Custodian Appreciation:** no report.

Maureen Lewis discussed the February 8<sup>th</sup> PTO Treasurers meeting. Two schools were unable to attend; trying to schedule another meeting on March 1<sup>st</sup> with the PTO Presidents to consider the following:

- What to do with individual PTO budgets when combining schools. Should each school plan on reserving a percentage to send to the schools based on percentage of students? How would this figure be calculated? Perhaps agree on PTO carry over/start-up funds should be a consideration? Another option is to have no reserve for this purpose. IAS will spend down budget and remaining funds will transfer accordingly with students.

- Elections: some PTO officers will lose positions due to reconfiguration, yet may like to continue. Let's think about how to combine boards wherever possible to be fair and inclusive and/or include interested volunteers from the PTO at large.
- What should a start-up budget look like?

Motion to adjourn at 1:04 p.m.